

**PALMYRA-EAGLE AREA SCHOOL DISTRICT  
REGULAR BOARD MEETING  
P-EMS/HS - Irvin L. Young Community Center- 123 Burr Oak Street, Palmyra, WI  
Tuesday, September 10, 2019, 7:00 PM**

***Mission Statement***

*“To ensure that students excel with intellect and virtue, inspired by innovative educators who engage and challenge each individual.”*

**AGENDA**

- I. CALL TO ORDER**
- II. ROLL CALL**
- III. DECLARATION OF QUORUM**
- IV. READING OF DISTRICT MISSION STATEMENT**
- V. PLEDGE OF ALLEGIANCE**
- VI. APPROVAL OF AGENDA**
- VII. PUBLIC COMMENT**
- VIII. BOARD MONITORING - BOARD VACANCY APPOINTMENT**
- IX. COMMITTEE REPORTS**
  - A. Curriculum & Policy Committee Report - September 5, 2019
- X. ADMINISTRATOR’S REPORTS**
- XI. CONSENT AGENDA**
  - A. Approval of Minutes**
    - 1. Regular Board Meeting & Closed Session, August 13, 2019
  - B. Financial Reports**
    - 1. Monthly Vouchers & Checks
  - C. Resignations/Retirements**
    - 1. Reading Specialist - EES, 0.8 FTE (Resignation)
    - 2. Special Education Teacher - PES, 1 FTE (Resignation)
    - 3. Comptroller - District, 1 FTE (Resignation)
  - D. Hires**
    - 1. Early Childhood Teacher - EES, 1 FTE
    - 2. Teacher - PES, 1 FTE
    - 3. Science Teacher - MS, 1 FTE
    - 4. Music Teacher - PES/EES, 1 FTE
    - 5. Reading Specialist - EES, 1 FTE
    - 6. Special Education Teacher - PES, 1 FTE
    - 7. Reading Specialist - PES, 1 FTE

8. Special Education Paraprofessional - EES, 5.75 hrs/day

**E. Field Trips (overnight/out-of-state)**

1. PEHS World Language Club - Mexican Independence Day Celebration, Chicago, IL - 9/16/19 (Chaplicki) .
2. PEHS World Language Club - Trip to Canada (Quebec City, Montreal, Ottawa, Toronto & Niagara Falls) - 4/10-4/17/19 (Strehlow)
3. PEHS World Language Club - Trip to France (LeMans and Paris) - 3/12-3/28/19 (Chaplicki)

**F. Fundraisers**

1. None at this time.

**G. Gifts & Donations**

1. Acknowledgement of Contributions to High School Gymnasium Floor/Court Resurfacing Project

**XII. ACTION ITEMS**

- A. Consider Approval of Additional Mentor Contracts for the 2019-2020 School Year.
- B. Consider Approval of Business Manager Contract for the 2019-2020 School Year.
- C. Consider Approval of First Reading of New Policy po6630 Cash Handling and Deposits, as Recommended by NEOLA.
- D. Consider Approval of First Reading of the following Revised Policies as Recommended by NEOLA:
  1. Section 0000: Bylaws - po0142.4: Oath; po0165.1: Notice of Regular Meetings; po0168.1: Meeting Minutes
  2. Section 2000: Program - po2260: Nondiscrimination and Access to Equal Employment Opportunity; po2260.01: Section 504/ADA Prohibition Against Discrimination Based on Disability; po2260.02: English Language Proficiency; po2340: Field Trips, Extended Field Trips, Co-curricular Trips, and Foreign Travel; po2411: School Counseling and Academic and Career Planning; po2450: Program or Curriculum Modifications;
  3. Section 3000: Professional Staff - po3111: Creating a Position
  4. Section 4000: Support Staff - po4111: Creating a Position
  5. Section 5000: Students - po5111: Eligibility of Resident/Nonresident Students; po5112: Entrance Age; po5113: Open Enrollment Program (Inter-District); po5340: Student Accidents/Illness/Concussion; po5460: Graduation Requirements; po5710: Student Complaints; po5830: Student Fund-Raising
  6. Section 6000: Finances - po6152: Student Fees, Fines, and Charges; po6470: Payment of Invoices; po6510: Payroll Authorization; po6610: Student Activity Fund; po6830: Audit
  7. Section 7000: Property - po7300: Disposition of Real Property; po7310: Disposition of Personal Property; po7434: Use of Tobacco on School Premises; po7540.01: Technology Privacy
  8. Section 8000: Operations - po8210: School Calendar; po8330: Student Records; po8660: Transportation by Private Vehicle
  9. Section 9000: Relations - po9600: Staff/Student Participation in Community Events
- E. Consider Approval of First Reading of Revised Policy po5465: Early Graduation.
- F. Consider Approval of Naming of the High School Gymnasium Floor/Court.

**XIII. DISTRICT ADMINISTRATOR'S REPORT**

**XIV. ANNOUNCEMENTS AND BOARD COMMENTS**

- A. Petition for Advisory Referendum

**XV. UPCOMING MEETINGS/EVENTS**

- A. Curriculum & Policy Committee Meeting, TBD
- B. Building & Grounds Committee Meeting, TBD
- C. Finance Committee Meeting, TBD
- D. Public Relations Committee, TBD
- E. Regular Board Meeting, 7:00 PM, Tuesday, Oct 8, 2019 @ PEMS/HS
- F. Annual Meeting, 5:00 PM, Thursday, Oct 24, 2019 @ PEMS/HS

**XVI. CONSIDER A MOTION TO ADJOURN TO CLOSED SESSION**

The Board will consider a motion to move to closed session pursuant to Wisconsin Statute Section 19.85(1)(g) to wit: conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.

**XVII. RECONVENE TO OPEN SESSION**

**XVIII. ADJOURN**

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Notice is further given that the official and final agenda of the meeting notice above will be posted on the bulletin board of the District Office, 123 Burr Oak Street, Palmyra, WI, no later than 4:00 p.m. on the day of the meeting.

**\*\*The Board utilizes a "consent agenda" to approve decisions that the Board has already determined are in the domain of the District Administrator and the Administrative Team. A single motion without discussion may approve items presented in the Consent Agenda. A Board member may request the Board Chair to remove any item from the Consent Agenda and placed under Action Items, to allow for discussion. However, only the Board, by simple majority vote, may remove the item from Board action.**

This meeting is a meeting of the School Board in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda.

Upon request to the District Administrator, submitted twenty-four (24) hours in advance, the District shall make reasonable accommodation including the provision of informational material in an alternative format for a disabled person to be able to attend this meeting. Please contact Traci Plotz, at 262-495-7101, ext. 2600.

Questions regarding agenda items may be directed to the Committee Chairperson identified below:

Committee Chairpersons

Board President – Scott Hoff  
Finance – Justin Thomas  
CESA Representative – Mat Mecca

Public Relations – Carrie Ollis  
Curriculum & Policy – Tara Bollmann

Building & Grounds – Cory Jones  
Human Resources – Scott Hoff  
WASB Delegate – Scott Hoff