

**Palmyra-Eagle Area School District
Curriculum and Policy Committee Meeting
Tuesday, October 4, 2022 - 5:30 pm
Palmyra-Eagle MS/HS School Community Center - 123 Burr Oak Street, Palmyra, WI
Meeting Minutes**

All meetings are subject to Wisconsin Statutes – Open Meeting Laws (19.81-19.98)

- I. **Call to Order:** The meeting was called to order at 5:32pm

- II. **Roll Call – quorum (2) of this committee required to proceed**
 - A. Attended: Kristiana Williams, Mitzi Roscizewski, and Zachary Rutkowski
 - B. Others Present: HS/MS Principal - Kari Timm, Curriculum & Instruction Director - Jodi Didenko, and Board Secretary - Traci Plotz

- III. **Discussion and approval of agenda: The agenda was reviewed and approved.**

- IV. **Agenda**
 - A. **Review of September 2022 Minutes:** The minutes from the September 6, 2022 were reviewed and approved.
 - B. **Review and Discussion of the Gifted & Talented Program:** Mitzi Roscizewski asked if we need someone with the gifted and talented director certification, or some who is in charge of the gifted and talented program. She asked who was in that position in the past, and who is in charge now. Kari and Traci will look into it and get back to the committee.
 - C. **District Curriculum & Instructor Coordinator Update:** Jodi Didenko reported that the fall fastbridge testing is complete and the district is at 65% proficiency, EES up 5%, and MS/HSis up 1% from last fall. MS/HS started Professional Development Learning Committees today with English review, and the MS teachers are meeting with the AVID coordinator to check in.
 - D. **Review NEW Policies as Recommended by NEOLA**
 1. **po0143.2 Board Member Information Requests** - the committee is not recommending that this policy be moved forward to the board.
 2. **po0144.5 Board Member Behavior and Code of Conduct** - the committee requested that we reach out to Todd and Neola to get clarification on Enforcement section.
 - E. **Review Policy Updates as Recommended by NEOLA**
 1. Section 4000 Support Staff: po4120 Employment of Support Staff; po4120.1 Job Sharing; po4120.04 Employment of Substitutes; po4121 Criminal History Record Check and Employee Self-Report Requirement; po4122.01 Drug-Free Workplace; po4161 Unrequested Leaves of Absence-Fitness for Duty; po4213 Student Supervision and Welfare; po4215 Use of Tobacco and Nicotine by Support Staff; po4216 Support Staff Dress and Grooming; po4231 Outside Activities of Support Staff; po4362.01 Threatening Behavior Toward Staff Members; po4425 Benefits; po4531 Unauthorized Work Stoppage
 2. Section 5000 Students: po5111 Eligibility of Resident-Nonresident Students; po5112 Entrance Age; po5200 Attendance, po5215 Missing and Absent Children; po5340 Student Accidents, Illness, Concussion & Sudden Cardiac Arrest; po5460 Graduation Requirements; po5461 Children At-Risk of Not Graduating from High School; po5512 Use of Tobacco and Nicotine by Students; po5520 Disorderly Conduct; po5540.01 Investigations Involving Suspected Child Abuse; po5630.01 Use of Seclusion and Physical Restraint with Students; po5830 Student Fundraisers; po5880 Public Performances by Students; po5895 Student Employment
 3. Section 6000 Finances: po6108 Authorization to Make Electronic Fund Transfers; po6114 Cost Principles-Spending Federal Funds; po6146 Post Issuance Tax Exempt Bond Compliance; po6605 Crowdfunding; po6610 Student Activity Fund

4. Section 7000 Property: po7434 Use of Tobacco and Nicotine on School Premises; po7450 Property Inventory; po7550 Cooperation with Local Government
5. Section 8000 Operations: po8146 Notification of Educational Options; po8310 Public Records; po8405 Environmental Health and Safety Program; po8710 Insurance; po8900 Fraud
6. Section 9000 Relations: po9130 Public Requests, Suggestions, or Complaints; po9270 Home-Based, Private, or Tribal Schooling

The Committee has made a recommendation to move all forward to the full board for the first reading.

F. Review Policy Deletions as Recommended by NEOLA

1. Section 4000 Support Staff: po4170 Substance Abuse
2. Section 6000 Finances: Borrowing

The Committee has made a recommendation to move all forward to the full board for approval.

G. Review Technical Policy Updates as Recommended by NEOLA Section 4000 - Section 9000

The Technical Policy updates were reviewed, however, do not need to go to the board for approval.

V. Schedule next meeting: Tuesday, November 1, 2022 at 5:30 pm.

VI. Adjourn: The meeting was adjourned at 6:51 pm.

Respectfully Submitted,
Traci Plotz
District Administrative Assistant