

**Palmyra-Eagle Area School District  
Public Relations Committee Meeting  
Mrs. Tara LeRoy, Chairperson  
Wednesday January 12, 2022 - 5:30 PM  
Palmyra-Eagle High School Community Center  
Meeting Agenda**

**All meetings are subject to Wisconsin Statutes – Open Meeting Laws (19.81-19.98)**

“In compliance with Open Meeting Law, it is hereby posted that the following committees of the School Board of the Palmyra-Eagle Area School District will meet on the following dates and times. It is possible that a quorum may exist at one or more of the Board Committee meetings, as a Board member who is not an official member of a committee may attend. No Board action will be taken at any of the Committee Meetings.”

- I. **Call to Order - called at 5:41 PM**
  
- II. **Roll Call – quorum (2) of this committee required to proceed- Tara LeRoy, Kristiana Williams, Doris Parsons and Jean Reith.**
  
- III. **Agenda**
  - A. **November Meeting Minutes Review /Approval - Approved**
  - B. **Promoting 4k enrollment, summer school - Will have information going out about summer school as they finish plans.**
  - C. **Food Service - Discussed promoting pictures of her actual lunch, a statement from her about her food, breakfast, etc.**
  - D. **Donation Letters - Discussed needing to have a more formal process for donation letters. Board will write their own letter of thanks for the recent donation.**
  - E. **Updates on STEP Program for tax credits for senior citizens - Slated to look into begin it next school year.**
  - F. **Discuss hosting upcoming Chamber of Commerce Meeting - Board would like to look into hosting a meeting to greet everyone and show them the building.**
  
- IV. **Schedule Next Meeting: 2/16 at 5:30PM**
  
- V. **Adjourn - called at 6:25 PM**

**Mrs.Tara LeRoy, Chairperson:** \_\_\_\_\_

**Mrs. Doris Parsons, Member:** \_\_\_\_\_

**Mrs. Kristiana Williams, Member:** \_\_\_\_\_

**Other Board Members Present:**

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