

Palmyra-Eagle Area School District
Building & Grounds Committee Meeting Minutes
Michael Eddy, Chairperson
Tuesday, July 12, 2022, 6:00 PM
P-E MS/HS - Community Center- 123 Burr Oak Street, Palmyra

All meetings are subject to Wisconsin Statutes - Open Meeting Laws (19.81-19.98)

- I. **Call to Order:** The meeting was called to order by Committee Chair, Michael Eddy, at 6:00 pm.
- II. **Roll Call** - quorum (2) of this committee required to proceed
 - A. Attended: Michael Eddy and Zachary Rutkowski
 - B. Absent: Jean Reith
 - C. Others in Attendance: Mitzi Rosczewski, Tara LeRoy, Kristiana Williams, Doris Parsons, Board Secretary - Traci Plotz, Business Manager - Brad Warner, Eagle Elementary Principal – Katie Robertson
- III. **Discussion and Approval of Agenda:** The agenda was reviewed and approved
- IV. **Agenda**
 - A. **Review Minutes:** The minutes from the June 14, 2022 meeting were reviewed.
 - B. **Custodian Staffing Update:** Mr. Lean reported that we are in the process of hiring someone to replace the staff member that is retiring.
 - C. **Stand By Generator Repair Update:** Mr. Lean reported that the repair is scheduled for the last Tuesday of the month.
 - D. **Roof Repairs for this Summer - Repair Recommendations:** Mr. Lean reported that we have not yet heard back from our Roofing Consultant.
 - E. **Circulation pumps replacement at EES Update:** Mr. Lean reported that this project was completed last Friday.
 - F. **HS/MS Weight Room Upgrade Recommendation:** Mr. Warner reported that we have several community members that are utilizing the new weight room program. New equipment has been received to replace the broken equipment. We are still working on finding new flooring for the room.
 - G. **PES Readiness Report Progress Update:** Dr. Gray reported that we have found a consultant for the project of determining how to best utilize PES for the district. At this time the cost of a Diesel program at PES is too high. So, we are working with WCTC to partner on this venture. There is an organization that is looking into opening a Montessori school in the area. We are working with them in hopes that they will choose to place it at PES.
 - H. **2022-2023 Capital Expenditures plan:** Mr. Warner reported that at this time the proposed greenhouse is the only capital expense planned for 2022-2023. The Board will schedule a work session to further discuss the 2022-2023 budget planning.
 - I. **Discussion of Special Education Van Issues and Next Steps:** Mr. Lean reported that the special education van has been poorly maintained the past couple of years and has not been used since March 2020. Currently, the lift does not properly work to transport a wheelchair student, and the dashboard does not work. This vehicle was federally funded in 2010, as that has been so long ago we are able to sell it. After consultation with the Special Education department there is not a need for a special education/lift van in the near future. The committee decided to sell it and not to spend the money on determining how much it would be to fix the vehicle.
- V. **Next Meeting:** August 9, 2022 at 6:00 pm - MS Gym
- VI. **Adjourn:** The meeting was adjourned at 6:21pm.

Respectfully Submitted,
Traci Plotz
District Administrative Assistant