

**PALMYRA-EAGLE AREA SCHOOL DISTRICT  
REGULAR BOARD MEETING  
P-EMS/HS - Community Room - 123 Burr Oak Street, Palmyra, WI  
September 14, 2021, 7:00 PM**

*Please be advised that this meeting is being held in public and individuals choosing to attend and participate will be expected to practice "social distancing".*

**Mission Statement**

*"To ensure that students excel with intellect and virtue, inspired by innovative educators who engage and challenge each individual."*

**AGENDA**

**I. CALL TO ORDER - at 7:01 PM**

**II. ROLL CALL - Kristiana Williams, Michael Eddy, Zachary Rutkowski, Doris Parsons, Jean Reither, Tara LeRoy, Mitzi Roscizewski, Todd Gray & Brad Warner**

**III. DECLARATION OF QUORUM**

**IV. READING OF DISTRICT MISSION STATEMENT**

**V. PLEDGE OF ALLEGIANCE - reflection on 9/11 anniversary**

**VI. APPROVAL OF AGENDA - Jean Reith made a motion to approve, Zachary Rutkowski seconded. Mitzi suggested a change of PEMS PTO fundraiser to PEMS Fundraiser. All approved.**

**VII. PUBLIC COMMENT - As an alternative for being physically present at the board meeting please note this option for offering Public Comments by use of the following dedicated gmail account: [publiccomments@peasd.org](mailto:publiccomments@peasd.org). Comments received in this manner will be read into the record during the established time for public comments to be heard and received. Please note that the following protocols will be maintained by the school board regarding such commentary: *Public Comment should be limited to three (3) minutes per subject. Although the public may speak on any item that is not included on this agenda, the school board may not respond or discuss the issue brought forward at this time. In accordance with open meeting laws, the board must notice an item on the agenda to allow discussion on that matter. Your comments will be considered and may be placed on a future agenda for further discussion.***

Doris read three public comments submitted via email.

**VIII. BOARD MONITORING**

1. Annual Meeting Discussion - October 21 at 7 PM - put on board calendar.
2. COVID Monitoring - Discussed with Blaine about maintaining people listening to the requirement to wear masks on the bus. Can deny transportation to kids who won't listen if necessary. Currently have 2 positive cases, believed to be non-school related. Dashboard is updated frequently. Will still trace close contact, notifying families when they are close contacts. In addition, we notify the entire classroom of the positive case, given the opportunity to choose to quarantine. Quarantine still required for out of district contact, due to inability to know how long they were near the contact. 3-5 days after exposure can be tested, shrink quarantine to 7 days with a negative test. Still do not have any known spread in the building. Virtual learning for MS/HS kids on quarantine, EES is getting take home work. Sticking to out 3 days if sick. If kids are symptomatic, they have to be quarantined.

Following CDC guidelines for vaccinated individuals who are exposed.

## **X. COMMITTEE REPORTS**

- A. Public Relations Committee - Did not meet.
- B. HR Committee - Did not meet.
- C. Curriculum and Policy Committee - 9/7/21
- D. Building and Grounds Committee - 9/14/21
- E. Finance Committee - 9/14/21

## **XI. ADMINISTRATOR REPORTS**

**Katie Robertson - (read for her by Kay Leigh Sockrider) People services granted school based mental health grant, taking place over the next three years just under \$50K year. Kids are settling in nicely at EES. Had a school wide visit to the EES 9/11 Memorial. 100 books donated by Dollar General. Rainobobaina donated playground equipment. Nettessesheims have helped immensely on the weekends.**

**Kari Timm - First days going well. Struggle with the bussing situations, but it is perfect right now after revamping. Everything is working really well. New staff is doing well. 7th graders seem more prepared since 6th grade moved to the MS last year. Sports are off and running. Kevin Wilde is doing a great job at AD. Joel is doing a great job at both schools. Jodi is doing well also.**

**XII. CONSENT AGENDA -** Kristiana motions to approve, Tara LeRoy seconds. Michael Eddy abstains from voting. Motion carries.

### **A. Approval of Minutes**

- 1. Regular Board Meeting - August 10, 2021 -

### **B. Financial Reports**

### **C. Resignations/Retirements**

- 1.

### **D. Hires**

- 1. M. Schmidt - 4K
- 2. N. Huber - JV2 Volleyball
- 3. C. Eddy - MS Football
- 4. J. Prado - Custodial Permanent
- 5. K. Heine - Foodservice Cook
- 6. T. Fosback - eDynamic Teacher
- 7. J. Szaukellis - 1-year 7th grade ELA teacher
- 8. J. Prowitz - 7th/8th grade Science teacher
- 9. J. Owens - Foodservice Aide-Cashier

### **E. Field Trips (overnight/out-of-state)**

- 1. None at this time

### **F. Fundraisers**

- 1. PEMS - Chips and Water sale
- 2. PEMS PTO - Emil's Pizza 10/4-10/15
- 3. PEMS - Bake Sale at Conferences

### **G. Gifts & Donations**

- 1. School Based Mental Health Grant

## **XIII. ACTION ITEMS.**

- A. Consider Approval of the 2020-2021 Seclusion and Restraint Annual Report - Kristiana

Williams motions to approve, Tara LeRoy seconds. Motion carries.

