

**PALMYRA-EAGLE AREA SCHOOL DISTRICT
REGULAR BOARD MEETING
P-EMS/HS - Irving L. Young Community Center- 123 Burr Oak Street, Palmrya, WI
Tuesday, September 12, 2017, 7:00 PM**

Mission Statement

“To ensure that students excel with intellect and virtue, inspired by innovative educators who engage and challenge each individual.”

AGENDA

- I. CALL TO ORDER**
- II. ROLL CALL**
- III. DECLARATION OF QUORUM**
- IV. READING OF DISTRICT MISSION STATEMENT**
- V. PLEDGE OF ALLEGIANCE**
- VI. APPROVAL OF AGENDA**
- VII. PUBLIC COMMENT**
- VIII. BOARD MONITORING**
 - A. Laude and Grading at Palmyra-Eagle High School - Ms. Kari Timm
- IX. COMMITTEE REPORTS**
 - A. Curriculum & Policy Committee Report - September 7, 2017
 - B. Building & Grounds Committee Report - September 12, 2017
 - C. Finance Committee Report - September 12, 2017
 - D. Public Relations Committee Report - September 12, 2017
- X. ADMINISTRATOR’S REPORTS**
- XI. CONSENT AGENDA**
 - A. Approval of Minutes**
 - 1. Regular Board Meeting & Closed Session, August 8, 2017
 - B. Financial Reports**
 - 1. Monthly vouchers & checks
 - C. Resignations/Retirements**
 - 1. Instructional Aide - PES, 5.75 hrs/day (Resignation)
 - 2. Title I Instructional Aide - PES, 5.75 hrs/day (Resignation)
 - 3. Science Teacher - MS, 1 FTE (Resignation - effective 6/7/18)
 - 4. Custodian - PES, 0.5 FTE (Resignation)
 - D. Hires**
 - 1. Science Teacher - MS, 1 FTE (Limited Term Contract)
 - 2. English Teacher - HS, 1 FTE
 - 3. Foodservice Aide - MS/HS, 4 hrs/day FTE
 - 4. Instructional Aide - PES, 5.75 hrs/day
 - 5. Title I Instructional Aide - PES, 5.75 hrs/day
 - 6. Instructional Aide - EES, 5.75 hrs/day
 - 7. Fall Coaches - MS/HS
 - E. Field Trips (overnight/out-of-state)**

1. PEHS FFA - FFA National Convention, Indianapolis, IN, 10/24-10/27/17 (Petrie)

F. Fundraisers

1. PEMS Volleyball - Bake Sale, Oct. 3rd (Anderson)
2. PES Library - Scholastic Book Fair, 10/17-10/24/17 (Retzke/Kelly)
3. EES Library - Scholastic Book Fair, 10/18-10/24/17 (Retzke/Gordhamer)
4. PES Home & School - Cherrydale Food & Gifts sale, Sept. 14th - Sept. 30th (Hanshaw/Johnson)
5. PEHS Athletic Boosters - Holiday Bazaar, Nov. 18th (Pronschinske)
6. PEHS Athletic Boosters - Golf Outing, June 2018 (Pronschinske)
7. Lady Panther Hoops Club - Concessions Youth Fall league Basketball games, Oct. - Dec. 2017 (Burg/Steinbach)
8. Lady Panther Hoops Club - 10/10 letters, Oct. 2017 - Feb. 2018 (Burg/Steinbach)
9. Lady Panther Hoops Club - Cornerstone Restaurant Event, Nov. 2017 or Dec. 2017 (Burg/Steinbach)
10. Lady Panther Hoops Club - various PE Booster Club Concessions, Sept. 2017 - Feb. 2018 (Burg/Steinbach)
11. Lady Panther Hoops Club - Apparel Sales, Oct 2017 - Feb. 2018 (Burg/Steinbach)
12. Lady Panther Hoops Club - 50/50 Raffles during home basketball games, Oct. 2017 - Feb. 2018 (Burg/Steinbach)
13. Lady Panther Home Run Club - Trout House Pasta Dinner, Oct. 30th (Hetz/Ramlow)
14. Lady Panther Home Run Club - Holiday Bazaar Bake Sale, Nov. 18th (Hetz/Jrolf)
15. Lady Panther Home Run Club - Affy Tapple, 10/1/17-11/19/17 (Hetz/Webber)
16. PE Softball & Lady Panther Home Run Club - PEMS Halloween Dance, Oct. 25th (Hetz/Webber)
17. PE Softball & Lady Panther Home Run Club - various PE Booster Club Concessions, Throughout school year (Hetz/Webber)
18. PE Softball & Lady Panther Home Run Club - 50/50 Raffles during home basketball games, throughout school year (Hetz/Webber)

