

**Palmyra-Eagle Area School District
Public Relations Committee Meeting
Mrs. Tara LeRoy, Chairperson
Tuesday, April 4, 2023 - 6:30 PM
Palmyra-Eagle High/Middle School Library - 123 Burr Oak Street, Palmyra, WI
Meeting Agenda**

All meetings are subject to Wisconsin Statutes – Open Meeting Laws (19.81-19.98)

“In compliance with Open Meeting Law, it is hereby posted that the following committees of the School Board of the Palmyra-Eagle Area School District will meet on the following dates and times. It is possible that a quorum may exist at one or more of the Board Committee meetings, as a Board member who is not an official member of a committee may attend. No Board action will be taken at any of the Committee Meetings.”

- I. **Call to Order**
- II. **Roll Call – quorum (2) of this committee required to proceed**
- III. **Discussion and Approval of Agenda**
- IV. **Agenda**
 - A. Approval of January 2023 Meeting Minutes
 - B. Discussion Regarding Public Relations Specialist/Coordinator Job Description
 - C. Discussion Regarding Community Facilities Use (Online Program) - Updates.
 - D. Discussion Regarding District Newsletter - Winter & Spring Edition.
 - E. Discussion Regarding Newspaper Submissions
 - F. Discussion Regarding End of Year/Seniors/Graduation.
 - G. Discussion Regarding Summer School Marketing
 - H. Discussion Regarding 4K PR
 - I. Discussion Regarding 5th grade genius hour PR
 - J. Discussion Regarding Videos of Schools for Promotion
- V. **Next Meeting: TBD**
- VI. **Adjourn**

Mrs. Tara LeRoy, Chairperson: _____

Mrs. Doris Parsons, Member: _____

Mrs. Kristiana Williams, Member: _____

Other Board Members Present: _____
