

**PALMYRA-EAGLE AREA SCHOOL DISTRICT  
REGULAR BOARD MEETING  
P-EMS/HS - Irvin L. Young Community Center- 123 Burr Oak Street, Palmyra, WI  
Tuesday, February 18, 2020, 7:00 PM**

**Mission Statement**

*“To ensure that students excel with intellect and virtue, inspired by innovative educators who engage and challenge each individual.”*

**AGENDA**

- I. CALL TO ORDER**
- II. ROLL CALL**
- III. DECLARATION OF QUORUM**
- IV. READING OF DISTRICT MISSION STATEMENT**
- V. PLEDGE OF ALLEGIANCE**
- VI. APPROVAL OF AGENDA**
- VII. PUBLIC COMMENT**
- VIII. BOARD MONITORING**
  - A. Audit Report Review - Sitzberger & Company, S.C.
  - B. Petitioner seeking detachment from Palmyra-Eagle Area School District and attachment to Mukwonago Area School District to address the Palmyra-Eagle Area School District Board regarding their reasons for the proposed reorganization, pursuant to Section 117.12(3), Wisconsin Statutes.
- IX. COMMITTEE REPORTS**
  - A. Finance Committee Report - February 18, 2020
- X. ADMINISTRATOR’S REPORTS**
- XI. CONSENT AGENDA**
  - A. Approval of Minutes**
    - 1. Regular Board Meeting & Closed Session, January 14, 2020
    - 2. Special Board Meeting, January 20, 2020
    - 3. Special Board Meeting, January 29, 2020
    - 4. Special Board Meeting & Closed Session, February 4, 2020
    - 5. Special Board Meeting, February 12, 2020
  - B. Financial Reports**
    - 1. Monthly Vouchers & Checks
  - C. Resignations/Retirements**
    - 1. Instructional Aide - PES, 5.75 hrs/day (Resignation)
    - 2. Payroll Specialist - District, 0.8 FTE (Resignation)
    - 3. District Administrative Assistant - District, 1 FTE (Resignation)
    - 4. Head Football Coach - PEHS (Resignation)
    - 5. Principal - PES, 1 FTE (Retirement)
  - D. Hires**
    - 1. Instruction Aide - PES - 5.75 hrs/day
    - 2. Food Service Aide - MS/HS - 10 hrs/week

- E. **Field Trips (overnight/out-of-state)**
  - 1. France & Germany STEM Trip - 3/25/2021-4/1/2021 (Strehlow)
- F. **Fundraisers**
  - 1. None at this time.
- G. **Gifts & Donations**
  - 1. None at this time.

**XII. ACTION ITEMS**

- A. Consider Approval of Issuance of Final Notices of Non-Renewal to PEASD Administrators as Outlined in Wisconsin Statutes, 118.24.
  - 1. District Administrator, 1.0 FTE
  - 2. Business Manager, 0.5 FTE
  - 3. Administrator, Principal - Eagle Elementary School, 1.0 FTE
  - 4. Administrator, Principal - Palmyra Elementary School, 1.0 FTE
  - 5. Administrator, Principal - Palmyra Eagle High/Middle School, 1.0 FTE
- B. Consider Approval of 2020-2021 Athletic Trainer Agreement with Fort HealthCare.
- C. Consider Approval/Denial of Petitioners Request to detach from Palmyra-Eagle Area School District and attach to Mukwonago Area School District.

**XIII. DISTRICT ADMINISTRATOR’S REPORT**

**XIV. ANNOUNCEMENTS AND BOARD COMMENTS**

**XV. UPCOMING MEETINGS/EVENTS**

- A. Regular Board Meeting, 7:00 PM, Tuesday, March 10, 2020 @ PEMS/HS

**XVI. CONSIDER A MOTION TO ADJOURN TO CLOSED SESSION**

The Board will consider a motion to move to closed session pursuant to Wisconsin Statute Section 19.85(1)(c) to wit: to consider employment, compensation and evaluation data regarding one or more employees over which the board exercises jurisdiction and responsibility, to wit:

- A. Consideration of individual teacher and individual administrator contracts.

**XVII. RECONVENE TO OPEN SESSION**

**XVIII. ADJOURN**

Notice is further given that the official and final agenda of the meeting notice above will be posted on the bulletin board of the District Office, 123 Burr Oak Street, Palmyra, WI, no later than 4:00 p.m. on the day of the meeting.

**\*\*The Board utilizes a “consent agenda” to approve decisions that the Board has already determined are in the domain of the District Administrator and the Administrative Team. A single motion without discussion may approve items presented in the Consent Agenda. A Board member may request the Board Chair to remove any item from the Consent Agenda and placed under Action Items, to allow for discussion. However, only the Board, by simple majority vote, may remove the item from Board action.**

This meeting is a meeting of the School Board in public for the purpose of conducting the School District’s business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda.

Upon request to the District Administrator, submitted twenty-four (24) hours in advance, the District shall make reasonable accommodation including the provision of informational material in an alternative format for a disabled person to be able to attend this meeting. Please contact Traci Plotz, at 262-495-7101, ext. 2600.

Questions regarding agenda items may be directed to the Committee Chairperson identified below:

**Committee Chairpersons**

Board President – Cory Jones  
 Finance – Justin Thomas  
 CESA Representative – TBD

Public Relations – Mitzi Roscizewski  
 Curriculum & Policy – Michael Eddy

Building & Grounds – Tom Novak  
 Human Resources – Jean Reith  
 WASB Delegate – TBD