

**Palmyra-Eagle Area School District
Public Relations Committee Meeting Minutes
Mrs. Tara LeRoy, Chairperson
Thursday, June 17, 2021 - 5:30 PM
Palmyra-Eagle High School Community Center
All meetings are subject to Wisconsin Statutes – Open Meeting Laws (19.81-19.98)**

“In compliance with Open Meeting Law, it is hereby posted that the following committees of the School Board of the Palmyra-Eagle Area School District will meet on the following dates and times. It is possible that a quorum may exist at one or more of the Board Committee meetings, as a Board member who is not an official member of a committee may attend. No Board action will be taken at any of the Committee Meetings.”

Please be advised that this meeting is being held in public and individuals choosing to attend and participate will be expected to practice “social distancing” consistent with the Emergency Orders issued by the State of Wisconsin in light of the current COVID-19 pandemic.

- I. **Called to Order 5:36 pm**

- II. **Roll Call - *Committee members present Tara LeRoy, Doris Parsons, Kristiana Williams. Also present Jean Reith***

- III. **Agenda**
 - A. **May Meeting Minutes Review - *May minutes approved***
 - B. **PR Coordinator Updates - *Coordinator is updating district promo video, staff directory***
 - C. **End of School year/summer newsletter - *to be worked on now that school is out***
 - D. **General Promotional Literature - *created literature/promo items can be distributed through Palmyra Chamber, EBA welcome baskets***
 - E. **Back to School - *Open houses/ community socials being planned for different nights for each building.***

- IV. **Scheduled Next Meeting - July 15, 5:30 PM**

- V. **Adjourned - *meeting adjourned at 6:10 pm***

Mrs. Tara LeRoy, Chairperson: _____

Mrs. Doris Parsons, Member: _____

Mrs. Kristiana Williams, Member: _____

Other Board Members Present: _____