

**Palmyra-Eagle Area School District
Finance Committee Meeting Agenda
Mitzi Roscizewski, Chairperson
Tuesday, November 9, 2021, 6:00 PM
P-E MS/HS - Community Center - 123 Burr Oak Street, Palmyra**

All meetings are subject to Wisconsin Statutes - Open Meeting Laws (19.81-19.98)

"In compliance with Open Meeting Law, it is hereby posted that the following committees of the School Board of the Palmyra-Eagle Area School District will meet on the following dates and times. It is possible that a quorum may exist at one or more of the Board Committee meetings, as a Board member who is not an official member of a committee may attend. No Board action will be taken at any of the Committee Meetings."

Please be advised that this meeting is being held in public and individuals choosing to attend and participate will be expected to practice "social distancing" in light of the current COVID-19 pandemic.

- I. Call to Order - called to order at 6:27 PM
- II. Roll Call - quorum (2) of this committee required to proceed - Mitzi Rosicewski, Zachary Rutkowski and Michael Eddy. Also in attendance were Doris Parsons, Tara LeRoy and Jean Reith.
- III. Discussion and approval of agenda - Approved.
- IV. Agenda
 - A. Review of November Minutes - Approved
 - B. Treasurer's reporters-
 - 1. budget variances - some budget variances due to skyward updates. Added an extra bus to help EES routes and prevent overcrowding.
 - 2. fund reports - received clarity regarding apparel, textbooks, hardware and bussing.
 - 3. Vouchers - had some questions regarding the reports, received clarification about them.
 - C. Club advisor lists and pay levels - Questioning about how we are paying the advisors for clubs, wanting to make sure that staff also has an opportunity to be an advisor and what the benefits for it are, what the requirements are and what is being provided to the students. Will move it to HR.
 - D. Follow up on money handling procedures - Discussed having the funds counted twice, making sure everything is locked up and everyone knows how to do so. Will have an official guideline for the next meeting.
 - E. Progress on on bond rating increase - Still in process, received rates late. Hoping to have the final answer for the next meeting.
- V. Adjournment - called at 6:59 PM.

Mitzi Roscizewski, Committee Chairperson: _____

Michael Eddy, Member: _____

Zachary Rutkowski, Member: _____

Other School Board members present: _____
