

**Palmyra-Eagle Area School District
Curriculum and Policy Committee Meeting
Tuesday, April 4, 2023 - 5:30 pm
Palmyra-Eagle MS/HS School Library - 123 Burr Oak Street, Palmyra, WI
Meeting Minutes**

All meetings are subject to Wisconsin Statutes – Open Meeting Laws (19.81-19.98)

“In compliance with Open Meeting Law, it is hereby posted that the following committees of the School Board of the Palmyra-Eagle Area School District will meet on the following dates and times. It is possible that a quorum may exist at one or more of the Board Committee meetings, as a Board member who is not an official member of a committee may attend. No Board action will be taken at any of the Committee Meetings.”

- I. Call to Order:** The meeting was called to order by Committee Chair, Kristiana Williams, at 5:32 pm.
- II. Roll Call – quorum (2) of this committee required to proceed**
 - A.** Attended - Kristiana Williams, Mitzi Roscizewski, and Zachary Rutkowski
 - B.** Others Present - Doris Parsons, Jean Reith, Tara LeRoy, Zachary Rutkowski and Michael Eddy, EES Principal - Katie Robertson, MS/HS Principal - Kari Timm, Special Education/Pupil Services Director and District Executive Assistant - Traci Plotz
- III. Discussion and approval of agenda:** The agenda was reviewed and approved.
- IV. Agenda**
 - A. Review of March 2023 Minutes:** The minutes from the March 7, 2023 meeting were reviewed.
 - B. Discussion Regarding Update on Science Curriculum at the Elementary Level:** Kari Timm reported that the elementary school does not have a fan of Houghton Mifflin Harcourt “Into Science” enough to purchase the curriculum. Looking for the right balance between keeping students engaged and teaching what needs to be learned at the appropriate ages. The administrators are looking to make a purchase that will inspire teachers to be accountable, but also fits within our budget. Katie Robertson and Kari Timm will be doing some fact finding to see what curriculums are out there. Kari will also be reaching out to McGraw Hill to see what they have.
 - C. Review of Intervention Process and Procedures:** Katie Robertson shared the results from this year's 5th grade class Fastbridge exams. The Fastbridge exams are used to help determine who needs intervention. Rachel Bennet and Audra Donaghy gave a presentation on how they run the intervention program. Kari Timm explained what they are doing in 6th grade to help those that need intervention.
- V. Schedule next meeting:** Tuesday, May 2, 2023 at 5:30 pm. Palmyra-Eagle MS/HS Community Center
- VI. Adjourn:** The meeting was adjourned at 6:17 pm.

**Respectfully Submitted,
Traci Plotz
District Executive Assistant**