

**PALMYRA-EAGLE AREA SCHOOL DISTRICT  
REGULAR BOARD MEETING  
P-EMS/HS - Irving L. Young Community Center- 123 Burr Oak Street, Palmyra, WI  
Tuesday, September 12, 2017, 7:00 PM**

**MINUTES**

- I. CALL TO ORDER:** The meeting was called to order by School Board President, Scott Hoff, at 7:00 PM
- II. ROLL CALL:** Carrie Ollis, Cory Jones, Scott Hoff, Tara Bollmann, Mat Mecca, Amy Wilde, Superintendent - Steve Bloom, Comptroller - Sharon Llanas, HS/MS Principal - Kari Timm, And Board Secretary - Traci Plotz  
Absent: Justin Thomas
- III. DECLARATION OF QUORUM**  
Scott Hoff stated that quorum was established
- VI. APPROVAL OF AGENDA**  
School Board President, Scott Hoff, asked if there were any adjustments to the agenda. With no changes heard the agenda was approved as presented.
- IV. PUBLIC COMMENT**
- A.** Erich Gottfried - 4K Class size.
- VII. BOARD MONITORING**
- B.** Ms. Kari Timm, Palmyra-Eagle Middle School/High School Principal gave a presentation on the Laude and Grading at Palmyra-Eagle High School.
- XI. CONSENT AGENDA**
- C. Approval of Minutes**
1. Regular Board Meeting & Closed Session, August 8, 2017
- D. Financial Reports**
1. Monthly vouchers & checks
- E. Resignations/Retirements**
1. Instructional Aide - PES, 5.75 hrs/day (Resignation)  
2. Title I Instructional Aide - PES, 5.75 hrs/day (Resignation)  
3. Science Teacher - MS, 1 FTE (Resignation - effective 6/7/18)  
4. Custodian - PES, 0.5 FTE (Resignation)
- F. Hires**
1. Science Teacher - MS, 1 FTE (Limited Term Contract)  
2. English Teacher - HS, 1 FTE  
3. Foodservice Aide - MS/HS, 4 hrs/day FTE  
4. Instructional Aide - PES, 5.75 hrs/day  
5. Title I Instructional Aide - PES, 5.75 hrs/day  
6. Instructional Aide - EES, 5.75 hrs/day  
7. Fall Coaches - MS/HS
- G. Field Trips (overnight/out-of-state)**
1. PEHS FFA - FFA National Convention, Indianapolis, IN, 10/24-10/27/17 (Petrie)
- H. Fundraisers**
1. PEMS Volleyball - Bake Sale, Oct. 3rd (Anderson)  
2. PES Library - Scholastic Book Fair, 10/17-10/24/17 (Retzke/Kelly)  
3. EES Library - Scholastic Book Fair, 10/18-10/24/17 (Retzke/Gordhamer)  
4. PES Home & School - Cherrydale Food & Gifts sale, Sept. 14th - Sept. 30th (Hanshaw/Johnson)  
5. PEHS Athletic Boosters - Holiday Bazaar, Nov. 18th (Pronschinske)  
6. PEHS Athletic Boosters - Golf Outing, June 2018 (Pronschinske)

7. Lady Panther Hoops Club - Concessions Youth Fall league Basketball games, Oct. - Dec. 2017 (Burg/Steinbach)
8. Lady Panther Hoops Club - 10/10 letters, Oct. 2017 - Feb. 2018 (Burg/Steinbach)
9. Lady Panther Hoops Club - Cornerstone Restaurant Event, Nov. 2017 or Dec. 2017 (Burg/Steinbach)
10. Lady Panther Hoops Club - various PE Booster Club Concessions, Sept. 2017 - Feb. 2018 (Burg/Steinbach)
11. Lady Panther Hoops Club - Apparel Sales, Oct 2017 - Feb. 2018 (Burg/Steinbach)
12. Lady Panther Hoops Club - 50/50 Raffles during home basketball games, Oct. 2017 - Feb. 2018 (Burg/Steinbach)
13. Lady Panther Home Run Club - Trout House Pasta Dinner, Oct. 30th (Hetz/Ramlow)
14. Lady Panther Home Run Club - Holiday Bazaar Bake Sale, Nov. 18th (Hetz/Jrolf)
15. Lady Panther Home Run Club - Affy Tapple, 10/1/17-11/19/17 (Hetz/Webber)
16. PE Softball & Lady Panther Home Run Club - PEMS Halloween Dance, Oct. 25th (Hetz/Webber)
17. PE Softball & Lady Panther Home Run Club - various PE Booster Club Concessions, Throughout school year (Hetz/Webber)
18. PE Softball & Lady Panther Home Run Club - 50/50 Raffles during home basketball games, throughout school year (Hetz/Webber)

**I. Gifts & Donations**

1. Donation of B♭ Clarinet to PEMS/HS Music Department.

A motion was made by Cory Jones and seconded by Mat Mecca to approve the Consent Agenda as presented. Motion Carries.

