

**PALMYRA-EAGLE AREA SCHOOL DISTRICT
REGULAR BOARD MEETING
P-EMS/HS - Middle School Gym - 123 Burr Oak Street, Palmyra, WI
Tuesday, June 9, 2020, 7:00 PM**

Please be advised that this meeting is being held in public and individuals choosing to attend and participate will be expected to practice "social distancing". The middle school gymnasium offers ample space to do so. This meeting also will be recorded and the proceedings posted in keeping with current district practices.

Mission Statement

"To ensure that students excel with intellect and virtue, inspired by innovative educators who engage and challenge each individual."

AGENDA

- I. CALL TO ORDER**
- II. ROLL CALL**
- III. DECLARATION OF QUORUM**
- IV. READING OF DISTRICT MISSION STATEMENT**
- V. PLEDGE OF ALLEGIANCE**
- VI. APPROVAL OF AGENDA**
- VII. PUBLIC COMMENT -** As an alternative for being physically present at the board meeting please note this option for offering Public Comments by use of the following dedicated gmail account: publiccomments@peasd.org. Comments received in this manner will be read into the record during the established time for public comments to be heard and received. Please note that the following protocols will be maintained by the school board regarding such commentary: *Public Comment should be limited to three (3) minutes per subject. Although the public may speak on any item that is not included on this agenda, the school board may not respond or discuss the issue brought forward at this time. In accordance with open meeting laws, the board must notice an item on the agenda to allow discussion on that matter. Your comments will be considered and may be placed on a future agenda for further discussion.*
- VIII. COMMITTEE REPORTS**
 - A. Public Relations Committee Report - May 13, 2020
 - B. Building & Grounds Committee Report - May 14, 2020 & June 9, 2020
 - C. Curriculum & Policy Committee Report - June 3, 2020
 - D. Finance Committee Report - June 9, 2020
- IX. ADMINISTRATOR'S REPORTS**
- X. CONSENT AGENDA**
 - A. Approval of Minutes**
 - 1. Regular Board Meeting, May 12, 2020
 - 2. Special Board Meeting & Closed Session, May 14, 2020
 - B. Financial Reports**
 - 1. Monthly Vouchers & Checks
 - C. Resignations/Retirements**
 - 1. Teacher - EES, 1 FTE (Retirement)
 - 2. Special Education Teacher - EES, 1 FTE (Resignation)

3. Special Education Teachers - PES, 2 FTE (Resignation)
 4. Special Education Teacher - PEHS, 1 FTE (Resignation)
 5. JV Basketball Coach - PEHS (Resignation)
 6. Teacher - EES, 2 FTE (Resignation)
 7. Music Teacher - PES/EES, 1 FTE (Resignation)
 8. Teacher - EES, 1 FTE (Resignation)
- D. Hires**
1. None at this Time.
- E. Field Trips (overnight/out-of-state)**
1. None at this Time.
- F. Fundraisers**
1. Panther Boys Hoops Club
 - a) PEASD Concession Stands, 2020-2021 School Year (Webber)
 - b) Panther Basketball T-shirt Sales, Oct-Nov 2020 (Webber)
 2. Palmyra-Eagle Quarterback Club
 - a) PEASD Concession Stands, 2020-2021 School Year (Webber/Venne/Frink)
 - b) Cookie Dough Sales, Aug-Oct 2020 (Webber/Venne/Frink)
 - c) Karaoke Fundraiser Event, 4/18/21(Webber/Frink)
 - d) Kick-off Dinner, Aug/Sept 2020 (Webber/Venne/Frink)
 - e) Raffle Ticket Sales, July-Oct 2020 (Webber/Venne/Frink)
 - f) Football Apparel Sales, July-Aug 2020 (Webber/Venne/Frink)
 - g) Football Camp, July 21-22 & 28-30 2020 (Webber/Venne/Frink)
 3. Palmyra-Eagle Band Booster Association
 - a) Kringle & Scrip Sales, Sept-Oct 2020 (Hein/Woessner)
 - b) Holiday Bazaar Concessions, 11/21/20 (Hein/Isaacsen)
 - c) Dinner/Performance, Feb 2020 (Hein)
 - d) Scrip Sales, Spring 2021 (Hein/Woessner)
 - e) PEASD Concession Stands, 2020-2021 School Year (Hein)
- G. Gifts & Donations**
1. United Way Jefferson & North Walworth Counties - COVID-19 Relief Funds additional donation

