

**PALMYRA-EAGLE AREA SCHOOL DISTRICT
SPECIAL BOARD MEETING
P-E MS/HS - Irvin L. Young Community Center - 123 Burr Oak Street, Palmyra, WI
Tuesday, February 4, 2020 6:30 PM**

Mission Statement – “To ensure that students excel with intellect and virtue, inspired by innovative educators who engage and challenge each individual.”

MINUTES

- I. **CALL TO ORDER:** The meeting was called to order by School Board President, Cory Jones, at 6:30 PM.
- II. **ROLL CALL:** Justin Thomas, Cory Jones, Michael Eddy, Doris Parsons, Jean Reith and Mitzi Roscizewski, Superintendent - Dr. Steven M. Bloom, Business Manager - Carol Gebhard Dyer, Board Secretary - Traci Plotz.
- III. **DECLARATION OF QUORUM**
Cory Jones stated that quorum was established.
- VI. **APPROVAL OF AGENDA**
School Board President, Cory Jones, asked if there were any adjustments to the agenda. Doris Parsons requested the Immediate Communication be added as Board Discussion item F. Mitzi Roscizewski requested that the topic of Registration/Open Enrollment be added to the agenda as Board Discussion item G. Mitzi Rosciewski made a motion to approve the Board agenda as amended, motion was seconded by Doris Parsons.
- VII. **PUBLIC COMMENT**
 - a. Kami Kluss - Financial questions regarding the possible sale of a building.
 - b. Kim Griffiths - Financial questions regarding extra-curricular programs
- VIII. **BOARD DISCUSSION - Future Plans for the PEASD**
 - A. Facilities to Remain Operational in 2020-2021 - Discussion took place regarding the possible consolidation of the two elementary schools to potentially save money. It was agreed that more information will be presented to the board regarding the possible consolidation via committee meetings and future board meetings. A decision will need to be made at a future board meeting.
 - B. Organization of Grade Levels at Each School Site - It was discussed that there is room to move sixth grade to the Middle School. The organization of grade levels at the elementary schools will vary based on the open enrollment number for the next school year.
 - C. Overview of Staffing Needs - Building and District Wide - Dr. Bloom reported that the Administrators are standing at the ready to recommend staffing changes. Staffing changes will be based on decisions made by the board regarding building closures and Open Enrollment requests.
 - D. Status of Transportation Contract - Dr. Bloom reported that the current agreement with Lakeland Coach Lines expires in August 2021. To break the lease you need to give a year notice. Costs will be determined based on changes made by the board in buildings and routes. The contract falls under the direction of the Finance Committee.
 - E. Status of Vendor Contracts - Dr. Bloom reported that existing vendor agreements include CESA 1 and CESA 2, MJ Care, School Nurse through Fort Health Care, Curriculum related projects, software, login codes for students and staff. A comprehensive list will be created to include expiration information and grade levels impacted. Mitzi Roscizewski asked if there were any contracts from now to the end of the year that are not essential to the health, safety and eminent learning of the students. Dr. Bloom reported that we wouldn't have the contracts it wasn't necessary for those reasons.
 - F. Immediate Communication - It was reported the factual information needs to be sent out as soon as possible. The question was raised as to who was handling District communications since the Public Relations Specialist left at the end of last year. Dr. Bloom stated that those job duties have been divided up among other staff members in the district. The Board requested that round tables should happen so that the board can answer some of the public's questions. Dr. Bloom suggested the Board hold listening sessions again at the districts parent/teacher conferences. It was also suggested that the District meet with the Districts municipalities to build bridges with those entities.
 - G. Open Enrollment - It was recommended that the District request face to face contacts with those that apply for open enrollment out. Dr. Bloom reported that typically the principals contact the families and talk