

Palmyra-Eagle Area School District
Building & Grounds Committee Meeting Minutes
Michael Eddy, Chairperson
Tuesday, October 11, 2022, 6:00 PM
P-E MS/HS - Community Center - 123 Burr Oak Street, Palmyra

All meetings are subject to Wisconsin Statutes - Open Meeting Laws (19.81-19.98)

- I. **Call to Order:** The meeting was called to order by Committee Chair, Michael Eddy, at 6:00 pm.
- II. **Roll Call** - quorum (2) of this committee required to proceed
 - A. Attended - Michael Eddy, and Zachary Rutkowski
 - B. Absent - Jean Reith
 - C. Other Present - Rich Wagner - Building & Grounds Director, Bill Lean - Building & Grounds, Brad Warner - Business Manager, Traci Plotz - District Administrative Assistant
- III. **Discussion and Approval of Agenda:** The agenda was reviewed and approved.
- IV. **Agenda**
 - A. **Review September Meeting Minutes:** The minutes from the September 13, 2022 meeting were reviewed and approved.
 - B. **Custodian Staffing Update:** Mr. Lean reported that we are now fully staffed.
 - C. **Discussion Regarding Roof Consultant:** Mr. Wagner reported that he interviewed several companies regarding roof consulting. Apex consultants, Jordan, will come next week to walk through and make recommendations for roofing projects.
 - D. **HS/MS Weight Room Update - Review Flooring quotes:** Discussion took place regarding the flooring quotes for the weight room. Three separate quotes were reviewed and Mr. Caufmann recommended the quote from ProFitness Resources. The committee agreed to move it forward to the board for approval.
 - E. **PES Readiness Report Progress Update:** Mr. Warner reported that there is a meeting scheduled next week and again in November with Findorff to discuss the potential plan. There is not a plan yet, they hope to have one by December.
 - F. **Discussion Regarding Fall Sports Facilities and SP Complex Readiness:** Mr. Lean reported that the softball and baseball diamonds are close to being ready for the winter.
- V. **Next Meeting:** November 8, 2022 at 6:00 pm - MS/HS Library
- VI. **Adjourn:** The meeting was adjourned at 6:13 pm.

Respectfully Submitted,
Traci Plotz
District Administrative Assistant