

**PALMYRA-EAGLE AREA SCHOOL DISTRICT**  
**REGULAR BOARD MEETING**  
**P-EMS/HS - Community Room - 123 Burr Oak Street, Palmyra, WI**  
**May 10, 2022, 7:00 PM**

**MINUTES**

- I. **CALL TO ORDER:** The meeting was called to order by School Board President, Doris Parsons, at 7:07 PM.
- II. **ROLL CALL:** Michael Eddy, Tara LeRoy, Doris Parsons, Jean Reith, Mitzi Roscizewski, Zachary Rutkowski, Kristiana Williams. Superintendent - Dr. Todd Grey, Board Secretary - Traci Plotz, HS/MS Principal - Kari Timm, Curriculum Director - Jodi Didenko, Special Education Director - KayLeigh Sockrider
- III. **DECLARATION OF QUORUM**  
Doris Parsons stated that quorum was established.
- VI. **APPROVAL OF AGENDA**  
A motion was made by Jean Reith and seconded by Zachary Rutkowski to approve the agenda. Motion Carries.
- VII. **ELECTION OF OFFICERS**
  - A. Current Board President, Doris Parsons, asked for nominations for Board President. Zachary Rutkowski, nominated Doris Parsons to be Board President. Jean Reith seconded the nomination. Mitzi Roscizewski moved that nominations be closed and a unanimous ballot be cast for Doris Parsons. Motion Carries.
  - B. Doris Parsons asked for nominations for Vice-President. Tara LeRoy nominated Jean Reith to be Vice-President. The nomination was seconded by Zachary Rutkowski. Mitzi Roscizewski moved that nominations be closed and a unanimous ballot be cast for Jean Reith. Motion Carries.
  - C. Doris Parsons asked for nominations for Treasurer. Zachary Rutkowski nominated Mitzi Roscizewski to be Treasurer. The nomination was seconded by Michael Eddy. Zachary Rutkowski moved that nominations be closed and a unanimous ballot be cast for Mitzi Roscizewski. Motion Carries.
  - D. Doris Parsons asked for nominations for Clerk. Jean Reith nominated Kristiana Williams to be Board Clerk. The nomination was seconded by Zachary Rutkowski. Michael Eddy moved that nominations be closed and a unanimous ballot be cast for Kirstiana Williams. Motion Carries.
- VIII. **ANNUAL APPOINTMENTS**
  - A. Doris Parsons requested that board members submit their committee interests to her and the committees will be determined by the next meeting.
  - B. Doris Parsons asked board members think about being the WASB Delegate, the delegate will be determined by the next meeting.
  - C. Doris Parsons asked board members think about being the CESA Representative, the representative will be determined by the next meeting.
  - D. A motion was made by Jean Reith and seconded by Zachary Rutkowski to appoint Traci Plotz as Board Secretary. Motion Carries.
- IX. **ANNUAL DESIGNATIONS**
  - A. A motion was made by Zachary Rutkowski and seconded by Kristiana Williams to Designate the Second Tuesday of each month, at 7:00 PM, at the Palmyra-Eagle High School/Middle School Community Center as the Regular Meeting Time, Day and Place for the Monthly Board Meetings. Motion Carries.
  - B. A motion was made by Zachary Rutkowski and seconded by Mitzi Roscizewski to Designate Attolles Law S.C. as the Legal and Labor Relations Consultants for the District. Motion Carries.
  - C. A motion was made by Jean Reith and seconded by Tara LeRoy to Designate First Citizens

State Bank as the District Depository. Motion Carries.

- D. A motion was made by Zachary Rutkowski and seconded by Michael Eddy to Designate the Doris Parsons - Board President, Mitzi Roscizewski - Treasurer and Kristiana Williams - Clerk as Persons Authorized to Sign Checks, Contracts, Agreements and Purchase Orders. Motion Carries.
- E. A motion was made Kristiana Williams and seconded by Zachary Rutkowski to Designate the Michael Eddy as Deputy Clerk to Assume Specified Responsibilities of the Treasurer and/or of the Clerk. Motion Carries.

**X. CONSIDER A MOTION TO PROCEED WITH REGULAR BOARD MEETING**

A motion was made by Zachary Rutkowski, seconded by Michael Eddy to proceed with the Regular School Board meeting. Motion Carries.

**XI. PUBLIC COMMENT**

None at this time.

**XII. BOARD MONITORING**

- A. The Board was given a tour of the Technical Education Department by Tammy Spoerk, Tech Ed teacher.

