

**Palmyra-Eagle Area School District  
Curriculum and Policy Committee Meeting  
Tuesday, May 2, 2023 - 5:30 pm  
Palmyra-Eagle MS/HS - Community Center - 123 Burr Oak Street, Palmyra, WI  
Meeting Minutes**

**All meetings are subject to Wisconsin Statutes – Open Meeting Laws (19.81-19.98)**

**“In compliance with Open Meeting Law, it is hereby posted that the following committees of the School Board of the Palmyra-Eagle Area School District will meet on the following dates and times. It is possible that a quorum may exist at one or more of the Board Committee meetings, as a Board member who is not an official member of a committee may attend. No Board action will be taken at any of the Committee Meetings.”**

- I. **Call to Order:** The meeting was called to order by Committee Chair, Kristiana Williams, at 5:31 pm.
- II. **Roll Call – quorum (2) of this committee required to proceed**
  - A. Attended - Kristiana Williams, Mitzi Roscizewski, and Zachary Rutkowski
  - B. Others Present - MS/HS Principal - Kari Timm, District Assistant Principal - Joel Tortomasi and District Executive Assistant - Traci Plotz
- III. **Discussion and approval of agenda:** The agenda was reviewed and approved.
- IV. **Agenda**
  - A. **Review of April 2023 Minutes:** The minutes from the March 7, 2023 meeting were reviewed.
  - B. **Discussion Regarding the Intervention Program:** Discussion took place regarding classroom differentiation as part of intervention and the time spent on different aspects of intervention and whether the time is spent wisely. It was decided to keep an eye on the grade time vs intervention time. The committee has asked administration to evaluate the gifted and talented program and options regarding the program.
  - C. **Discussion Regarding Update on Science Curriculum at the Elementary & Middle School Level:** Kari Timm reported that middle school science program decision was to go with McGraw Hill “Integrated Science.” It turns out the quote that was approved at February’s board meeting was for the “Inspire Science” Curriculum and not the “Integrated Science” Curriculum. It was determined that the new quote thought lower in price, should go to the board for approval. The Elementary School is looking at purchasing the Mystery Science online curriculum and instead of purchasing the kits to go with it from the vendor, we will build our own kits by trimester. The curriculum is user friendly with low teacher impact. The curriculum for both elementary and middle school will be looked at and broken down on what units will be taught and laid out before school starts. It was decided to move Mystery Science to the Board for approval.
  - D. **Discussion Regarding Social Studies Curriculum:** Kari Timm reported that the 6 years of the online Social Studies Curriculum access is up this year. It is currently being used as a glorified book. Teachers would like to end the online license for students and just move forward with the teacher licenses only, which is cheaper than the full package. It was decided to move 6 year teacher digital to the board for approval.
  - E. **Review Policy Revisions as Recommended by Neola:**
    1. Section 0000 Bylaws - po0100 Definitions
    2. Section 2000 Program - po2210 Curriculum Development, po2220 Adoption of Courses of Study, po2221 Special Observance Days, po2430 District-Sponsored Clubs and Activities
    3. Section 3000 Professional Staff - po3215 Use of Tobacco and Nicotine by Professional Staff
    4. Section 4000 Support Staff - po4215 Use of Tobacco and Nicotine by Support Staff
    5. Section 5000 Students - po5200 Attendance, po5330 Administration of Medication/Emergency Care, po5340 Student Accidents/Illness/Concussion & Sudden

Cardiac Arrest, po5410 Promotion, Placement, and Retention, po5430 Class Rank, po5512 Use of Tobacco and Nicotine by Students, po5517 Student Anti-Harassment, po5771 Search and Seizure

6. Section 7000 Property - po7434 Use of Tobacco and Nicotine on School Premises, po7440 Facility Security, po7544 Use of Social Media
7. Section 8000 Operations - 8405 Environmental Health and Safety Program, po8420.01 Epidemics and Pandemics, po8450 Control of Casual-Contact Communicable Diseases, po8600 Transportation, po8800 Religious Activities and Observances

The committee reviewed the policies listed

**F. Review New Policy as Recommended by Neola:** po8802 Patriotic Activities and Observances

**G. Review Technical Policy updates as Recommended by Neola:**

1. Section 0000 Bylaws - po0144.5 Board Member Behavior and Code of Conduct, po0155 Committees, po0167.3 Public Comment at Board Meetings, po0175 Association Memberships
2. Section 2000 Program - po2240 Controversial Issues in the Classroom
3. Section 3000 Professional Staff - po3131 Reduction in Staff, po3210 Staff Ethics, po3425 Benefits
4. Section 4000 Support Staff - po4131 Reducation in Staff, po4425 Benefits
5. Section 5000 Students - po5610 Suspension and Expulsion
6. Section 6000 Finances - po6800 System of Accounting
7. Section 7000 Property - po7217 Weapons
8. Section 8000 Operations - po8305 Information Security, po8431 Preparedness for Toxic Hazards, po8453.01 Control of Blood-Borne Pathogens, po8453 Direct Contact Communicable Diseases, po8510 Wellness, po8531 Fee and Reduced-Price Meals
9. Section 9000 Relations - po9700.01 Advertising and Commercial Activities

The committee reviewed the Technical Policy corrections. Technical corrections do not need to go to the board for approval.

**V. Schedule next meeting:** Tuesday, June 6, 2023 at 5:30 pm. Palmyra-Eagle MS/HS Community Center

**VI. Adjourn:** The meeting was adjourned at 6:43 pm.

**Respectfully Submitted,  
Traci Plotz  
District Executive Assistant**