

**PALMYRA-EAGLE AREA SCHOOL DISTRICT
SPECIAL BOARD MEETING
P-EMS/HS - Middle School Gym - 123 Burr Oak Street, Palmyra, WI
Tuesday, June 23, 2020, 5:30 PM**

Please be advised that this meeting is being held in public and individuals choosing to attend and participate will be expected to practice "social distancing". The middle school gymnasium offers ample space to do so. This meeting also will be recorded and the proceedings posted in keeping with current district practices.

Mission Statement

"To ensure that students excel with intellect and virtue, inspired by innovative educators who engage and challenge each individual."

AGENDA

- I. CALL TO ORDER**
- II. ROLL CALL**
- III. DECLARATION OF QUORUM**
- IV. READING OF DISTRICT MISSION STATEMENT**
- V. PLEDGE OF ALLEGIANCE**
- VI. APPROVAL OF AGENDA**
- VII. CONSENT AGENDA**
 - A. Approval of Minutes**
 - 1. Special Board Meeting & Closed Session, June 9, 2020
 - 2. Regular Board Meeting, June 9, 2020
 - B. Financial Reports**
 - 1. None at this time
 - C. Resignations/Retirements**
 - 1. Science Teacher - PEHS, 1 FTE (Resignation)
 - D. Hires**
 - 1. Social Studies Teacher - PEHS, 1 FTE.
 - 2. Varsity Boys Basketball Coach - PEHS
 - 3. Teachers - EES, 4 FTE
 - 4. Music Teacher - EES, 1 FTE
 - E. Field Trips (overnight/out-of-state)**
 - 1. None at this time.
 - F. Fundraisers**
 - 1. None at this time.
 - G. Gifts & Donations**
 - 1. None at this time.
- VIII. ACTION ITEMS.**
 - A.** Consider Approval Administrative Assistant/Registrar Contract for the 2020-2021 School Year.
 - B.** Consider Approval of Building & Grounds Director Contract for the 2020-2021 School Year.
 - C.** Consider Approval of Revised Business Manager Contract for the 2020-2021 School Year.

- D. Consider Approval of Special Education Director / School Psychologist Contract for the 2020-2021 School Year.
- E. Consider Approval of District Administrative Assistant Contract for the 2020-2021 School Year.
- F. Consider Approval of increasing ACH Transfer Limits so our Payroll does not have to be Delayed by the Bank when Exceeding the Current Maximum Monthly Limit.
- G. Consider Approval of the Extension for the Short-Term Borrowing Loan for \$600,000 to November 1, 2020.
- H. Consider Approval the Following revisions to Co-Curricular Pay Schedule:
 - 1. Addition of Wrap-Around Care program coordinator Stipend.
 - 2. Increase FFA Advisor Pay to \$3,500 / \$3,750 / \$4,350 / \$4,500 Respectively.
 - 1. Credit Recovery Stipend
- I. Consider Approval of Second Reading of the Following Revised Policies as recommended by Neola:
 - 1. Section 0000 - Bylaws: po0100 Definitions; po0121 Authority; po142.5 Vacancies; po0143 Authority of Individual Board Members; po0144.3 Conflict of Interest; po0164.2 Special Meetings; po0167.6 E-mail-Public Records; po0167.7 Use of Personal Communication Devices; po0174.2 School Performance Report
 - 2. Section 1000 - Administration: po1130 Conflict of Interest; po1213 Student Supervision and Welfare; po1241 Non-Reemployment of the District Administrator; po1422 Nondiscrimination and Equal Employment Opportunity; po1461 Unrequested Leaves of Absence/Fitness for Duty; po1623 Section 504/ADA Prohibition Against Disability Discrimination in Employment; po1662 Employee Anti-Harassment
 - 3. Section 2000 - Program: po2210 Curriculum Development; po2260 Nondiscrimination and Access to Equal Educational Opportunity; po2260.01 Section 504/ADA Prohibition Against Discrimination Based on Disability; po2261 Title I Services; po2261.01 Parent and Family Member Participation in Title I Programs; po2271.01 Start College Now Program; po2700.01 School Performance and Accountability Reports
 - 4. Section 3000 - Professional Staff: po 3122 Nondiscrimination and Equal Employment Opportunity; po3122.01 Drug-Free Workplace; po3123 Section 504/ADA Prohibition Against Disability Discrimination in Employment; po3125 Educator Licensing; po3161 Unrequested Leaves of Absence/Fitness for Duty; po3213 Student Supervision and Welfare; po3230 Conflict of Interest; po3340 Grievance Procedure; po3362 Employee Anti-Harassment; po3410.01 Compensation for Part-Time Staff; po3430 Leaves of Absence; po3431 Employee Leaves
 - 5. Section 4000 - Support Staff: po4122 Nondiscrimination and Equal Employment Opportunity; po4122.01 Drug-Free Workplace; po4123 Section 504/ADA Prohibition Against Disability Discrimination in Employment; po4161 Unrequested Leaves of Absence/Fitness for Duty; po4213 Student Supervision and Welfare; po4230 Conflict of Interest; po4340 Grievance Procedure; po4362 Employee Anti-Harassment; po4410.01 Compensation for Part-Time Staff; po4430 Leaves of Absence; po4431 Employee Leaves
 - 6. Section 5000 - Students: po5113 Open Enrollment Program (Inter-District); po5200 Attendance; po5200.01 Full-Time Student; po5330 Administration of Medication/Emergency Care; po5461 Children At-Risk of Not Graduating from High School; po5517 Student Anti-Harassment; po5630 Corporal Punishment
 - 7. Section 6000 - Finance: po6220 Budget Preparation; po6520 Payroll Deductions; po6605 Crowdfunding; po6800 System of Accounting
 - 8. Section 7000 - Property: po74401.01 Video Surveillance and Electronic Monitoring; po7455 Accounting System for Fixed Assets; po7540 Technology;

