

**Palmyra-Eagle Area School District
Finance Committee Meeting Minutes
Mitzi Roscizewski, Chairperson
Tuesday, March 14, 2023, 6:30 PM
P-E Community Center - 123 Burr Oak Street, Palmyra**

All meetings are subject to Wisconsin Statutes - Open Meeting Laws (19.81-19.98)

I. Call to Order: Called to order at 6:30 pm.

II. Roll Call - quorum (2) of this committee required to proceed

III. Discussion and Approval of Agenda

IV. Agenda

A. Approve February Meeting Minutes - Approved

B. February Voucher Review - Discussed Ski Club, Band Trip fuel, oil change locations.

C. Review of Budget Variance Reports by Building and Fund - Discussed that overall it is trending in a positive direction. Discussed ability to view club balances in the future.

D. Review of 2021-2022 Financial Audit. - Discussed that it is similar to most previous years, flagged issues have been taken care of.

E. Discussion Regarding Greenhouse Update - Discussed the amount of money that has been raised, deposits that have been made and money to be expected to be donated in the future.

F. Discussion Regarding Van purchase - Discussed the purchase, all are satisfied with the purchase.

G. Update on Middle School Gym Water Damage - Covered in B&G, Business Manager also sent a report to the board.

V. Next Meeting: April 11, 2023 at 6:30 pm - MS/HS Community Center

VI. Adjourn: The meeting was adjourned at 6:12 pm

**Respectfully submitted,
Caitlin Kirchner
PR Specialist**