

**Palmyra-Eagle Area School District
Finance Committee Meeting Minutes
Mitzi Roscizewski, Chairperson
Tuesday, October 11, 2022, 6:30 PM
P-E MS/HS - Community Center - 123 Burr Oak Street, Palmyra**

All meetings are subject to Wisconsin Statutes - Open Meeting Laws (19.81-19.98)

- I. **Call to Order:** The meeting was called to order by Committee Chair, Mitzi Roscizewski at 6:30 pm.

- II. **Roll Call** - quorum (2) of this committee required to proceed
 - A. Attended - Mitzi Roscizewski, Michael Eddy and Zachary Rutkowski
 - B. Others Present - Brad Warner - Business Manager, Traci Plotz - District Administrative Assistant

- III. **Discussion and Approval of Agenda:** The agenda was reviewed and approved.

- IV. **Agenda**
 - A. **Approve September Meeting Minutes:** The minutes from the September 13, 2022 meeting were reviewed and approved.
 - B. **Voucher Review:** The September vouchers were reviewed.
 - C. **Review the Proposed Budget for the 2022-2023 School Year:** The committee reviewed and discussed the budget. Mr. Warner reported that the unaudited finances show a deficit, which is a compilation of expenses related to the Eagle Elementary School Incident and the work done on the middle school bathrooms. Taxes are projected to be lower, we will receive our final tax amount later this week. We have not tapped into ESSER III yet, however, are planning to use ½ of that in the 2022-2023 school year and the other half in 2023-2024. Line 250 saw a decrease in transportation and fuel costs. There is an increase in technology due to the new chromebook lease for the students. The open enrollment amount is going down from previous years, as the open enrolled out numbers are down from last year. Next step are to approve the proposed budget which will take place on November 18th at the annual meeting, and finalized by the board during a board meeting immediately following the annual meeting. Then Mr. Warner will sit down with the administrators to review the approved budget.

- V. **Next Meeting:** November 8, 2022 at 6:30 pm - MS/HS Library

- VI. **Adjourn:** The meeting was adjourned at 6:46 pm.

**Respectfully Submitted,
Traci Plotz
District Administrative Assistant**