

Palmyra-Eagle Area School District
Building & Grounds Committee Meeting Agenda
Michael Eddy, Chairperson
Tuesday, December 14, 2021, 5:30 PM
P-E MS/HS - Community Center- 123 Burr Oak Street, Palmyra

All meetings are subject to Wisconsin Statutes - Open Meeting Laws (19.81-19.98)

"In compliance with Open Meeting Law, it is hereby posted that the following committees of the School Board of the Palmyra-Eagle Area School District will meet on the following dates and times. It is possible that a quorum may exist at one or more of the Board Committee meetings, as a Board member who is not an official member of a committee may attend. No Board action will be taken at any of the Committee Meetings."

Please be advised that this meeting is being held in public and individuals choosing to attend and participate will be expected to practice "social distancing" consistent with the Emergency Orders issued by the State of Wisconsin in light of the current COVID-19 pandemic.

- I. Call to Order - called to order at 5:30 PM
- II. Roll Call - quorum (2) of this committee required to proceed - Michael Eddy, Zachary Rutkowski, and Jean Reith in attendance. Also in attendance were Mitzi Roscizewski, Tara LeRoy, and Doris Parsons.
- III. Discussion
- IV. Agenda
 - A. Approve November Minutes - approved.
 - B. Update on Food Service:
 - a. Staffing - Current status? New Food Service Director in attendance, things are going well. Staff is excited and have already received comments about how the food is better. Some new changes have been made, bringing in new breakfast items, presenting food nicer, more seasonings, and etc.
 - b. Bar Line - Second semester, On track? - Bar line is still on track. Breakfast program is also in the works, many students are interested and they will be pursuing a breakfast line for second semester.
 - C. Roofing Update - Estimate? As of 12/10/2021, no update. Will keep updated as information becomes available.
 - D. EES roof repair? Complete? Should be on the roof 12/20, and weather permitting should be done that week. Unable to get up there before Thanksgiving.
 - E. Lighting Installation - Update? ENERGY HOUSE will be here starting 12/23 and be here over
 - F. Christmas to complete the LED conversion inside the building. The Outside lights have been done.
 - G. Bathroom Quotes? Have received two quotes, waiting for one more potentially. Turning the stall doors around for more room in the stalls. Hoping to have it completed by 11/19, Complete? Doors are all installed in the women's room, and need to be done in the men's room as well.
 - H. PES utilization - Standard Process is interested in potentially renting out space for offices/conference rooms. Any update? They have declined to pursue it further.
 - I. Moving the Koi Pond from PES to EES? - Would need to build a pond at EES, then move the fish, rocks and etc. Would be better to move in the summer months and not the winter. Also advised

that it may be difficult to maintain and secure due to the lack of protection around the pond.

Agreeing to keep it going, but leaving it where it is.

- J. Moving the Gaga Ball Pit PES to EES? They have a place to move it, Suggested it is moved off of concrete/asphalt. Discussed also creating a new one, but it shouldn't be that difficult to move. Will find out what it will take to move, and return next month.
- K. PA System at EES - starting to breakdown, the board cannot be replaced unless you find it on a resale sight. This PA system is critical to operation in EES. The wiring is also poor quality, which is difficult to repair. Want to reuse the speakers, replace the wiring and a new unit. Have received three bids, IT Dept does recommend Advanced Communication Services Inc. DO will look into funding, discuss it again next meeting.
- L. Update on Security Cameras - IT suggests moving cameras from PES that are not currently being used, and then purchase 5 more to replace existing ones. Will start with moving the unused cameras now, to move them to the important places that need them, and then work on the budget for new ones.
- M. Parking Lot Items -
 - a. Doors 8,16, and 17 - to be discussed in the 22-23 school year budget.
 - b. Old HS Showers - only has one bid so far, but has a second option to remove the current tower and install a new tower utilizing manual water valves typical of a household or standard gym shower and eliminate the 24V system. Will discuss further with more specifics.

V. Schedule next meeting: January 11, 2022 at 6:00 PM

VI. Adjournment - Adjourned at 6:15 PM

Michael Eddy, Committee Chairperson: _____

Jean Reith, Member: _____

Zachary Rutkowski, Member: _____

Other School Board members present: _____
