

**Palmyra-Eagle Area School District  
Human Resources Committee Meeting  
Jean Reith, Chairperson  
Thursday, April 15, 2021, 4:30 PM  
P-E MS/HS - Library - 123 Burr Oak Street, Palmyra**

All meetings are subject to Wisconsin Statutes - Open Meeting Laws (19.81-19.98)

HR meeting Notes:

**III. Agenda**

- a. Discussion of Salary compensation for teachers & staff- Todd wants to review plan with administration. Set up a new salary schedule.
- b. Discussion of Business Office planning- Todd believes that Brad, Johanna with help from Shelly can handle most things AI was covering. Brad may need some training that Todd can give him for him to grow into some of the higher-level financial areas
- c. Assign Todd project to oversee and recommend a new salary structure for the district. Todd will work with the Business Manager and Administration to set the structure moving forward for the district. This will in the end most likely result in some salary increases and the need for final board approval most likely in May.
- d. Review progress for shopping benefits for 2021-2022.- Todd will take this on and will have info to bring to the may meeting.
- e. Staffing - coordination for new hires with coaching needs- Todd will check to see that Coaching needs are addressed along with staffing needs.

Next Meeting May 13, 2021 4:30 p.m.