

**PALMYRA-EAGLE AREA SCHOOL DISTRICT  
REGULAR BOARD MEETING  
P-EMS/HS - Irving L. Young Community Center- 123 Burr Oak Street, Palmyra, WI  
Tuesday, September 11, 2018, 7:00 PM**

**Mission Statement**

*“To ensure that students excel with intellect and virtue, inspired by innovative educators who engage and challenge each individual.”*

**AGENDA**

- I. CALL TO ORDER**
- II. ROLL CALL**
- III. DECLARATION OF QUORUM**
- IV. READING OF DISTRICT MISSION STATEMENT**
- V. PLEDGE OF ALLEGIANCE**
- VI. APPROVAL OF AGENDA**
- VII. PUBLIC COMMENT**
- VIII. BOARD MONITORING**
  - A. Middle/High School Behavioral Matrix - Ms. Kari Timm, P-E HS/MS Principal
- IX. COMMITTEE REPORTS**
  - A. Curriculum & Policy Committee Report - September 6, 2018
- X. ADMINISTRATOR’S REPORTS**
- XI. CONSENT AGENDA**
  - A. Approval of Minutes**
    - 1. Regular Board Meeting, August 14, 2018
  - B. Financial Reports**
    - 1. Monthly Vouchers & Checks
  - C. Resignations/Retirements**
    - 1. Computer/Business Education Teacher - PEMS-HS, 1 FTE
    - 2. Spanish Teacher - PEHS, 1 FTE
  - D. Hires**
    - 1. Food Service Aide - PEMS-HS/EES, 4 hrs/day
    - 2. Reading Specialist - PES, 1 FTE
    - 3. Instructional Aide - PES, 5.75 hrs/day
    - 4. Special Education Teacher - PEMS-HS, 1 FTE
    - 5. Computer/Business Education Teacher - PEMS-HS, 1 FTE
    - 6. Special Education Teacher - PES, 1 FTE
    - 7. Food Service Aide - PES, 3 hrs/day
    - 8. Food Service Aide - PES, 3 hrs/day
    - 9. Food Service Aide - PEMS-HS, 4 hrs/day
    - 10. Evening Custodian - PEMS-HS, 19 hrs/week
  - E. Field Trips (overnight/out-of-state)**
    - 1. None at this Time.

## **F. Fundraisers**

1. Palmyra Home & School
  - a) Monster Mash, 10/12/18
  - b) Holiday Shop, 12/3-12/10/18
  - c) Carnival, 5/17/18
  - d) Color Run, 6/7/18
2. EES STARS - Hat Day, once per quarter (Severson/Deets/Scheel)
3. Eagle Elementary Library - Scholastic Book Fair, 4/10-4/18/18 (Retzke/Gordhammer)
4. PE Band Booster - Kringle Sales, 10/15-10/29/18 (Kommer/Hein)
5. MS Volleyball - Bake Sale to benefit Food Pantry, 10/11/18 (Anderson)
6. PEHS Art - DonorsChoose.org, Sept-Dec 2018 (Zuknik)
7. PE Boys Hoops Club - MS Halloween Dance, Oct 24th (Webber)
8. PE Boys Hoops Club - Holiday Bazaar Bake Sale, Nov 17th (Webber)

## **G. Gifts & Donations**

1. Palmyra Lions Club, monetary donation towards dugout covers.
2. Generac, monetary donation towards dugout covers.
3. Palmyra United Methodist Church, School Supply Donations for PES and PEMS/HS

