

**PALMYRA-EAGLE AREA SCHOOL DISTRICT**  
**REGULAR BOARD MEETING**  
**P-EMS/HS - Irving L. Young Community Center- 123 Burr Oak Street, Palmyra, WI**  
**Tuesday, September 11, 2018, 7:00 PM**

**MINUTES**

- I. **CALL TO ORDER:** The meeting was called to order by School Board President, Scott Hoff, at 7:03 PM
- II. **ROLL CALL:** Carrie Ollis, Justin Thomas, Scott Hoff, Tara Bollmann, Cory Jones, Mat Mecca, Amy Wilde, Superintendent - Steve Bloom, Comptroller - Sharon Llanas and Board Secretary - Traci Plotz.
- III. **DECLARATION OF QUORUM**  
Scott Hoff stated that quorum was established.
- VI. **APPROVAL OF AGENDA**  
School Board President, Scott Hoff, asked if there were any adjustments to the agenda. With no changes heard the agenda is approved as presented.
- VII. **PUBLIC COMMENT**
  - A. Jamie Ramlow - Volleyball program handout
- VIII. **BOARD MONITORING**
  - A. Ms. Kari Timm, Principal, P-E HS/MS talked about the Middle/High School Behavioral Matrix.
- XI. **CONSENT AGENDA**
  - A. **Approval of Minutes**
    1. Regular Board Meeting, August 14, 2018
  - B. **Financial Reports**
    1. Monthly Vouchers & Checks
  - C. **Resignations/Retirements**
    1. Computer/Business Education Teacher - PEMS-HS, 1 FTE
    2. Spanish Teacher - PEHS, 1 FTE
  - D. **Hires**
    1. Food Service Aide - PEMS-HS/EES, 4 hrs/day
    2. Reading Specialist - PES, 1 FTE
    3. Instructional Aide - PES, 5.75 hrs/day
    4. Special Education Teacher - PEMS-HS, 1 FTE
    5. Computer/Business Education Teacher - PEMS-HS, 1 FTE
    6. Special Education Teacher - PES, 1 FTE
    7. Food Service Aide - PES, 3 hrs/day
    8. Food Service Aide - PES, 3 hrs/day
    9. Food Service Aide - PEMS-HS, 4 hrs/day
    10. Evening Custodian - PEMS-HS, 19 hrs/week
  - E. **Field Trips (overnight/out-of-state)**
    1. None at this Time.
  - F. **Fundraisers**
    1. Palmyra Home & School
      - a) Monster Mash, 10/12/18
      - b) Holiday Shop, 12/3-12/10/18
      - c) Carnival, 5/17/18

d) Color Run, 6/7/18

2. EES STARS - Hat Day, once per quarter (Severson/Deets/Scheel)
3. Eagle Elementary Library - Scholastic Book Fair, 4/10-4/18/18 (Retzke/Gordhammer)
4. PE Band Booster - Kringle Sales, 10/15-10/29/18 (Kommer/Hein)
5. MS Volleyball - Bake Sale to benefit Food Pantry, 10/11/18 (Anderson)
6. PEHS Art - DonorsChoose.org, Sept-Dec 2018 (Zuknik)
7. PE Boys Hoops Club - MS Halloween Dance, Oct 24th (Webber)
8. PE Boys Hoops Club - Holiday Bazaar Bake Sale, Nov 17th (Webber)

**G. Gifts & Donations**

1. Palmyra Lions Club, monetary donation towards dugout covers.
2. Generac, monetary donation towards dugout covers.
3. Palmyra United Methodist Church, School Supply Donations for PES and PEMS/HS

A motion was made by Cory Jones and seconded by Tara Bollmann to approve the Consent Agenda as presented. Motion Carries.

