

**PALMYRA-EAGLE AREA SCHOOL DISTRICT**  
**REGULAR BOARD MEETING**  
**P-EMS/HS - Community Room - 123 Burr Oak Street, Palmyra, WI**  
**July 13, 2021, 7:00 PM**

*Please be advised that this meeting is being held in public and individuals choosing to attend and participate will be expected to practice "social distancing".*

**Mission Statement**

*"To ensure that students excel with intellect and virtue, inspired by innovative educators who engage and challenge each individual."*

**AGENDA**

**I. CALL TO ORDER** - meeting called to order at 7:00 PM

**II. ROLL CALL** - Tara LeRoy, Michael Eddy, Zach Rutkowski, Doris Parsons, Jean Reith, Mitzi Roscizewski, Kristiana Williams, Todd Gray, Brad Warner

**III. DECLARATION OF QUORUM** - Doris Parsons stated that quorum was established

**IV. READING OF DISTRICT MISSION STATEMENT**

**V. PLEDGE OF ALLEGIANCE**

**VI. APPROVAL OF AGENDA** - Jean Reith motions to approve, Zach Rutkowski seconds. Agenda approved.

**VII. PUBLIC COMMENT** - Public comments read, two comments given.

**VIII. BOARD MONITORING** - none at this time

**X. COMMITTEE REPORTS**

- A. Public Relations Committee - 6/17/21
- B. HR Committee - 06/17/21
- C. Curriculum and Policy Committee - 6/29/21
- D. Building and Grounds Committee - 7/13/21
- E. Finance Committee - 7/13/21

**XI. ADMINISTRATOR REPORTS**

Kari reports on a few hires that are being made, one opening after a leave of absence. Katie reports on a couple new hires that will be made as well. Only four 4K students enrolling out. Summer school feedback went really well, only two weeks left, enrollment just under 100.

**XII. CONSENT AGENDA** - Tara LeRoy motions to approve consent agenda; Mitzi Roscizewski seconds. Consent agenda approved.

**A. Approval of Minutes**

- 1. Regular Board Meeting - June 18, 2021

**B. Financial Reports**

### **C. Resignations/Retirements**

1. A. Krechel - Leave of Absence - HS Teacher
2. Track & Field - Joel Tortomasi
3. Cross Country - Joel Tortomasi
4. Girls Basketball - Ryan Vodnik
5. M. Gruling - Early Childhood Special Education Teacher

### **D. Hires**

1. K. Connor - MS/HS Counselor
2. M. Rowe EES Counselor
3. R. Leroux - PT Speech and Language Pathologist
4. J. Sersch - District Wide Speech and Language Pathologist
5. M. Sockrider - MS/HS Spanish Teacher
6. K. Gigstad - HS Science teacher

### **E. Field Trips (overnight/out-of-state)**

1. None at this time

### **F. Fundraisers**

1. None at this time

### **G. Gifts & Donations**

1. None at this time

## **XIII. ACTION ITEMS.**

- A. Consider Approval of the Credit Recovery Stipend for Carrie Dampier for Course work over the summer. - Jean Reith motions to approve, Zach Rutkowski seconds. Motion passes
- B. Consider Approval of Parking Lot repair across the district to maintain the integrity of our parking lot - Zach Rutkowski motions to approve, Michael Eddy seconds. Motion passes.
- C. Consider Approval of the Full Time Custodian position for our District, as opposed to two Part Time Custodian. - Jean Reith motions to table, Zach Rutkowski seconds. Action item tabled.
- D. Consider Approval of the Student Academic Standards for the 21/22 school year - Kristiana Williams motions to approve, Tara LeRoy seconds. Motion passes.
- E. Consider Approval of the Special Education Handbook for the 21/22 school year - Kristiana Williams motions to approve, Mitzi Roscizewski seconds. Motion passes.
- F. Consider Approval of first read of edits made to policy PO 5112 - Kristiana Williams motions to approve, Zach Rutkowski seconds. Motion passes
- G. Consider Approval of Adjustments for Registration costs for all families across PEASD. - Jean Reith motions to approve, Tara LeRoy seconds. Motion carries.

## **XIV. DISTRICT ADMINISTRATOR'S/ BUSINESS MANAGER REPORT**

Health insurance update made by Todd. Weekly board memo a possibility made. Get information from other administrators, updates made to the board so we're not waiting a month until you hear from the admin and business office. Updates made by Business Manager Brad Warner about the audit happening. Reconciliation processes are up to date. Budget for the 21-22 school year will be happening soon after the audit with all administrators.

## **XV. ANNOUNCEMENTS AND BOARD COMMENTS**

Doris Parsons announces that 5 board members will be going to a Leadership Conference in Green Bay. Field and donation announcement by Michael Eddy to have a meeting and create standard processes through the grounds. Tour made to go tour EES at 7/20, at 1 PM or 7/21 at 6 PM.

## **XVII. UPCOMING MEETINGS/EVENTS**

- A. Public Relations Meeting - July 15, 2021 at 5:30 PM
- B. Human Resources Meeting - July 15, 2021 at 4:30 PM
- B. Curriculum and Policy Meeting - August 3, 2021 at 5:30 PM
- C. Buildings and Grounds Meeting - 8/10/21 at 5:30 PM.
- D. Finance Meeting - 8/10/21 at 6:00 PM.
- E. Regular Board Meeting - 8/10/21 at 7 PM.

**XVIII. CONSIDER A MOTION TO ADJOURN TO CLOSED SESSION** - Zach Rutkowski motions to move to closed session, Michael Eddy seconds.

The Board will consider a motion to move to closed session pursuant to Wisconsin Statute Section 19.85(1)(c) to consider employment, promotion, compensation, or performance evaluation data of any public employee over which the government body has jurisdiction or exercises responsibility.

**XIX. RECONVENE TO OPEN SESSION FOR ACTION, AS APPROPRIATE, REGARDING CLOSED SESSION BUSINESS, REGARDING SAME, AND/OR TO ADJOURN**

**XX. ACTION ITEM AFTER CLOSED SESSION**

A. Consider and approve a motion based on the closed session discussion.

**XXI. ADJOURN**

Notice is further given that the official and final agenda of the meeting notice above will be posted on the bulletin board of the District Office, 123 Burr Oak Street, Palmyra, WI, no later than 4:00 p.m. on the day of the meeting.

\*\*The Board utilizes a "consent agenda" to approve decisions that the Board has already determined are in the domain of the District Administrator and the Administrative Team. A single motion without discussion may approve items presented in the Consent Agenda. A Board member may request the Board Chair to remove any item from the Consent Agenda and placed under Action Items, to allow for discussion. However, only the Board, by simple majority vote, may remove the item from Board action.

This meeting is a meeting of the School Board in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda.

Upon request to the District Administrator, submitted twenty-four (24) hours in advance, the District shall make reasonable accommodation including the provision of informational material in an alternative format for a disabled person to be able to attend this meeting. Please contact Brad Warner, at 262-495-7101, ext. 2600.

Questions regarding agenda items may be directed to the Committee Chairperson identified below:

**Committee Chairpersons**

Board President – Doris Parsons, Public Relations – Tara LeRoy, Building & Grounds – Michael Eddy, Finance – Mitzi Roscizewski, Curriculum & Policy – Kristiana Williams, Human Resources – Jean Reith, CESA Representative – Mitzi Roscizewski, WASB Delegate – Tara LeRoy

Respectfully submitted,

Brad Warner  
Board Secretary & District Executive Assistant

ATTEST: \_\_\_\_\_

Michael Eddy, Board Clerk

Date