

**PALMYRA-EAGLE AREA SCHOOL DISTRICT**  
**REGULAR BOARD MEETING**  
**P-EMS/HS - Community Center- 123 Burr Oak Street, Palmyra, WI**  
**October 11, 2022, 7:00 PM**

**Mission Statement**

*"To ensure that students excel with intellect and virtue, inspired by innovative educators who engage and challenge each individual."*

**MINUTES**

- I. CALL TO ORDER:** The meeting was called to order by School Board President, Doris Parsons, at 7:02 pm.
- II. ROLL CALL:** Tara LeRoy, Doris Parsons, Mitzi Roscizewski, Michael Eddy, Zachary Rutkowski, Kristiana Williams. Business Manager - Brad Warner, Board Secretary - Traci Plotz, MS/HS Principal - Kari Timm  
Absent: Jean Reith
- III. DECLARATION OF QUORUM**  
Doris Parsons stated that quorum was established.
- VI. APPROVAL OF AGENDA**  
A motion was made by Tara LeRoy and seconded by Zachary Rutkowski to approve the agenda. Motion Carries.
- VIII. BOARD MONITORING**  
A. Enrollment Numbers - Third Friday Count and Open Enrollment In and Out - The Board reviewed and discussed the enrollment numbers as of the 3rd Friday Count on September 16, 2022.
- XI. CONSENT AGENDA**
- A. Approval of Minutes**
    - 1. Regular Board Meeting -September 13, 2022
  - B. Financial Reports**
    - 1. Monthly Vouchers & Checks
  - C. Resignations/Retirements**
    - 1. Food Service Aide, MS/HS 5 hrs/day.
  - D. Hires**
    - 1. Food Service Aide, MS/HS 5 hrs/day.
    - 2. Custodial, EES 20 hrs/week
  - E. Field Trips (overnight/out-of-state)**
    - 1. None at this time
  - F. Fundraisers**
    - 1. HS Sports & Entertainment Marketing class Dodgeball Tournament, 10/26/2022 (Sockrider)
    - 2. District Friendsgiving T-shirt sales, 10/14-11/4/22 (Timm/Nickels)
    - 3. District J.Beaver UW-W Hall of Fame T-shirt Sales, 10/12-10/17/22 (Nickels/Fischer)
  - G. Gifts & Donations**
    - 1. Panther Band Booster Association, money for Marching Band Banner.
- A motion was made by Tara LeRoy and seconded by Michael Eddy to approve the Consent Agenda as presented. Motion Carries.
- XII. ACTION ITEMS**
- A. A motion was made by Mitzi Roscizewski and seconded by Kristiana Williams to approve the Amended School Psychologist Contract for the 2022-2023 School Year. Motion Carries.
  - B. A motion was made by Mitzi Roscizewski and seconded by Tara LeRoy to approve the Private Transportation Contracts for the 2022-2023 School Year. Motion Carries.
  - C. A motion was made by Tara LeRoy and seconded by Michael Eddy to approve the Early College Credit Program & Start College Now Choices for Spring 2022. Motion Fails as each

student needs to be a separate motion. A motion was made by Kristiana Williams and Seconded by Zachary Rutkowski to approve Student A for the following classes through the Early College Credit Program & Start College Now Choices for Spring 2022: Intro to Human Development ED Found 230, and Intro to Spec Ed SPEC ED 205, and deny Intro to Psychology Psych 211. Motion Carries. A motion was made by Kristiana Williams and seconded by Mitzi Roscizewski to approve Student B for the following classes through the Early College Credit Program & Start College Now Choices for Spring 2022: 10-070-100 Intro to Ag Equipment, 10-070-105 Electricity 1, 10-804-134 Mathematical Reasoning, 10-070-135 Basic Fuel Systems, 10-070-171 Basic Engine Repair, and to deny 10-801-196 Oral/Interpersonal Communications, 10-801-195 Written Communications, 10-412-110 Metal working for Heavy-Duty Applications. Motion Carries. A motion was made by Kristiana Williams and seconded by Mitzi Roscizewski to approve Student C for the following classes through the Early College Credit Program & Start College Now Choices for Spring 2022: 10-514-171 Intro to Occupational Therapy, 10-514-172 Medical & Psychosocial Conditions, 10-514-173 Activity Analysis and Application, 20-809-237 Abnormal Psychology, 10-514-175 Psychosocial Practice and deny 20-809-231 Intro to Psychology, 20-804-231 Written Communication, and 10-801-198 Speech. Motion Carries. A motion was made by Zachary Rutkowski and seconded by Mitzi Roscizewski to approve Student D for the following classes through the Early College Credit Program & Start College Now Choices for Spring 2022: 502-391-001 Salon Business. Motion Carries.