## **XII. ACTION ITEMS**

- A. Consider Approval of the PEMS/HS Band Boosters as Recognized District Support Organization for the 2018-2019 School Year.
- B. Consider Approval of Mentor Contracts for the 2018-2019 School Year.
- C. Consider Approval of First Reading of New Policy po2271.01: Start College Now Program.
- D. Consider Approval of First Reading of the following Revised Policies:
  1. Section 0000: Bylaws - po0144.1:Compensation; po0161:Parliamentary Authority; po0164.2:Special Meetings; po0165.3:Special Meetings
  2. Section 1000: Administration - po1213:Student Supervision and Welfare; po1422:Nondiscrimination and Equal Employment Opportunity; po1460: Physical Examination; po1461:Unrequested Leaves of Absence/Fitness For Duty; po1623:Section 504/ADA Prohibition Against Disability Discrimination in Employment; po1630.01;Family & Medical Leave of Absence ("FMLA")
  3. Section 2000: Program - po2131:Educational Outcome Goals and Expectations; po2270:Religion in the Curriculum; po2271:Early College Credit Program; po2412:Homebound Instruction Program; po2461:Recording of IEP Team Meetings
  4. Section 3000: Professional Staff - po3120:Employment of Professional Staff; po3120.04:Employment of Substitutes; po3120.10:Job Sharing; po3122:Nondiscrimination and Equal Employment Opportunity; po3139:Staff Discipline; po3160:Physical Examination; po3230:Conflict of Interest; po3430.01:Family & Medical Leave of Absence ("FMLA")
  5. Section 4000: Support Staff - po4120.10:Job Sharing; po4122: NonDiscrimination and Equal Employment Opportunity; po4139: Staff Discipline; po4160: Physical Examination; po4230 Conflict of Interest; po4430.01:Family & Medical Leave of Absence ("FMLA"); po4440:Job-Related Expenses
  6. Section 5000: Students - po5111:Eligibility of Resident/Nonresident Students; po5200:Attendance; po5512:Use of Tobacco, Nicotine, and Related Products by Students; po5516:Student Hazing; po5530:Alcohol/Drug Prevention; po5630:Corporal Punishment; po5772:Weapons; po5770:Student Production of Goods an Services
  7. Section 6000: Finances - po6520:Payroll Deduction; po6700:Fair Labor Standards Act (FLSA); po6830:Audit
  8. Section 7000: Property - po7217:Weapons; po7440:Facility Security; po7530.02:Staff and School Official Use of Personal Communication Devices
  9. Section 8000: Operations - po8146:Notification of Educational Options; po8310:Public Records; po8405:Environmental Health and Safety Program; po8462:Mandatory Reporting of Student Abuse and Neglect and Threats of Violence; po8500:Food Service
  10. Section 9000: Relations - po9130:Public Requests, Suggestions, or Complaints; po9160: Public Attendance at School Events

## **XIII. DISTRICT ADMINISTRATOR'S REPORT**

#### **XIV. ANNOUNCEMENTS AND BOARD COMMENTS**

#### **XV. UPCOMING MEETINGS/EVENTS**

- A. Curriculum & Policy Committee Meeting, 5:00 PM, Thursday, October 4, 2018 @ District Office
- B. Building & Grounds Committee Meeting, 5:30 PM, Tuesday, October 9, 2018 @ PEMS/HS
- C. Finance Committee Meeting, 6:00 PM, Tuesday, October 9, 2018 @ PEMS/HS
- D. Public Relations Committee Meeting, 6:30 PM, Tuesday, October 9, 2018 @ PEMS/HS
- E. Regular Board Meeting, 7:00 PM, Tuesday, October 9, 2018 @ PEMS/HS

#### **XVI. CONSIDER A MOTION TO ADJOURN TO CLOSED SESSION**

The Board will consider a motion to move to closed session pursuant to Wisconsin Statute Section 19.85(1)(c) to wit: to consider employment, compensation and evaluation data regarding one or more employees over which the board exercises jurisdiction and responsibility, to wit:

- A. Discuss High School Volleyball Program.

#### **XVII. RECONVENE TO OPEN SESSION**

#### **XVIII. ADJOURN**

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Notice is further given that the official and final agenda of the meeting notice above will be posted on the bulletin board of the District Office, 123 Burr Oak Street, Palmyra, WI, no later than 4:00 p.m. on the day of the meeting.

\*\*The Board utilizes a "consent agenda" to approve decisions that the Board has already determined are in the domain of the District Administrator and the Administrative Team. A single motion without discussion may approve items presented in the Consent Agenda. A Board member may request the Board Chair to remove any item from the Consent Agenda and placed under Action Items, to allow for discussion. However, only the Board, by simple majority vote, may remove the item from Board action.

This meeting is a meeting of the School Board in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda.

Upon request to the District Administrator, submitted twenty-four (24) hours in advance, the District shall make reasonable accommodation including the provision of informational material in an alternative format for a disabled person to be able to attend this meeting. Please contact Traci Plotz, at 262-495-7101, ext. 2600.

Questions regarding agenda items may be directed to the Committee Chairperson identified below:

**Committee Chairpersons**

Board President – Scott Hoff  
Finance – Justin Thomas  
CESA Representative – Mat Mecca

Public Relations – Carrie Ollis  
Curriculum & Policy – Tara Bollmann

Building & Grounds – Cory Jones  
Human Resources – Scott Hoff  
WASB Delegate – Scott Hoff