

**Palmyra-Eagle Area School District
Public Relations Committee Meeting
Mrs. Tara LeRoy, Chairperson
Thursday February 9, 2022 - 5:30 PM
Palmyra-Eagle High School Community Center
Meeting Minutes**

All meetings are subject to Wisconsin Statutes – Open Meeting Laws (19.81-19.98)

“In compliance with Open Meeting Law, it is hereby posted that the following committees of the School Board of the Palmyra-Eagle Area School District will meet on the following dates and times. It is possible that a quorum may exist at one or more of the Board Committee meetings, as a Board member who is not an official member of a committee may attend. No Board action will be taken at any of the Committee Meetings.”

- I. **Call to Order-** called to order 5:30

- II. **Roll Call – quorum (2) of this committee required to proceed-** *Committee members present: Tara LeRoy, Doris Parsons, Kristiana Williams. Other members present: Jean Reith*

- III. **Agenda**
 - A. **January Meeting Minutes Review /Approval** - *January minutes approved*
 - B. **PR Coordinator Updates** - *received email updates from Caitlin, working on fixing website as several links not working*
 - C. **Enrollment promotion** - *idea for 4k enrollment banner for EES - Caitlin meeting with Todd for add'l promo ideas for enrollment / OE*
 - D. **District Newsletters** - *next one to go out in spring*
 - E. **Hosting Chamber of Commerce Meeting** - *Tara attended February meeting for Palmyra Chamber of Commerce meeting; PEASD to be possible host for April meeting*
 - F. **Community Organization Membership (EBA, Chamber, etc)** - *making sure memberships renewed*
 - G. **Parent/Student Surveys-** *discussed board members being available at Parent /Teacher conferences for families to stop in and talk to in an informal setting*

- IV. **Schedule Next Meeting: Thursday, March 10 at 5:30 pm**

- V. **Adjourn - 6:05 PM**

Mrs.Tara LeRoy, Chairperson: _____

Mrs. Doris Parsons, Member: _____

Mrs. Kristiana Williams, Member: _____

Other Board Members Present: _____