- B. Consider Approval of LED Conversion for EES & HSMS - Zachary Rutkowski motions to table, Jean Reith seconds. Motion tabled.
- C. Consider Approval of EES PTO Budget for the 2021-22 School year - Kristiana Williams motions to table - Zachary Rutkowski Seconded. Believe it is up to the PTO to decide how to spend their money. Motion tabled.

**XIV. DISTRICT ADMINISTRATOR'S/ BUSINESS MANAGER REPORT - DO staffing is in a good place. Predicting good things for this school year. Discuss less last minute changes to the agenda. Still in contact with the local health departments and keeping up with regulations. Finances are doing great, earlier than last year. Brad is working with the Food Service department to make changes and have things work better at both schools.**

**XV. ANNOUNCEMENTS AND BOARD COMMENTS**

Tara gave kudos to the EES staff for the revamping of the sign. And to new eDynamic teacher, Mr. Fosback and his energy and enthusiasm helping at concessions. WASBY regional meeting 10/20 in Elkhorn - you can just attend the meeting and not the dinner. No cost to attend just the meeting. Purpose is to network with other board members in other districts, etc. Dinner will be covered. Welcomed Caitlin Kirchner as new Board Secretary.

**XVII. UPCOMING MEETINGS/EVENTS**

- A. Public Relations Meeting - September 16, 2021 at 5:30 PM in the Community Center.
- B. Human Resources Meeting - September 22, 2021 at 4:30 PM in the Community Center.
- B. Curriculum and Policy Meeting - October 5, 2021 at 5:30 PM in the Community Center.
- C. Buildings and Grounds Meeting - October 12, 2021 at 5:30 PM in the Community Center.
- D. Finance Meeting - October 12, 2021 at 6:00 PM in the Community Center.
- E. Regular Board Meeting - October 12, 2021 at 7:00 PM in the Community Center.

**XVI. CONSIDER A MOTION TO ADJOURN TO CLOSED SESSION**

The Board will consider a motion to move to closed session pursuant to Wisconsin Statute Section 19.85(1)(c) to consider employment, promotion, compensation, or performance evaluation data of any public employee over which the government body has jurisdiction or exercises responsibility. Evaluation of administrators in regards to restructuring.

Zachary Rutkowski motions to move to a closed session, Michael Eddy second.  
Adjourned to a closed session at 7:48 PM.

The Board discussed administrative compensation levels of individual administrators and length of contracts for all administrators.

**XVII. RECONVENE TO OPEN SESSION FOR ACTION, AS APPROPRIATE, REGARDING CLOSED SESSION BUSINESS, REGARDING SAME, AND/OR TO ADJOURN - Adjourn to open session at approximately 8:05 pm**

**- XVIII. ACTION ITEM AFTER CLOSED SESSION**

- A. Consider and approve a motion based on the closed session discussion.

Approve proposed administrative salaried to administrators as presented. Vote was unanimous. Moved by

Mitzi 2<sup>nd</sup> by Zach

Approve individual 2-year contract length of terms for administrators as presented. Vote was unanimous.

**XXI. ADJOURN** - Board adjourned 8:15 pm

Notice is further given that the official and final agenda of the meeting notice above will be posted on the bulletin board of the District Office, 123 Burr Oak Street, Palmyra, WI, no later than 4:00 p.m. on the day of the meeting.

**\*\*The Board utilizes a "consent agenda" to approve decisions that the Board has already determined are in the domain of the District Administrator and the Administrative Team. A single motion without discussion may approve items presented in the Consent Agenda. A Board member may request the Board Chair to remove any item from the Consent Agenda and placed under Action Items, to allow for discussion. However, only the Board, by simple majority vote, may remove the item from Board action.**

This meeting is a meeting of the School Board in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda.

Upon request to the District Administrator, submitted twenty-four (24) hours in advance, the District shall make reasonable accommodation including the provision of informational material in an alternative format for a disabled person to be able to attend this meeting. Please contact Brad Warner, at 262-495-7101, ext. 2600.

Questions regarding agenda items may be directed to the Committee Chairperson identified below:

**Committee Chairpersons**

Board President – Doris Parsons, Public Relations – Tara LeRoy, Building & Grounds – Michael Eddy, Finance – Mitzi Roscizewski, Curriculum & Policy – Kristiana Williams, Human Resources – Jean Reith, CESA Representative – Mitzi Roscizewski, WASB Delegate – Tara LeRoy

Respectfully submitted,

Brad Warner  
Board Secretary & District Executive Assistant

ATTEST: \_\_\_\_\_  
Michael Eddy, Board Clerk Date