**XII. ACTION ITEMS**

- A. A motion was made by Cory Jones seconded by Amy Wilde to approve the PEMS/HS Band Boosters as Recognized District Support Organization for the 2018-2019 School Year. Motion Carries.
- B. A motion was made by Tara Bollmann seconded by Carrie Ollis to approve the Mentor Contracts for the 2018-2019 School Year. Motion Carries.
- C. A motion was made by Tara Bollmann seconded by Amy Wilde to approve the First Reading of New Policy po2271.01: Start College Now Program. Motion Carries.
- D. A motion was made by Tara Bollmann seconded by Mat Mecca to approve the First Reading of the following Revised Policies:
  1. Section 0000: Bylaws - po0144.1:Compensation; po0161:Parliamentary Authority; po0164.2:Special Meetings; po0165.3:Special Meetings
  2. Section 1000: Administration - po1213:Student Supervision and Welfare; po1422:Nondiscrimination and Equal Employment Opportunity; po1460: Physical Examination; po1461:Unrequested Leaves of Absence/Fitness For Duty; po1623:Section 504/ADA Prohibition Against Disability Discrimination in Employment: po1630.01;Family & Medical Leave of Absence ("FMLA")
  3. Section 2000: Program - po2131:Educational Outcome Goals and Expectations; po2270:Religion in the Curriculum; po2271:Early College Credit Program; po2412:Homebound Instruction Program; po2461:Recording of IEP Team Meetings
  4. Section 3000: Professional Staff - po3120:Employment of Professional Staff; po3120.04:Employment of Substitutes; po3120.10:Job Sharing; po3122:Nondiscrimination and Equal Employment Opportunity; po3139:Staff Discipline; po3160:Physical Examination; po3230:Conflict of Interest; po3430.01:Family & Medical Leave of Absence ("FMLA")
  5. Section 4000: Support Staff - po4120.10:Job Sharing; po4122: NonDiscrimination and Equal Employment Opportunity; po4139: Staff Discipline; po4160: Physical Examination; po4230 Conflict of Interest; po4430.01:Family & Medical Leave of Absence ("FMLA"); po4440:Job-Related Expenses
  6. Section 5000: Students - po5111:Eligibility of Resident/Nonresident Students; po5200:Attendance; po5512:Use of Tobacco, Nicotine, and Related Products by Students; po5516:Student Hazing; po5530:Alcohol/Drug Prevention; po5630:Corporal Punishment; po5772:Weapons; po5770:Student Production of Goods an Services
  7. Section 6000: Finances - po6520:Payroll Deduction; po6700:Fair Labor Standards Act (FLSA); po6830:Audit
  8. Section 7000: Property - po7217:Weapons; po7440:Facility Security; po7530.02:Staff and School Official Use of Personal Communication Devices
  9. Section 8000: Operations - po8146:Notification of Educational Options; po8310:Public Records; po8405:Environmental Health and Safety Program; po8462:Mandatory Reporting of Student Abuse and Neglect and Threats of Violence; po8500:Food Service

10. Section 9000: Relations - po9130:Public Requests, Suggestions, or Complaints; po9160:  
Public Attendance at School Events  
Motion Carries.

**XVI. CONSIDER A MOTION TO ADJOURN TO CLOSED SESSION**

A motion was made by Mat Mecca and seconded by Carrie Ollis to adjourn to closed session as per Wisconsin Statute Section 19.85(1)(c) to wit: to consider employment, compensation and evaluation data regarding one or more employees over which the board exercises jurisdiction and responsibility

A. Discuss High School Volleyball Program.

Motion carries with a roll call vote of all board members present voting yes at 7:40 PM.

**XVII. RECONVENE TO OPEN SESSION**

Open Session was reconvened at 8:33 PM.

**XVIII. ADJOURN**

A motion was made by Tara Bollmann and seconded by Cory Jones to adjourn the meeting.  
Motion Carries at 8:34 PM.

Respectfully submitted,

Traci Plotz  
School Board Secretary

ATTEST: Carrie Ollis 10-9-18  
Carrie Ollis, Board Clerk Date