XI. ACTION ITEMS.

- A. Consider Approval of the WIAA Membership for the 2020-2021 School Year.
- B. Consider Approval of Teachers on Call Contract Amendment for the 2020-2021 School Year
- C. Consider Approval of Open Enrollment Applications for the 2020-2021 School Year.
- D. Consider Approval of the Following Organizations as Recognized District Support Organizations for the 2020-2021 School Year.
 1. Panther Boys Hoops Club
 2. Palmyra-Eagle Quarter Back Club
 3. Palmyra-Eagle Band Booster Association
- E. Consider Approval Administrative Assistant/Registrar Contract for the 2020-2021 School Year.
- F. Consider Approval of Building & Grounds Director Contract for the 2020-2021 School Year.
- G. Consider Approval of Revised Business Manager Contract for the 2020-2021 School Year.
- H. Consider Approval of Special Education Director / School Psychologist Contract for the 2020-2021 School Year.
- I. Consider Approval of All Day 4K Program with a half day option for the 2020-2021 School Year.

- J. Consider Approval of 2020-2021 School Year Calendar.
- K. Consider Approval of increasing ACH Transfer Limits so our Payroll does not have to be Delayed by the Bank when Exceeding the Current Maximum Monthly Limit.
- L. Consider Approval of the Extension for the Short-Term Borrowing Loan for \$600,000 to November 1, 2020.
- M. Consider Approval the Following revisions to Co-Curricular Pay Schedule:
 - 1. Addition of Wrap-Around Care program coordinator Stipend.
 - 2. Increst FFA Advisor Pay to \$3,500 / \$3,750 / \$4,350 / \$4,500 Respectively.
- N. Consider Approval of First Reading of the Following Revised Policies as recommended by Neola:
 - 1. Section 0000 - Bylaws: po0100 Definitions; po0121 Authority; po142.5 Vacancies; po0143 Authority of Individual Board Members; po0144.3 Conflict of Interest; po0164.2 Special Meetings; po0167.6 E-mail-Public Records; po0167.7 Use of Personal Communication Devices; po0174.2 School Performance Report
 - 2. Section 1000 - Administration: po1130 Conflict of Interest; po1213 Student Supervision and Welfare; po1241 Non-Reemployment of the District Administrator; po1422 Nondiscrimination and Equal Employment Opportunity; po1461 Unrequested Leaves of Absence/Fitness for Duty; po1623 Section 504/ADA Prohibition Against Disability Discrimination in Employment; po1662 Employee Anti-Harassment
 - 3. Section 2000 - Program: po2210 Curriculum Development; po2260 Nondiscrimination and Access to Equal Educational Opportunity; po2260.01 Section 504/ADA Prohibition Against Discrimination Based on Disability; po2261 Title I Services; po2261.01 Parent and Family Member Participation in Title I Programs; po2271.01 Start College Now Program; po2700.01 School Performance and Accountability Reports
 - 4. Section 3000 - Professional Staff: po 3122 Nondiscrimination and Equal Employment Opportunity; po3122.01 Drug-Free Workplace; po3123 Section 504/ADA Prohibition Against Disability Discrimination in Employment; po3125 Educator Licensing; po3161 Unrequested Leaves of Absence/Fitness for Duty; po3213 Student Supervision and Welfare; po3230 Conflict of Interest; po3340 Grievance Procedure; po3362 Employee Anti-Harassment; po3410.01 Compensation for Part-Time Staff; po3430 Leaves of Absence; po3431 Employee Leaves
 - 5. Section 4000 - Support Staff: po4122 Nondiscrimination and Equal Employment Opportunity; po4122.01 Drug-Free Workplace; po4123 Section 504/ADA Prohibition Against Disability Discrimination in Employment; po4161 Unrequested Leaves of Absence/Fitness for Duty; po4213 Student Supervision and Welfare; po4230 Conflict of Interest; po4340 Grievance Procedure; po4362 Employee Anti-Harassment; po4410.01 Compensation for Part-Time Staff; po4430 Leaves of Absence; po4431 Employee Leaves
 - 6. Section 5000 - Students: po5113 Open Enrollment Program (Inter-District); po5200 Attendance; po5200.01 Full-Time Student; po5330 Administration of Medication/Emergency Care; po5461 Children At-Risk of Not Graduating from High School; po5517 Student Anti-Harassment; po5630 Corporal Punishment
 - 7. Section 6000 - Finance: po6220 Budget Preparation; po6520 Payroll Deductions; po6605 Crowdfunding; po6800 System of Accounting
 - 8. Section 7000 - Property: po74401.01 Video Surveillance and Electronic Monitoring; po7455 Accounting System for Fixed Assets; po7540 Technology; po7540.03 Student Technology Acceptable Use and Safety; po7540.04 Staff Technology Acceptable Use and Safety
 - 9. Section 8000 - Operations: po8310 Public Records; po8315 Information Management; po8320 Personnel Records; po8320.01 Unauthorized Acquisition

