



Dear Parents:

A ruling by the State of Wisconsin Medical Examining Board has made an impact upon present school policies regarding the dispensing of medication to the students.

No student may have any medication in their possession while in school. **ALL MEDICATION, PRESCRIPTION OR OVER-THE-COUNTER, MUST BE KEPT IN THE HEALTH ROOM DURING THE SCHOOL DAY.**

As a result of this ruling, we can no longer dispense prescription medicine to your child unless we have the enclosed permission form filled out by your physician. **THE PHYSICIAN MUST SIGN THE PERMISSION FORM.** If you, as a parent/guardian, wish to have non-prescription (over-the-counter) medicine dispensed to your child(ren), **YOU MUST ALSO SIGN A PERMISSION FORM.**

NEW FORMS MUST BE FILLED OUT AT THE BEGINNING OF EACH SCHOOL YEAR BEFORE ANY MEDS WILL BE DISPENSED. ALL FORMS FROM PREVIOUS YEARS ARE VOID REGARDLESS OF THE DATE ISSUED.

As of June 1, 1995 **NO MEDICATION,** prescription or over-the-counter, **WILL BE DISPENSED WITHOUT WRITTEN PERMISSION ON FILE.**

All medication, prescription or over-the-counter, **MUST BE IN ITS ORIGINAL CONTAINER AND CORRECTLY LABELED** (NO BAGS, ENVELOPES, ETC.) or it will not be dispensed to the student.

Any leftover meds or incorrectly labeled meds will be held in the health room until picked up by a parent. No medicine will be sent home with a student. If you are unable to pick up the medication, you must make other arrangements and notify us in writing. Any unclaimed medicine will be disposed of at the end of the school year. If necessary, ask your pharmacist for a separate container for any meds needed at school. (Unless specified otherwise, any med taken 3 times per day does not have to be taken at school. Check with your doctor.)

THERE WILL BE NO EXCEPTIONS TO ANY OF THE ABOVE REQUIREMENTS.

The Palmyra-Eagle Area School District is not responsible for the self-administration of medication by pupils who do not have active parental and physician consent forms on file with the school administration.

Sincerely,

The Palmyra-Eagle Area School District