

Palmyra-Eagle Area School District
Building & Grounds Committee Meeting Agenda
Michael Eddy, Chairperson
Tuesday, September 14, 2021, 5:30 PM
P-E MS/HS - Community Center- 123 Burr Oak Street, Palmyra

All meetings are subject to Wisconsin Statutes - Open Meeting Laws (19.81-19.98)

"In compliance with Open Meeting Law, it is hereby posted that the following committees of the School Board of the Palmyra-Eagle Area School District will meet on the following dates and times. It is possible that a quorum may exist at one or more of the Board Committee meetings, as a Board member who is not an official member of a committee may attend. No Board action will be taken at any of the Committee Meetings."

Please be advised that this meeting is being held in public and individuals choosing to attend and participate will be expected to practice "social distancing" consistent with the Emergency Orders issued by the State of Wisconsin in light of the current COVID-19 pandemic.

- I. Call to Order at 5:31 PM
- II. Roll Call - quorum (2) of this committee required to proceed - Michael Eddy, Jean Reith, Zachary Rutkowski, Mitzi Roscizewski, Doris Parsons, Tara LeRoy, Kristiana Williams.
- III. Discussion and approval of agenda
- IV. Agenda
 - A. Approve August Minutes - Approved
 - B. Air Quality- Status of Bipolar Ionization Generator(s)? Both the HS/MS and the elementary? Update - At both schools, waiting for the product to show up. Lots of suppliers backed up. The ETA is this next month, October.
 - C. Food Service-Follow up: Is there an update regarding food service? Brad spoke to Annette about Employees. Hein Started 9/8, Cashier started on 9/10, both are in training - going well. Interview tomorrow, if that goes well they should be fine. Wraps can be brought back in two weeks. Breakfast program - we can get large reimbursement if we have one. Will be an ongoing conversation, likely won't happen this year. Would need more employees (2 for each building). Logistics will need to be worked out. Reimbursement rates from DPI would help offset the cost of new employees. Vendors - need to be worked out. Fox is currently the only option. Cysco is not likely an option. US foods didn't bid. Our size limits us. Got our government delivery - sends their portion of food for the kids in addition to the vendor we are currently using. Talked about rolling out of the specialty bars again - would need one more cook. Would be easier to do just at the HS/MS. \$15.75 for the cook, 29 hours/week. This would be in addition to ala carte. WE can get it provided from the government or Fox. Goal of starting it 2nd semester, if approved. Would need to figure out if we need more equipment. Maybe could take from PES. Will start the search for the additional position.
 - D. Capital Budget- Budget approval. Quotes for Roofs-moving into 2021/22 budget soon will need to see what we need to move forward - Roofs will be walked in the next 6 weeks to look for any weak spots, life expectancy. Report should be ready in October.
 - E. EES-Usage/Remodel update? Doors are on, 90-95% complete. Waiting for a new conference table, hoops, etc.
 - F. Lighting-Focus on energy update? Discussed how much it would save to switch from 15-13 LED watt bulbs- it would save \$28/year savings. 400 Lumin works great for reading. Can get a sample as soon as we pick a vendor. Rich recommends NCLED, newest bulbs but expensive.

Beyond that it would be Energy house. Need to consider brightness, but we can install dimmers. Suggested we wait until October to make a final decision. Clean up the options, bring it back next month.

- G. Signs-Discuss new quotes-Quotes for electronic signs were high. Any suggestions on the signage? - Moving forward on renovating the signs we currently have, keep it current.
- H. Staffing-Request: Update? - Hired one, interview tomorrow. Previous employee asked to come back. If these two work out, they will be full.
- I. Community Room/ MS Bathrooms- Discuss quotes for the bathroom. Any additional quotes? - Two more quotes come in, waiting on a couple more.
- J. SP Complex sprinkler system - Does it work? In need of repair? - Has been kept up with, sprinkler head is in need of replacement.
- K. Basketball Backboards in the elementary.
- L. Discussion of Backboard Basketball Hoops at EES - took down the bad boards in the parking lot, Davey requested to move the ones from PES- but that will not work. Got bids to replace - Badger sporting goods is the least expensive. They are in need because they are outdated. \$5200 for install and both backboards.

V. Schedule next meeting: October 12th, 2021 at 5:30 PM

VI. Adjournment - called at 6:09 PM

Michael Eddy, Committee Chairperson: _____

Jean Reith, Member: _____

Zachary Rutkowski, Member: _____

Other School Board members present: _____
