

Palmyra-Eagle Area School District
Building & Grounds Committee Meeting Agenda
Michael Eddy, Chairperson
Tuesday, November 9, 2021, 5:30 PM
P-E MS/HS - Community Center- 123 Burr Oak Street, Palmyra

All meetings are subject to Wisconsin Statutes - Open Meeting Laws (19.81-19.98)

"In compliance with Open Meeting Law, it is hereby posted that the following committees of the School Board of the Palmyra-Eagle Area School District will meet on the following dates and times. It is possible that a quorum may exist at one or more of the Board Committee meetings, as a Board member who is not an official member of a committee may attend. No Board action will be taken at any of the Committee Meetings."

Please be advised that this meeting is being held in public and individuals choosing to attend and participate will be expected to practice "social distancing" consistent with the Emergency Orders issued by the State of Wisconsin in light of the current COVID-19 pandemic.

- I. Call to Order - called to order at 5:34 PM
- II. Roll Call - quorum (2) of this committee required to proceed - Michael Eddy, Zachary Rutkowski and Jean Reith. Also in attendance, Tara LeRoy, Mitzi **Roscizewski** and Doris Parsons.
- III. Discussion
- IV. Agenda
 - A. Approve October Minutes - Approved
 - B. Update on Air Quality. Is the MS/HS done? - Everything is installed and working in both buildings.
 - C. Update on Food Service:
 - a. Staffing - Current status? One is out for unrelated reasons. One job available, job is posted and there are applicants.
 - b. Bar Line - Second semester, On track? - is on track. Hoping to make it happen quicker.
 - D. Roofing Update - Ryan O from CCG will update the current state of the roof in question? Next Steps? - Suggests adding a drain up there. He will work on an estimate and get the steps moving to bring it to the board for approval.
 - E. EES Leaking roof? - It is not a leak, it has bad caulking on the wall and needs to be repaired, will follow up next month.
 - F. Lighting Installation - Update? Should start around 11/15. They have the supplies ready, waiting for a crew to be available. Should be done within three weeks.
 - G. Eagle Sign Renovation Update - Weather permitting it should be done by next week. - Complete? Both signs have been painted and redecaled.
 - H. Custodial Staffing - Big compliments on crew! Currently fully staffed. Still need some substitutes. Feedback has been great about the new staff, working hard.
 - I. Bathroom Quotes - Rich will look into it and also about going hands-free. Develop a scope of work! - Turning the stall doors around for more room in the stalls. Hoping to have it completed by 11/19. Has a writeup for getting bids for updating countertops, new faucets, etc.
 - J. Standard Process Complex - Complex maintenance items in an annual schedule? We are continuing on the 2020 schedule. Working on a committee to build an annual maintenance program, outline coach responsibilities and constantly improving the field. Have already gone above and beyond the normal scope of maintenance.
 - K. Dishwasher Upgrade at EES - Will be tabled for future consideration.
 - L. Doors 8,16, and 17 - Tabled for next budget year.

- M. Old HS Showers - From '92, waiting on a quote still. Circuit boards in the Women's are burnt out, Men's stop working when it's very steamy. Tabled for future consideration.
- N. PES utilization - Standard Process is interested in potentially renting out space for offices/conference rooms. Insurance checks out. Is to be further discussed between the District and SP. Look into utilizing it more.

V. Schedule next meeting: Tuesday, December 14th, at 5:30 PM.

VI. Adjournment - Called at 6:08 PM

Michael Eddy, Committee Chairperson: _____

Jean Reith, Member: _____

Zachary Rutkowski, Member: _____

Other School Board members present: _____
