

**PALMYRA-EAGLE AREA SCHOOL DISTRICT  
REGULAR BOARD MEETING  
Tuesday, May 10, 2016, 7:00 P.M.**

**MINUTES**

- I. CALL TO ORDER:** The meeting was called to order by School Board President, Scott Hoff, at 7:00 PM
- II. ROLL CALL:** Justin Thomas, Scott Hoff, Tara Walters, Mark Isaacsen, Craig Schnuelle, Carrie Ollis, Cory Jones, District Superintendent – Steve Bloom, Comptroller – Sharon Llanas, and Board Secretary – Traci Plotz
- III. DECLARATION OF QUORUM**  
Scott Hoff stated that quorum was established.
- VI. APPROVAL OF AGENDA**  
Agenda was approved after changing the meeting locations for items XX.UPCOMING MEETINGS/EVENTS c, d and e from EES Cafeteria to PEHS/MS Community Center.
- VII. PUBLIC COMMENT**  
None at this time.
- IX. APPOINT TEMPORARY CHAIRPERSON**  
Steve Bloom was appointed as the temporary chairperson.
- X. ELECTION OF OFFICERS/OATHS**
- a. Steve Bloom asked for nominations for Board President, Craig Schnuelle nominated Scott Hoff to be Board President, seconded by Tara Walters. Steve Bloom asked if there were any other nominations, hearing none, Craig Schnuelle moved that nominations be closed and a unanimous ballot be cast for Scott Hoff, seconded by Carrie Ollis. Motion Carries.
  - b. Scott Hoff asked for nominations for Vice-President, Craig Schnuelle nominated Mark Isaacsen, seconded by Justin Thomas. Scott asked if there were any other nominations, hearing none, Craig Schnuelle moved that nominations be closed and a unanimous ballot be cast for Mark Isaacsen, seconded by Tara Walters. Motion Carries.
  - c. Scott Hoff asked for nominations for Board Treasurer, Mark Isaacsen nominated Craig Schnuelle, seconded by Justin Thomas. Scott asked if there were any other nominations, hearing none, Mark Isaacsen moved that nominations be closed and a unanimous ballot be cast for Craig Schnuelle, seconded by Tara Walters. Motion Carries.
  - d. Scott Hoff asked for nominations for Board Clerk, Craig Schnuelle nominated Justin Thomas, seconded by Mark Isaacsen. Scott asked if there were any other nominations, hearing none, Craig Schnuelle moved that nominations be closed and a unanimous ballot be cast for Justin Thomas, seconded by Carrie Ollis. Motion Carries
- XI. ANNUAL APPOINTMENTS**
- a. Scott Hoff asked the board members to indicate what committees they were interested in serving on by filling out the committee sheet and turning it in to him. He stated that he would list who would be on what committee and he would provide the board with an e-mail, prior to the next regular board meeting.
  - b. Scott Hoff volunteered to be the WASB Delegate
  - c. Carrie Ollis volunteered to be the CESA 2 Representative
  - d. Traci Plotz will serve as School Board Secretary
- XII. ANNUAL DESIGNATIONS**
- a. Craig Schnuelle stated that the Regular Meetings should take place on the second Tuesday of each month, at 7:00 PM, and alternate between Eagle Elementary Cafeteria and the Palmyra-Eagle High School/Middle School Community Center. It was noted that June and July meetings will be held at

the Palmyra-Eagle High School/Middle School Community Center, due to remodeling that is taking place in the Eagle Elementary Cafeteria and Kitchen.

- b. Motion by Mark Isaacsen, seconded by Craig Schnuelle to designate Boardman & Clark as the legal and labor relations consultants for the district. Motion carries.
- c. Motion by Craig Schnuelle, seconded by Mark Isaacsen to designate First Citizens State Bank as the District Depository. Motion Carries.

### **XIII. BOARD MONITORING**

- a. Kathy Retzke, District Librarian, gave an update on “The PEASD Provide Books for the World”

### **XVI. CONSENT AGENDA**

#### **a. Approval of Minutes**

- i. Regular Board Meeting & Closed Session, April 12, 2016

#### **b. Financial Reports**

- i. Monthly vouchers & checks

#### **c. Resignations/Retirements**

- i. Carol Rauch, PES Library Secretary (Retirement)
- ii. Rachel Christian, PEHS/MS Art Teacher (Resignation)
- iii. Jennifer Jamison, EES Speech Pathologist (Resignation)
- iv. Vicky Brain Jaeger, PES Early Childhood (Resignation)
- v. Rebecca Schneiger, PES Teacher (Retirement)
- vi. Maria Moran-Orona, PES Migrant Recruiter (Retirement)
- vii. Pat Walters, PES Aide (Retirement)
- viii. Therese Pease, PES Teacher (Resignation)

#### **d. Hires**

- i. Samantha Fell, Elementary School Counselor
- ii. 2016 Summer School Teaching Staff

#### **e. Field Trips/Fundraisers**

- i. FFA – Officer’s Retreat - 4/8/16 – 4/10/16 – (Heine)
- ii. FFA – State FFA Convention - - 4/24/16 – (Heine)
- iii. PEHS-MS Band – New York City Field Trip 3/7/17-3/12/16 (Jonas)

A motion was made by Craig Schnuelle and seconded by Mark Isaacsen to approve the Consent agenda as presented. Motion carries.

### **XVII. ACTION ITEMS**

- a. A motion was made by Tara Walters and seconded by Mark Isaacsen to approve the Course Options Summer 2016 Program for MATC. Motion Carries.
- b. A motion was made by Craig Schnuelle and seconded by Mark Isaacsen to approve the 2016-2017 Open Enrollment Applications. Motion Carries.
- c. A motion was made by Tara Walters and seconded by Carrie Ollis to approve the Purchase of Discovery Education Science Curriculum for Grades 9-12 for the 2016-2017 School Year. Motion Carries.
- d. A motion was made by Mark Isaacsen and seconded by Tara Walters to approve the Support Staff Wage Increase as Proposed for 2016-2017. Motion Carries.
- e. A motion was made by Craig Schnuelle and seconded by Mark Isaacsen to approve the Reduction in High School Agriculture Teacher Contract from 1.0 FTE to 0.80 FTE due to Student Enrollment for 2016-2017 School Year. Motion Carries.
- f. A motion was made by Craig Schnuelle and seconded by Mark Isaacsen to approve the Teacher Contracts for 2016-2017 School Year. Motion Carries.
- g. A motion was made by Mark Isaacsen and seconded by Craig Schnuelle to approve the Administrator and Comptroller Contracts for 2016-2017 School Year. Motion Carries.

### **XXI. CONSIDER A MOTION TO ADJOURN TO CLOSED SESSION**

A motion was made by Craig Schnuelle and seconded by Tara Walters to adjourn to closed session pursuant to Wisconsin State Statute 19.85(1)(c) to discuss employment and performance evaluation data of a public employee over which the board exercises jurisdiction and responsibility, to wit: to

