

Palmyra-Eagle Area School District
Human Resources Committee Meeting Minutes
Jean Reith, Chairperson
Tuesday, May 9, 2023, 5:30 PM
P-E MS/HS - Community Center - 123 Burr Oak Street, Palmyra

All meetings are subject to Wisconsin Statutes - Open Meeting Laws (19.81-19.98)

"In compliance with Open Meeting Law, it is hereby posted that the following committees of the School Board of the Palmyra-Eagle Area School District will meet on the following dates and times. It is possible that a quorum may exist at one or more of the Board Committee meetings, as a Board member who is not an official member of a committee may attend. No Board action will be taken at any of the Committee Meetings."

- I. **Call to Order:** The meeting was called to order by committee chair, Jean Reith, at 5:32 pm.
- II. **Roll Call** – quorum (2) of this committee required to proceed
 - A. **Attended:** Doris Parsons and Jean Reith
 - B. Absent: Tara LeRoy
 - C. **Others Present:** Kristiana Williams, Interim District Administrator - Dr. Todd Gray, Eagle Elementary Principal - Katie Robertson, MS/HS Principal - Kari Timm, District Executive Assistant - Traci Plotz
- III. **Review and Approve Agenda:** The agenda was reviewed and approved.
- IV. **Agenda**
 - A. **Approve April 2023 Meeting Minutes:** The minutes from the April 11, 2023 meeting were reviewed and approved.
 - B. **Discussion Regarding the Hiring Needs for Montessori School/Day Care for the 2023-2024 School Year:** Todd Gray reported that once we know the actual enrollment it will be easier to determine the hiring needs. At this time we are planning 2 classrooms and the infant/toddler classroom. We may need a half time administrator. There will be more information given during the Board meeting tonight.
 - C. **Discussion and Update on Insurance Benefits for the 2023-2024 School Year:** It was reported that we will be shifting from Quartz to United HealthCare Choice Plus Plan (UHC). It will be the same coverage, with a decreased cost to the district. There will be additional provider options to the staff, as it is a PPO vs the HMO that we currently have with Quartz. UHC will come in to do some education with staff and answer any questions that staff may have regarding the new coverage.
- V. **Schedule Next Meeting:** June 13, 2023 at 5:30 pm - MS/HS Community Center
- VI. **Adjourn:** The meeting was adjourned at 5:39 pm.

Respectfully Submitted,
Traci Plotz

District Executive Assistant