- D. A motion was made by Mitzi Roscizewski and seconded by Zachary Rutkowski to approve the Proposed 2022-2023 Budget for Presentation at the October 18, 2022 Budget Hearing. Motion Carries.
- E. A motion was made by Zachary Rutkowski and seconded by Tara LeRoy to approve a quote from ProFitness Resources in the amount of \$14,830 for the Weight Room Flooring. Motion Carries.
- F. A motion was made by Kristiana Williams and seconded by Mitzi Roscizewski to approve the Second Reading of Policy po1211 Whistleblower Protection as recommended by Neola. Motion Carries.
- G. A motion was made by Kristiana Williams and seconded by Michael Eddy to approve the Second Reading of the Following Revised Policies as Recommended by Neola:
  1. Section 0000 Bylaws: po0100 Definitions, po0131.1 Bylaws and Policies, po0142.1 Electoral Process, po0142.5 Vacancies, po0144.3 Conflict of Interest, po0144.4 Indemnification, po0152 Officers, po0161 Parliamentary Authority, po0162 Quorum, po0164.2 Special Meetings, po0165.1 Notice of Meetings, po0172 Legal Counsel
  2. Section 1000 Administration: po1210 Board-District Administrator Relationship, po1213 Student Supervision and Welfare, po1220 Employment of the District Administrator, po1260 Incapacity of the District Administrator, po1422.02 Nondiscrimination Based on Genetic Information of the Employee
  3. Section 2000 Programs: po2210 Curriculum Development, po2266 Nondiscrimination on the Basis of Sex in Education Programs or Activities; po2411 School Counseling and Academic and Career Planning; po2412 Homebound Instruction Program; po2416 Student Privacy and Parental Access to Information; po2430 District-Sponsored Clubs and Activities, po2431 Interscholastic Athletics, po2460 Programs for Students with Disabilities, po2460.03 Independent Educational Evaluations (IEE), po2700.01 School Performance and State Accountability Report Cards
  4. Section 3000 Professional Staff: po3120 Employment of Professional Staff, po3120.04 Employment of Substitutes, po3120.1 Job Sharing, po3121 Criminal History Record Check and Employee Self-Reporting Requirement, po3122.01 Drug-Free Workplace, po3213 Student Supervision and Welfare, po3215 Use of Tobacco and Nicotine by Professional Staff, po3216 Staff Dress and Grooming, po3220 Staff Evaluation and Educator Effectiveness, po3362.01 Threatening Behavior Toward Staff Members, po3425 Benefits, po3531 Unauthorized Work Stoppage

Motion Carries.

- H. A motion was made by Kristiana Williams and seconded by Zachary Rutkowski to approve the Deletion of the Following Policies as Recommended by Neola:
  1. Section 0000 Bylaws: po0174.2 School Performance Report

2. Section 3000 Professional Staff: po3170 Substance Abuse Motion Carries.

I. A motion was made by Kristiana Williams and seconded by Tara LeRoy to approve the First Reading of the following Revised Policies as Recommended by NEOLA

1. Section 4000 Support Staff: po4120 Employment of Support Staff; po4120.1 Job Sharing; po4120.04 Employment of Substitutes; po4121 Criminal History Record Check and Employee Self-Report Requirement; po4122.01 Drug-Free Workplace; po4161 Unrequested Leaves of Absence-Fitness for Duty; po4213 Student Supervision and Welfare; po4215 Use of Tobacco and Nicotine by Support Staff; po4216 Support Staff Dress and Grooming; po4231 Outside Activities of Support Staff; po4362.01 Threatening Behavior Toward Staff Members; po4425 Benefits; po4531 Unauthorized Work Stoppage
2. Section 5000 Students: po5111 Eligibility of Resident-Nonresident Students; po5112 Entrance Age; po5200 Attendance, po5215 Missing and Absent Children; po5340 Student Accidents, Illness, Concussion & Sudden Cardiac Arrest; po5460 Graduation Requirements; po5461 Children At-Risk of Not Graduating from High School; po5512 Use of Tobacco and Nicotine by Students; po5520 Disorderly Conduct; po5540.01 Investigations Involving Suspected child Abuse; po5630.01 Use of Seclusion and Physical Restraint with Students; po5830 Student Fundraisers; po5880 Public Performances by Students; po5895 Student Employment
3. Section 6000 Finances: po6108 Authorization to Make Electronic Fund Transfers; po6114 Cost Principles-Spending Federal Funds; po6146 Post Issuance Tax Exempt Bond Compliance; po6605 Crowdfunding; po6610 Student Activity Fund
4. Section 7000 Property: po7434 Use of Tobacco and Nicotine on School Premises; po7450 Property Inventory; po7550 Cooperation with Local Government
5. Section 8000 Operations: po8146 Notification of Educational Options; po8310 Public Records; po8405 Environmental Health and Safety Program; po8710 Insurance; po8900 Fraud
6. Section 9000 Relations: po9130 Public Requests, Suggestions, or Complaints; po9270 Home-Based, Private, or Tribal Schooling

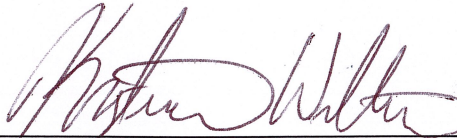
Motion Carries.

XVII. **ADJOURN:** A motion was made by Zachary Rutkowski and seconded by Michael Eddy to adjourned at 7:38 pm. Motion Carries.

Respectfully submitted,

Traci Plotz  
School Board Secretary

ATTEST:

  
Kristiana Williams

  
Date