

**Palmyra-Eagle Area School District
Curriculum and Policy Committee Meeting
Tuesday, August 2, 2022 - 5:30 pm
Palmyra-Eagle MS/HSSchool Community Center - 123 Burr Oak Street, Palmyra, WI
Meeting Minutes**

All meetings are subject to Wisconsin Statutes – Open Meeting Laws (19.81-19.98)

- I. **Call to Order:** The meeting was called to order by Committee Chair, Kristiana Williams, at 5:30 pm
- II. **Roll Call – quorum (2) of this committee required to proceed**
 - A. **Attendees:** Kristiana Williams, Mitzi Roscizewski, and Zachary Rutkowski
 - B. **Others Present:** Doris Parsons, Tara LeRoy, Jodi Didenki - Curriculum & Instruction Coordinator, Katie Robertson - Eagle Elementary Principal, and Traci Plotz - Board Secretary
- III. **Discussion and approval of agenda:** The agenda was reviewed and approved.
- IV. **Agenda**
 - A. **Review of July 2022 Minutes :** The minutes from the July 11, 2022 meeting were reviewed and approved.
 - B. **Review Foundational Reading Skills “Really Great Reading” Pilot program proposal:** Katie Robertson reported that after some training they are happy with the program. The cost of the program is \$13,450. The committee is recommending that we should move forward with the program.
 - C. **Discussion Regarding MS Course Offerings.:** There was a lot of discussion and confusion regarding the changes in the Middle School Course Offerings. The committee requested that Kari Timm map out the changes for them before next weeks Board meeting. They also requested that a MS course catalog be created.
 - D. **Review MS/HS Student Handbook for the 2022-2023 School Year.:** The committee reviewed the MS/HS Handbook and requested that a few updates be made to it, before it goes to the board for approval next week. They requested that the locker clean-out fee be changed from \$5 to \$10 per the fees that were approved last month, also the wording under Nursing, Medications and Emergency care needs to be updated to show that the district does contract a school nurse. The committee also asked the the bullying language be consistant with the board policy language.
 - E. **Review EES Student Handbook for the 2022-2023 School Year.:** The committee reviewed the Elementary Handbook and requested that the homework policy be updated to make the policy more flexible, before it goes to the board for approval next week.
 - F. **Update on Quarantine Time-Frames:** The committee reviewed the updated quarantine guidelines. It was requested to further clarify the 5 days out 5 day masking guidance for the 2nd 5 days of a positive COVID test. The committee is recommending the guidelines to the full board with clarification.
 - G. **Follow up on AVID Training and Implementation for Fall:** Jodi Didenko gave an overview of the AVID training. They have been assigned mentors to help implement the program. The teachers that attended the training are super excited and already have ideas regarding how they will implement.
 - H. **Update on New Science Curriculum:** Jodi Didenko reported that Amplify notified us that they were going to charge us to pilot the program. So, administration decided to pilot all grade levels with Houghton Mifflin Harcourt aswe only need to pay for training.
 - I. **Update on the Reading Workshop Homegrown Institute (Lucy Calkins training):** Jodi Didenko reported that they have received both formal and informal training, with tips and tricks focusing on Reading. Grade level teams had time to plan as part of the training as well.

- J. Review proposal for Bloomz Communication System:** Katie Robertson gave an overview of the Communication System. The system will allow us to be compliant with open records laws and board policy. The Committee will be recommending approval at the upcoming board meeting.
- K. District Curriculum & Instructor Coordinator Update:** Jodi Didenko reported that HS teachers are currently working on their curriculum mapping,
- V. Schedule next meeting:** Tuesday, September 6, 2022 at 5:30 pm.
- VI. Adjourn: The meeting was adjourned at 6:52 pm.**

Respectfully Submitted,
Traci Plotz
District Administrative Assistant