

**PALMYRA-EAGLE AREA SCHOOL DISTRICT  
REGULAR BOARD MEETING  
P-EMS/HS - Irving L. Young Community Center- 123 Burr Oak Street, Palmyra, WI  
Tuesday, August 14, 2018, 7:00 PM**

**Mission Statement**

*“To ensure that students excel with intellect and virtue, inspired by innovative educators who engage and challenge each individual.”*

**AGENDA**

- I. CALL TO ORDER**
- II. ROLL CALL**
- III. DECLARATION OF QUORUM**
- IV. READING OF DISTRICT MISSION STATEMENT**
- V. PLEDGE OF ALLEGIANCE**
- VI. APPROVAL OF AGENDA**
- VII. PUBLIC COMMENT**
- VIII. BOARD MONITORING**
  - A. Community Outreach Initiatives at Eagle Elementary - Mr. Matt Stich, Principal, Eagle Elementary
- IX. COMMITTEE REPORTS**
  - A. Curriculum & Policy Committee Report - August 9, 2018
  - B. Building & Grounds Committee Report - August 14, 2018
  - C. Finance Committee Report - August 14, 2018
  - D. Public Relations Committee Report - August 14, 2018
- X. ADMINISTRATOR’S REPORTS**
- XI. CONSENT AGENDA**
  - A. Approval of Minutes**
    - 1. Regular Board Meeting, July 10, 2018
  - B. Financial Reports**
    - 1. Monthly Vouchers & Checks
  - C. Resignations/Retirements**
    - 1. Reading Specialist - PES, 1 FTE (resignation)
    - 2. Special Education Teacher - PEMS-HS, 1 FTE (resignation)
    - 3. Food Service Aide - PES, 0.4 FTE (resignation)
    - 4. Food Service Aide - PES, 0.4 FTE (resignation)
    - 5. Custodian - PEMS-HS - PEHS, 19 hrs/week (resignation)
  - D. Hires**
    - 1. Agriculture Teacher - PEMS-HS, 1 FTE
    - 2. Instructional Aide - EES, 0.5 FTE
  - E. Field Trips (overnight/out-of-state)**
    - 1. None at this Time.
  - F. Fundraisers**
    - 1. PEHS Volleyball
      - a) Volleyball Tournament, 9/8/18 (Hetz/Kutz/Webber)
      - b) “Pink Out” T-shirt sales, 10/2/18 (Hetz/Hein/Kutz)
      - c) Spirit Wear sales, 8/13-8/24/18 & 9/5-9/14/18 (Hetz)
    - 2. Palmyra-Eagle Athletic Booster Club
      - a) Indian Summer, 9/7-9/9/2018 (Bartolotta/Pronschinske)
      - b) Cocoa Beach Raffle, Fall 2018 (Bartolotta/Pronschinske)

3. Eagle Elementary PTO
  - a) Open House Food Sales, Spirit Wear & Raffle, 8/29/18 (Parrish)
  - b) Schwan's online food sales, 2018-2019 school year (Parrish)
  - c) Homecoming Spirit Wear sales, 10/1-10/5/18 (Parrish)
  - d) Marcus Movie Ticket/Gift card sales, October 2018 (Parrish)
  - e) Monster Mash, 10/19/18 (Parrish)
  - f) Dine Out Night, November 2018 (Parrish)
  - g) Holiday Movie Night, 11/30/18 (Parrish)
  - h) Dine Out Night, December 2018 (Parrish)
  - i) Holiday Concert Bake Sale, December 2018 (Parrish)
  - j) Movie Night, 2/7/19 (Parrish)
  - k) Yankee Candle Sales, February 2019 (Parrish)
  - l) Spring Concert Bake Sale, Spring 2019 (Parrish)
  - m) Raffle Baskets, April-May 2019 (Parrish)
  - n) Dine Out Night, May 2019 (Parrish)
  - o) Fun Run, 5/31/19 (Parrish)
  - p) Kettle Moraine Days Brat Stand, 6/21-6/23/19 (Parrish)
4. Palmyra Elementary Library
  - a) Scholastic Book Fair, 10/11-10/24/18 (Retzke/Kelly)
  - b) Scholastic Book Fair, 4/23-5/3/18 (Retzke/Kelly)
5. Eagle Elementary Library - Scholastic Book Fair, 10/15-10/24/18 (Retzke/Gordhammer)
6. Palmyra Home & School - Hansen Food Sales, 9/18-10/2/18 (Hanshaw)
7. PEHS Cheer - Jr. Cheer Clinic, 9/29/18 (Steinbach)

**G. Gifts & Donations**

1. Cocoa Beach Oceanfront Hilton 3 day/2 night stay.

**XII. ACTION ITEMS**

- A. Consider Approval of the Eagle Elementary PTO as a Recognized District Support Organization for the 2018-2019 School Year.
- B. Consider Approval of Mentor Contracts for the 2018-2019 School Year.
- C. Consider Approval of the Middle/High School Activity Code for 2018-2019 School Year.

**XIII. DISTRICT ADMINISTRATOR'S REPORT**

**XIV. ANNOUNCEMENTS AND BOARD COMMENTS**

**XV. UPCOMING MEETINGS/EVENTS**

- A. Curriculum & Policy Committee Meeting, 5:00 PM, Thursday, September 6, 2018 @ District Office
- B. Building & Grounds Committee Meeting, 5:30 PM, Tuesday, September 11, 2018 @ PEMS/HS
- C. Finance Committee Meeting, 6:00 PM, Tuesday, September 11, 2018 @ PEMS/HS
- D. Public Relations Committee Meeting, 6:30 PM, Tuesday, September 11, 2018 @ PEMS/HS
- E. Regular Board Meeting, 7:00 PM, Tuesday, September 11, 2018 @ PEMS/HS

**XVI. ADJOURN**

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Notice is further given that the official and final agenda of the meeting notice above will be posted on the bulletin board of the District Office, 123 Burr Oak Street, Palmyra, WI, no later than 4:00 p.m. on the day of the meeting.

\*\*The Board utilizes a "consent agenda" to approve decisions that the Board has already determined are in the domain of the District Administrator and the Administrative Team. A single motion without discussion may approve items presented in the Consent Agenda. A Board member may request the Board Chair to remove any item from the Consent Agenda and placed under Action Items, to allow for discussion. However, only the Board, by simple majority vote, may remove the item from Board action.

This meeting is a meeting of the School Board in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda.

Upon request to the District Administrator, submitted twenty-four (24) hours in advance, the District shall make reasonable accommodation including the provision of informational material in an alternative format for a disabled person to be able to attend this meeting. Please contact Traci Plotz, at 262-495-7101, ext. 2600.

Questions regarding agenda items may be directed to the Committee Chairperson identified below:

**Committee Chairpersons**

Board President – Scott Hoff  
 Finance – Justin Thomas  
 CESA Representative – Mat Mecca

Public Relations – Carrie Ollis  
 Curriculum & Policy – Tara Bollmann

Building & Grounds – Cory Jones  
 Human Resources – Scott Hoff  
 WASB Delegate – Scott Hoff