G. Gifts & Donations

1. Donation of B ♭ Clarinet to PEMS/HS Music Department.

XII. ACTION ITEMS

A. Consider Approval of First Reading of the Following Revised Policies:

1. Section 0000:Bylaws - po0100:Definitions; 0131.1: Bylaws and Policies: po0144.1: Compensation; po0164.1: Regular Meetings; po0164.2: Special Meetings; po0166: Agenda
2. Section 1000: Administration - po1630.01: Family & Medical Leave of Absence ("FMLA")
3. Section 2000: Program - po2260: Nondiscrimination and access to Equal Educational Opportunity; po2261.01: Parent and Family Engagement in Title I Programs; po2411: School Counseling and Academic and Career Planning; po2430: District-Sponsored Clubs and Activities; po2431: Interscholastic Athletics
4. Section 3000: Professional Staff - po3120.01: Job Descriptions; po3122.01: Drug-Free Workplace; po3430.01:Family & Medical Leave of Absence ("FMLA"); po3432:Employee Sick and Personal Leave
5. Section 4000: Support Staff - po4122.01: Drug-Free Workplace; po4430.01: Family & Medical Leave of Absence ("FMLA"); po4432: Employee Sick Leave
6. Section 5000: Students - po5111: Eligibility of Resident/Nonresident Students; po5130: Withdrawal/Dropout From School; po5310.01: Emergency Nursing Services; po5330: Administration of Medication/Emergency Care; po5421: Grading; po5517: Student Anti-Harassment; po5540: The Schools and Governmental Agencies; po5610: Suspension and Expulsion; po5771: Search and Seizure; po5830: Student Fundraising
7. Section 6000: Finances - po6800: Systems of Accounting
8. Section 7000: Property - po7530.02: Staff Use of Personal Communication Devices
9. Section 8000: Operations - po8146:Notification of Educational Options; po8310: Public Records; po8320: Personnel Records; po8320.01: Unauthorized Acquisition of Staff Personal Information; po8330: Student Records; po8350: Confidentiality; po8452: Automated External Defibrillators

(AED); po8510: Wellness; po8605: Use of Electronic Wireless Communication Devices by District Employees Who Operate Board-Owned or Operated Vehicles; po 8770: Joint Self-Insurance Pool; po8800: Religious and Patriotic Ceremonies and Observances.

10. Section 9000: Relations - po9700: Relations with Non-School Affiliated Groups

- B. Consider Approval of First Reading of New Policy 6605: Crowdfunding.
- C. Consider Approval of Lady Panthers Hoops Club as a recognized District Support Organization.
- D. Consider Approval of Palmyra Home & School as a recognized District Support Organization.
- E. Consider Approval of Lady Panthers Home Run Club as a recognized District Support Organization.

XIII. DISTRICT ADMINISTRATOR'S REPORT

XIV. ANNOUNCEMENTS AND BOARD COMMENTS

XV. UPCOMING MEETINGS/EVENTS

- A. Curriculum & Policy Committee Meeting, 5:00 PM, Thursday, October 5, 2017 @ District Office
- B. Building & Grounds Committee Meeting, 5:30 PM, Tuesday, October 10, 2017 @ PEMS/HS
- C. Finance Committee Meeting, 6:00 PM, Tuesday, October 10, 2017 @ PEMS/HS
- D. Public Relations Committee Meeting, 6:30 PM, Tuesday, October 10, 2017 @ PEMS/HS
- E. Regular Board Meeting, 7:00 PM, Tuesday, October 10, 2017 @ PEMS/HS

XVI. CONSIDER A MOTION TO ADJOURN TO CLOSED SESSION

The Board will consider a motion to move to closed session pursuant to Wisconsin Statute Section 19.85(1)(c) to wit: to consider employment or performance evaluation data of public employees over which the board exercises responsibility.

XVII. RECONVENE TO OPEN SESSION

XVIII. ADJOURN

Notice is further given that the official and final agenda of the meeting notice above will be posted on the bulletin board of the District Office, 123 Burr Oak Street, Palmyra, WI, no later than 4:00 p.m. on the day of the meeting.

**The Board utilizes a "consent agenda" to approve decisions that the Board has already determined are in the domain of the District Administrator and the Administrative Team. A single motion without discussion may approve items presented in the Consent Agenda. A Board member may request the Board Chair to remove any item from the Consent Agenda and placed under Action Items, to allow for discussion. However, only the Board, by simple majority vote, may remove the item from Board action.

This meeting is a meeting of the School Board in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda.

Upon request to the District Administrator, submitted twenty-four (24) hours in advance, the District shall make reasonable accommodation including the provision of informational material in an alternative format for a disabled person to be able to attend this meeting. Please contact Traci Plotz, at 262-495-7101, ext. 2600.

Questions regarding agenda items may be directed to the Committee Chairperson identified below:

Committee Chairpersons

Board President – Scott Hoff
Finance – Justin Thomas
CESA Representative – Mat Mecca

Public Relations – Carrie Ollis
Curriculum & Policy – Tara Bollmann

Building & Grounds – Cory Jones
Human Resources – Scott Hoff
WASB Delegate – Scott Hoff