- po7540.03 Student Technology Acceptable Use and Safety; po7540.04 Staff Technology Acceptable Use and Safety
- 9. Section 8000 - Operations: po8310 Public Records; po8315 Information Management; po8320 Personnel Records; po8320.01 Unauthorized Acquisition of Staff Personal Information; po8330 Student Records; po8390 Animals on District Property; po8800 Religious and Patriotic Ceremonies and Observances
- 10. Section 9000 - Relations: po9130 Public Requests, Suggestions, or Complaints
- J. Consider Approval of Second Reading of New Policy po2261.03 District and School Report Cards as recommended by Neola.

IX. DISTRICT ADMINISTRATOR’S REPORT

X. ANNOUNCEMENTS AND BOARD COMMENTS

XI. UPCOMING MEETINGS/EVENTS

- A. 4-day School Week Adhoc Committee Meeting, 4:00 PM, Monday, June 29, 2020 @ PEHS/MS IMC
- B. Curriculum & Policy Committee Meeting, 5:30 PM, Tuesday, July 7, 2020 @ PEMS/HS Community Center
- C. WASB Board Training, 6:00 PM, Monday, July 13, 2020 - Virtual Training
- D. Building & Grounds Committee Meeting, 5:30 PM, Tuesday, July 14, 2020 @ PEMS/HS
- E. Finance Committee Meeting, 6:00 PM, Tuesday, July 14, 2020 @ PEMS/HS
- F. Regular Board Meeting, 7:00 PM, Tuesday, July 14, 2020 @ PEMS/HS

XII. ADJOURN

Notice is further given that the official and final agenda of the meeting notice above will be posted on the bulletin board of the District Office, 123 Burr Oak Street, Palmyra, WI, no later than 4:00 p.m. on the day of the meeting.

****The Board utilizes a “consent agenda” to approve decisions that the Board has already determined are in the domain of the District Administrator and the Administrative Team. A single motion without discussion may approve items presented in the Consent Agenda. A Board member may request the Board Chair to remove any item from the Consent Agenda and placed under Action Items, to allow for discussion. However, only the Board, by simple majority vote, may remove the item from Board action.**

This meeting is a meeting of the School Board in public for the purpose of conducting the School District’s business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda.

Upon request to the District Administrator, submitted twenty-four (24) hours in advance, the District shall make reasonable accommodation including the provision of informational material in an alternative format for a disabled person to be able to attend this meeting. Please contact Traci Plotz, at 262-495-7101, ext. 2600.

Questions regarding agenda items may be directed to the Committee Chairperson identified below:

Committee Chairpersons

Board President – Doris Parsons

Finance – Mitzi Roscizewski

CESA Representative – Mitzi Roscizewski

Public Relations – Tara LeRoy

Curriculum & Policy –Kristiana Williams

Building & Grounds – Michael Eddy

Human Resources – Jean Reith

WASB Delegate – Tara LeRoy