

**Palmyra-Eagle Area School District
Finance Committee Meeting Minutes
Mitzi Roscizewski, Chairperson
Tuesday, January 10, 2023, 6:30 PM
P-E Community Center - 123 Burr Oak Street, Palmyra**

All meetings are subject to Wisconsin Statutes - Open Meeting Laws (19.81-19.98)

- I. **Call to Order:** The meeting was called to order by Committee Chair, Mitzi Roscizewski at 6:32 pm.
- II. **Roll Call** - quorum (2) of this committee required to proceed
 - A. Attended - Mitzi Roscizewski, Michael Eddy and Zachary Rutkowski
 - B. Others Present - Doris Parson, Kristiana Williams, Brad Warner - Business Manager, Todd Gray - Interim District Administrator, and Traci Plotz - District Executive Assistant
- III. **Discussion and Approval of Agenda:** The agenda was reviewed and approved.
- IV. **Agenda**
 - A. **Approve December Meeting Minutes:** The minutes from the December 13, 2022 meeting were reviewed and approved.
 - B. **December Voucher Review:** The December Vouchers were reviewed.
 - C. **Review of Budget Variance Reports by Building and Fund.:** The Year to Date Budget Variance reports were reviewed.
 - D. **Discussion Regarding Roofing Bids for Roof 17.:** Discussion took place regarding the roofin bid. The question came up regarding the square footage. Rich will get the information requested to the committee soon.
 - E. **Montessori School Financial Update:** Dr. Gray reported that the state missed getting federal funds, so there is no implementation grant available for the 2023-2024 school year. Estimates cost are between \$120,000-\$130,000 per classroom for staffing plus building leadership. Other costs like equipment needed and internet are minor. We are looking to start things as a charter school, but cannot get an implementation grant until the 2024-2025 school year. Dr. Gray is working with a consultant to develop a survey and get out to our families to determine interest in the montessori and a day care, in January yet.
- V. **Next Meeting:** February 14, 2023 at 6:45 pm - MS/HS Community Center
- VI. **Adjourn:** The meeting was adjourned at 6:46 pm.

**Respectfully Submitted,
Traci Plotz
District Executive Assistant**