

Palmyra-Eagle Area School District
Human Resources Committee Meeting Minutes
Jean Reith, Chairperson
Tuesday, June 13, 2023, 5:30 PM
P-E MS/HS - Community Center - 123 Burr Oak Street, Palmyra

All meetings are subject to Wisconsin Statutes - Open Meeting Laws (19.81-19.98)

"In compliance with Open Meeting Law, it is hereby posted that the following committees of the School Board of the Palmyra-Eagle Area School District will meet on the following dates and times. It is possible that a quorum may exist at one or more of the Board Committee meetings, as a Board member who is not an official member of a committee may attend. No Board action will be taken at any of the Committee Meetings."

- I. **Call to Order:** The meeting was called to order by committee chair, Jean Reith, at 5:30 pm.
- II. **Roll Call** – quorum (2) of this committee required to proceed
 - A. **Attended:** Doris Parsons, Michael Eddy and Jean Reith
 - B. **Others Present:** Tara LeRoy, Zachary Rutkowski, Kristiana Williams, MS/HS Principal - Kari Timm, District Executive Assistant - Traci Plotz, Athletic Director - Kevin Wilde, Accounting/HR Specialist - Michelle Thomas
- III. **Review and Approve Agenda:** The agenda was reviewed and approved.
- IV. **Agenda**
 - A. **Approve May 2023 Meeting Minutes:** The minutes from the May 9, 2023 meeting were reviewed and approved.
 - B. **Discussion Regarding the Hiring Needs for Montessori School/Day Care for the 2023-2024 School Year:** Michell Thomas reported that 4 positions have been posted on WECAN, Indeed and the District website (Montessori Primary Teacher, Montessori Lower Elementary Lead Teacher, Montessori Early Childhood Assistant, Montessori Infant/Toddler Assistant). All applications are being forwarded to Emily Rodriguez at Adeline Montessori and interviews are starting next week. The committee would like to set up 2nd round interviews as well with PEASD staff and board members. A question came up regarding clerical in the building for answering the phones and taking care of first aid and sick kids. No answers on that as of yet, we are looking into it.
 - C. **Discussion Regarding Stipends for Powerlifting Team Coach:** Kevin Wilde reported that this last year we had a Powerlifting Club, and collected data from area schools and gaged interested in our students. Numbers were good this past year, and looking to turn it from a club to a team next year. Powerlifting is a 14 week season, 5 days a week, which equals approximately 140 hrs, for practice and matches. Kevin is looking for approval on a \$2,700 stipend for one coach. Additional cost of about \$1,000 would be requested in the budget for team expenses. The committee agreed to move the stipend onto the board for approval at next months board meeting.
- V. **Schedule Next Meeting:** July 11, 2023 at 5:30 pm - MS/HS Community Center
- VI. **Adjourn:**The meeting was adjourned at 5:46 pm.

Respectfully Submitted,
Traci Plotz
District Executive Assistant