

**PALMYRA-EAGLE AREA SCHOOL DISTRICT
REGULAR BOARD MEETING
P-EMS/HS - Irvin L. Young Community Center- 123 Burr Oak Street, Palmyra, WI
Tuesday, January 14, 2020, 7:00 PM**

MINUTES

- I. **CALL TO ORDER:** The meeting was called to order by School Board President, Scott Hoff, at 7:00 PM.
- II. **ROLL CALL:** Carrie Ollis, Justin Thomas, Tara Bollman, Scott Hoff, Cory Jones, Mat Mecca, Michael Eddy, Superintendent - Dr. Steven M. Bloom, Business Manager - Carol Gebhard Dyer, Board Secretary - Traci Plotz.
- III. **DECLARATION OF QUORUM**
Scott Hoff stated that quorum was established.
- VI. **APPROVAL OF AGENDA**
School Board President, Scott Hoff, asked if there were any adjustments to the agenda. With no changes heard the agenda is approved as presented.
- VII. **PUBLIC COMMENT**
 - A. Tara LeRoy - Thanked the school board for everything that they have done and asked for continued support for our District.
- VIII. **COMMITTEE REPORTS**
 - A. Finance Committee Report - January 14, 2020 - Justin Thomas reported that the State Aid payment
- IX. **Administrator Reports**
 - A. **Business Manager Report** - Scott Hoff, Board President, shared several budget forecasting scenarios/models with the audience. The scenarios were reviewed and information was shared regarding how the numbers were derived.
- X. **CONSENT AGENDA**
 - A. **Approval of Minutes**
 1. Regular Board Meeting, December 10, 2019
 - B. **Financial Reports**
 1. Monthly Vouchers & Checks
 - C. **Resignations/Retirements**
 1. District Library Media Specialist, Kathy Retzke 1 FTE
 2. Custodial, Michael Schaab - PES, 19 hrs/week
 - D. **Hires**
 1. None at this time.
 - E. **Field Trips (overnight/out-of-state)**
 1. None at this time.
 - F. **Fundraisers**

1. None at this time.

G. Gifts & Donations

1. None at this time.

A motion was made by Carrie Ollis and seconded by Mat Mecca to approve the Consent Agenda as presented. Motion Carries.

XI. ACTION ITEMS

- A. A motion was made by Cory Jones and seconded by Carrie Ollis to approve the District Space and Program Availability for 2020-2021 Open Enrollment Applicants, with no caps on regular education or special education seats.. Dr. Bloom reported that it is required by state law to review and set the open enrollment caps annually for those application for open enrollment into the school district. The law does not allow the board to place a limit on open enrollment out. The current recommendation is to place no caps on the seats available for open enrollment into the Palmyra-Eagle Area School District for both regular education students and special education students. Motion Carries.
- B. A motion was made by Tara Bollmann and seconded by Carrie Ollis to approve the Annual Notice of Educational Options as Presented. Dr. Bloom reported that as required by state law the Board needs to approve the Annual Notice of Educational Options in the month of January. The notice has been updated to include the most up to date School Accountability Report Card scores. Motion Carries.
- C. A motion was made by Cory Jones and seconded by Mat Mecca to approve the Issuance of Preliminary Notices of Non-Renewal to PEASD Administrators as Outlined in Wisconsin Statutes. 118.24. Scott Hoff explained that any administrator and contract employee on staff is afforded the opportunity to receive a preliminary notice of non-renewal of contract by a specific date. This notice is then followed the next month by a full notice of non-renewal. In the month in between the staff member has a right to request a formal conference with the Board to discuss options and how the situation can be handled. It is the belief of the Board that preliminary notices of non-renewal be presented to all current administrative staff members, to afford the Board and opportunity to reconstruction the administrative staff for the coming year. Dr. Bloom reported that the administrator contracts end on June 30th. According to state statute, the preliminary non-renewal notice for Administrators needs to be sent out five (5) months before the end of the contract. Motion Carries.
- D. A motion was made by Tara Bollmann and seconded by Cory Jones to approve the New Teacher/Mentor Program Coordinator Agreement. Dr. Bloom reported that this agreement is to fill the gap left in the Teacher Effectiveness program, by the resignation of Kathy Retzke. The dollars for this come out of Title II funds, which is federal funds for professional development. Motion Carries.

XII. ANNOUNCEMENTS AND BOARD COMMENTS

- H. Carrie Ollis announced her resignation from the board at the close of this meeting.
- I. Tara Bollmann announced her resignation form the board at end of the day today.
- J. Scott Hoff announced his resignation from the board at the end of the day today.
- K. Scott Hoff appoints Michael Eddy as Board Clerk, following Carrie Ollis's resignation from the board.

XV. CONSIDER A MOTION TO ADJOURN TO CLOSED SESSION

A motion was made by Carrie Ollis and seconded by Justin Thomas to move to closed session pursuant to Wisconsin Statute Section 19.85(1)(c) to wit: to consider employment, compensation and evaluation data regarding one or more employees over which the board exercises jurisdiction and responsibility, to wit:

A. Consideration of annual District Administrator performance review and evaluation.
Motion Carries with a role call vote of all members present voting yes at 8:03 PM.

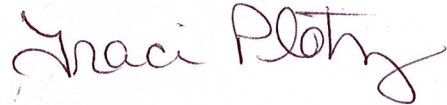
XVI. RECONVENE TO OPEN SESSION

Open Session was reconvened at 8:30 PM

XVII. ADJOURN

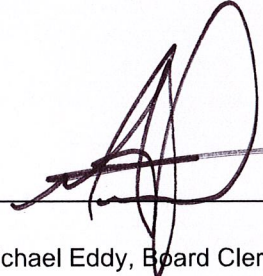
A motion was made by Justin Thomas and seconded by Michael Eddy to adjourn the meeting.
Motion Carries at 8:32 PM.

Respectfully submitted,



Traci Plotz
School Board Secretary

ATTEST: _____



Michael Eddy, Board Clerk

2-18-2020

Date