- of Staff Personal Information; po8330 Student Records; po8390 Animals on District Property; po8800 Religious and Patriotic Ceremonies and Observances
10. Section 9000 - Relations: po9130 Public Requests, Suggestions, or Complaints
- O. Consider Approval of First Reading of New Policy po2261.03 District and School Report Cards as recommended by Neola.
- P. Consider Approval of CESA 2 Contracts for the 2020-2021 School Year.
- Q. Discussion of WASB Board Training

XII. DISTRICT ADMINISTRATOR'S REPORT

XIII. ANNOUNCEMENTS AND BOARD COMMENTS

XIV. UPCOMING MEETINGS/EVENTS

- A. Public Relations Committee Meeting, 6:30 PM, Wednesday, June 17, 2020 @ PEMS/HS Community Center
- B. 4-day School Week Adhoc Committee Meeting, 4:00 PM, Monday, June 22, 2020 @ PEHS/MS IMC
- C. Curriculum & Policy Committee Meeting, 5:30 PM, Tuesday, July 7, 2020 @ PEMS/HS Community Center
- D. Regular Board Meeting, 7:00 PM, Tuesday, July 14, 2020 @ PEMS/HS

XV. ADJOURN

Notice is further given that the official and final agenda of the meeting notice above will be posted on the bulletin board of the District Office, 123 Burr Oak Street, Palmyra, WI, no later than 4:00 p.m. on the day of the meeting.

**The Board utilizes a "consent agenda" to approve decisions that the Board has already determined are in the domain of the District Administrator and the Administrative Team. A single motion without discussion may approve items presented in the Consent Agenda. A Board member may request the Board Chair to remove any item from the Consent Agenda and placed under Action Items, to allow for discussion. However, only the Board, by simple majority vote, may remove the item from Board action.

This meeting is a meeting of the School Board in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda.

Upon request to the District Administrator, submitted twenty-four (24) hours in advance, the District shall make reasonable accommodation including the provision of informational material in an alternative format for a disabled person to be able to attend this meeting. Please contact Traci Plotz, at 262-495-7101, ext. 2600.

Questions regarding agenda items may be directed to the Committee Chairperson identified below:

Committee Chairpersons

Board President – Doris Parsons

Finance – Mitzi Roscizewski

CESA Representative – Mitzi Roscizewski

Public Relations – Tara LeRoy

Curriculum & Policy – Kristiana Williams

Building & Grounds – Michael Eddy

Human Resources – Jean Reith

WASB Delegate – Tara LeRoy