**XII. ACTION ITEMS**

- J. A motion was made by Tara Bollmann and seconded by Carrie Ollis to approve the First Reading of the Following Revised Policies:

1. Section 0000:Bylaws - po0100:Definitions; 0131.1: Bylaws and Policies; po0144.1: Compensation; po0164.1: Regular Meetings; po0164.2: Special Meetings; po0166: Agenda
2. Section 1000: Administration - po1630.01: Family & Medical Leave of Absence ("FMLA")
3. Section 2000: Program - po2260: Nondiscrimination and access to Equal Educational Opportunity; po2261.01: Parent and Family Engagement in Title I Programs; po2411: School Counseling and Academic and Career Planning; po2430: District-Sponsored Clubs and Activities; po2431: Interscholastic Athletics
4. Section 3000: Professional Staff - po3120.01: Job Descriptions; po3122.01: Drug-Free Workplace; po3430.01:Family & Medical Leave of Absence ("FMLA"); po3432:Employee Sick and Personal Leave
5. Section 4000: Support Staff - po4122.01: Drug-Free Workplace; po4430.01: Family & Medical Leave of Absence ("FMLA"); po4432: Employee Sick Leave
6. Section 5000: Students - po5111: Eligibility of Resident/Nonresident Students; po5130: Withdrawal/Dropout From School; po5310.01: Emergency Nursing Services; po5330: Administration of Medication/Emergency Care; po5421: Grading; po5517: Student Anti-Harassment; po5540: The Schools and Governmental Agencies; po5610: Suspension and Expulsion; po5771: Search and Seizure; po5830: Student Fundraising
7. Section 6000: Finances - po6800: Systems of Accounting
8. Section 7000: Property - po7530.02: Staff Use of Personal Communication Devices
9. Section 8000: Operations - po8146:Notification of Educational Options; po8310: Public Records; po8320: Personnel Records; po8320.01: Unauthorized Acquisition of Staff Personal Information; po8330: Student Records; po8350: Confidentiality; po8452: Automated External Defibrillators (AED); po8510: Wellness; po8605: Use of Electronic Wireless Communication Devices by District Employees Who Operate Board-Owned or Operated Vehicles; po 8770: Joint Self-Insurance Pool; po8800: Religious and Patriotic Ceremonies and Observances.
10. Section 9000: Relations - po9700: Relations with Non-School Affiliated Groups

Motion Carries.

- K. A motion was made by Tara Bollmann and seconded by Carrie Ollis to approve the First Reading of New Policy 6605: Crowdfunding. Motion Carries.
- L. A motion was made by Cory Jones and seconded by Amy Wilde to approve the Lady Panthers Hoops Club as a recognized District Support Organization. Motion Carries.
- M. A motion was made by Mat Mecca and seconded by Tara Bollmann to approve the Palmyra Home & School as a recognized District Support Organization. Motion Carries.
- N. A motion was made by Mat Mecca and seconded by Carrie Ollis to approve the Lady Panthers Home Run Club as a recognized District Support Organization. Motion Carries.

**XVI. CONSIDER A MOTION TO ADJOURN TO CLOSED SESSION**

A motion was made to adjourn to closed session as per Wisconsin Statute Section 19.85(1)(c) to wit: to consider employment or performance evaluation data of public employees over which the board exercises responsibility. Motion carries with a roll call vote of all board members present voting yes at 7:42 PM.

**V. RECONVENE TO OPEN SESSION**

Open Session was reconvened at 7:58 PM.

**VI. ADJOURN**

With no further business the meeting was adjourned by School Board President, Scott Hoff at 7:59 PM.

Respectfully submitted,

Traci Plotz  
School Board Secretary

ATTEST: \_\_\_\_\_  
Carrie Ollis, Board Clerk Date