**XV. CONSENT AGENDA**

**A. Approval of Minutes**

- 1. Regular Board Meeting - April 12, 2022

**B. Financial Reports**

- 1. Monthly Vouchers & Checks

**C. Resignations/Retirements**

- 1. Early Childhood Teacher, Lauren Blank - EES, 1FTE (Resignation, effective June 3, 2022)
- 2. Custodian, Audie Klug - MS/HS, PT (Resignation, effective April 28, 2022)

**D. Hires**

- 1. Custodian, Reece Przybylski - EES, PT 19 hrs/week
- 2. Food Service Aide, Danielle Wedward - EES, PT
- 3. Grounds, Andrew Plotz - District, PT 29 hrs/week
- 4. English Teacher, Jessica Szaukellis - MS, 1 FTE

**E. Field Trips (overnight/out-of-state)**

- 1. None at this time

**F. Fundraisers**

- 1. EES Cricut Club Fundraiser, 5/18-5/20/22 (Williams)
- 2. Quarterback Club - T-shirt sales, June-July 2022 (Blazewicz)
- 3. Quarterback Club - Brat Fry, June 2022 (Blazewicz)
- 4. HS World Language Club - Jambalaya & Crepes Sale, May 2022 (Strehlow)
- 5. HS 2022 HEIN Volleyball Camp, 5/1-6/20/22 (Hein)
- 6. HS 2022 Summer Volleyball Camp, 5/1-6/20/22 (Hein)
- 7. MS/HS Bake Sale for the Wagner Family, 5/20/2022 (Fischer)

**G. Gifts & Donations**

- 1. AIM Transfer & Storage - Dance donation
- 2. Parameters Industries - Track Donation
- 3. Metzdorf's - Track Donation
- 4. Williams Financial - Dance Donation

A motion was made by Tara LeRoy and seconded by Zachary Rutkowski to approve the Consent Agenda as presented. Motion Carries.

**XVI. ACTION ITEMS.**

- A. A motion was made by Mitzi Roscizewski and seconded by Kristiana Williams to approve the Private Transportation Reimbursement for St. Bruno Parish School for the 2021-2022 School Year. Motion Carries.
- B. A motion was made by Kristiana Williams and seconded by Michael Eddy to approve Students A-F for Dual Enrollment Academy. Motion Carries.

- C. A motion was made by Jean Reith and seconded by Zachary Rutkowski to approve and deny Open Enrollment Applications for the 2022-2023 School Year as presented. Motion Carries.
- D. A motion was made by Jean Reith and seconded by Zachary Rutkowski to approve the Quote from Matt Olsen Carpentry for Remodeling the Middle School Bathrooms as presented. Motion Carries.
- E. A motion was made by Kristiana Williams and seconded by Tara LeRoy to approve the Summer Scholars & Wrap-Around Care Program Budget for 2022 as presented. After discussion Kristiana Williams amended the motion to approve the Summer Scholars & Wrap-Around Care Program Budget for 2022 with the option to charge a tuition fee to out of district students. The amended motion was seconded by Tara LeRoy. Motion Carries as amended.
- F. A motion was made by Tara LeRoy and seconded by Jean Reith to approve the Teacher Contracts for 2022-2023 School Year. Motion Carries.
- G. A motion was made by Mitzi Roscizewski to send the Non-teaching staff Salary Adjustments for the 2021-2022 Fiscal Year back to the Human Resources Committee for review. The motion was seconded by Jean Reith. After discussion Mitzi Roscizewski rescinded the original motion and made a motion to approve the paraprofessional aide wage increases as presented and send the Administrator Salaries and other support staff increase back to the Human Resources Committee for review. The amended motion was seconded by Jean Reith. Motion carries, with Zachary Rutkowski abstaining.
- H. A motion was made by Tara LeRoy and seconded by Mitzi Roscizewski to approve the Contract Renewal with MJ Care for the 2022-2023 School Year. Motion Carries.
- I. A motion was made by Mitzi Roscizewski and seconded by Jean Reith to Approve the CESA 2 Services Contract for the 2022-2023 School Year. Motion Carries.
- J. A motion was made by Mitzi Roscizewski and seconded by Tara LeRoy to approve an Addendum to the School Nursing Services Contract for the 2021-2022 School Year. Motion Carries.

**XX. ADJOURN**

A motion was made by Zachary Rutkowski and seconded by Jean Reith to adjourn the meeting. Motion Carries at 8:37 PM.

Respectfully submitted,

Traci Plotz  
School Board Secretary

ATTEST: \_\_\_\_\_  
Kristiana Williams Date