

**PALMYRA-EAGLE AREA SCHOOL DISTRICT
REGULAR BOARD MEETING
P-EMS/HS - Middle School Gym - 123 Burr Oak Street, Palmyra, WI
Tuesday, August 11, 2020, 5:30 PM**

Please be advised that this meeting is being held in public and individuals choosing to attend and participate will be expected to practice "social distancing". The middle school gymnasium offers ample space to do so. This meeting also will be recorded and the proceedings posted in keeping with current district practices.

Mission Statement

"To ensure that students excel with intellect and virtue, inspired by innovative educators who engage and challenge each individual."

Minutes

- I. **CALL TO ORDER** - The meeting was called to order by Doris Parsons at 7:01PM.
- II. **ROLL CALL** Doris Parsons, Jean Reith, Michael Eddy, Mitzi Roscizewski, Tara LeRoy, Zachary Rutkowski, and Kristiana Williams.
 - A. Others Present: Business Manager - Alfredo Balmaseda, Board Secretary - Karlin West, High School Principal - Kari Timm, Elementary Principal - Katie Robertson
- III. **DECLARATION OF QUORUM** Doris Parsons stated that a quorum was established.
- IV. **APPROVAL OF AGENDA** Jean added a consent to accept the resignation of the District Administrator. Kristiana Williams seconded. Mitzi Roscizewski made a motion to remove items D and E and Michael seconded. Jean Reith made a motion to approve the agenda and Kristiana Williams seconded. Agenda was approved with D and E removed.
- V. **PUBLIC COMMENT - As an alternative for being physically present at the board meeting please note this option for offering Public Comments by use of the following dedicated gmail account: publiccomments@peasd.org. Comments received in this manner will be read into the record during the established time for public comments to be heard and received. Please note that the following protocols will be maintained by the school board regarding such commentary: *Public Comment should be limited to three (3) minutes per subject. Although the public may speak on any item that is not included on this agenda, the school board may not respond or discuss the issue brought forward at this time. In accordance with open meeting laws, the board must notice an item on the agenda to allow discussion on that matter. Your comments will be considered and may be placed on a future agenda for further discussion.***
- VI. **BOARD MONITORING**
 - A. Board Member Tara LeRoy received the Changemaker of the year award: Jenny was able to attend a virtually guest speaking on behalf of Tara's award. She had many great things to say about Tara and that they were honored to have her receive this award this year. They were touched by her drive to help save the District and how she did not give up.
 - B. Discussion of Staff Survey results after plan was disclosed: After the survey was sent out they results were then reviewed and showed that the majority of the staff, like the community, wanted to come back to school while wearing masks.
 - C. Update on Reopening Plans for the 2020-2021 School Year We had someone representing the Jefferson County Health Department come in and talk about what Jefferson County plans are and what they recommend. Jefferson County recommends closing the school after there is an 8% or higher positive tests and go virtual for 14 days. Then, if the percentage has gone down the school can open again.
 - D. Discussion Regarding updated enrollment numbers

Our number of students enrolling continues to go up and we are trying to continue and reach out to the families who have not enrolled yet.

- E. Discussion Regarding Virtual Instruction, Tech Committee, and Professional Development to strengthen our virtual learning

There will be sessions for teachers regarding the online learning aspect and how to better our google classroom so we are more prepared to go virtual at any moment.

- F. Discussion Regarding Financials, Latest Estimates, and Budgets

There was no discussion on this.

- G. Discussion Regarding wrap around update

Katie Robertson mentioned that the wrap around enrollment continues to go up and that we have almost broke even now. We have 8 kids enrolled right now but are expecting more in the near future.

VII. COMMITTEE REPORTS

- A. Public Relations Committee Report - July 22, 2020

Tara spoke on behalf of the Public Relations Committee and said that things are going great. Some things are not able to happen right now just because it is hard getting volunteers when we are trying to limit the number of people but they are continuing to plan other things and ways to promote the school.

- B. Curriculum & Policy Committee Report - August 4, 2020

It was discussed at this meeting that they are working on putting together a social media form for the athletes to sign. They were also going to look into whether this was in the handbook or not.

- C. Building & Grounds Committee Report - August 11, 2020

- D. Finance Committee Report - August 11, 2020

VIII. CONSENT AGENDA

- A. **Approval of Minutes**

- 1. Special Board Meeting - July 28, 2020

- B. **Financial Reports**

- 1. Monthly Vouchers and Checks

- C. **Resignations/Retirements**

- 1. Elementary 6th Grade Teacher - , PEES 1 FTE (Resignation)

- D. **Hires**

- 1. Tech Ed - PEMS/HS, 1 FTE
- 2. Science Teacher - PEHS, 1 FTE
- 3. Front Office Administrative Assistant - PEMS/HS, 1 FTE
- 4. 5th Grade Elementary Teacher - EES, 1 FTE
- 5. 4th Grade Elementary Teacher - EES, 1 FTE
- 6. JV Volleyball Coach - PEHS
- 7. Head Varsity Volleyball Coach - PEHS
- 8. Assistant Principal/Activities Director/Teacher

- E. **Field Trips (overnight/out-of-state)**

- 1. None at this Time.

- F. **Fundraisers**

- 1. Palmyra-Eagle Quarterback Club
 - a) Trap Shoot & Cookout

- G. **Gifts & Donations**

- 1. None at this Time.

IX. ACTION ITEMS.

- X. Kristiana Williams made a motion to Consider Approval of the 2019-2020 Seclusion and Restraint Annual Report and Mitzi Roscizewski seconded the motion. Zachary Rutkowski abstained. Motion carries.
- XI. Kristiana Williams made a motion to Consider Approval of Second Reading of Section 0000 - Bylaws: po0167. 1 Voting, Section 6000 - Finances: po6116 Time and Effort Reporting, and Section 7000 - Property: po7540.02 Web Content, Services, and Apps; po7544 Use of Social Media as recommended by NEOLA and Zachary Rutkowski seconded. Motion Carries.
- XII. Kristiana Williams made a motion to Consider Approval of First Reading of the Section 8000 - Coronavirus Disease (COVID 19): po8420.01 Epidemics and Pandemics as recommended by NEOLA and seconded by Mitzi Roscizewski. Motion Carries.

XIII. CONSIDER A MOTION TO ADJOURN TO CLOSED SESSION


A motion was made by Kristiana Williams to go into closed session and seconded by Mitzi Roscizewski. The Board will consider a motion to move to closed session pursuant to Wisconsin Statutes Below to Consideration, and possible action, regarding the employment status of the District Administrator, including review of hiring and of performance; consideration, and possible action, regarding follow-up associated with the same.

Section 19.85(1)(b) to wit: Considering dismissal, demotion, licensing or discipline of any public employee or person licensed by a board or commission or the investigation of charges against such person, or considering the grant or denial of tenure for a university faculty member, and the taking of formal action on any such matter; provided that the faculty member or other public employee or person licensed is given actual notice of any evidentiary hearing which may be held prior to final action being taken and of any meeting at which final action may be taken. The notice shall contain a statement that the person has the right to demand that the evidentiary hearing or meeting be held in open session. 19.85.(1)(c) to wit: to consider employment, compensation and evaluation data regarding one or more employees over which the board exercises jurisdiction and responsibility. 19.85(1)(f) to wit: Considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations.

XIV. RECONVENE TO OPEN SESSION FOR ACTION, AS APPROPRIATE, REGARDING CLOSED SESSION BUSINESS

- XV. **ADJOURN** A motion was made by Kristiana Williams and seconded by Jean Reith to adjourn the meeting. Motion carries at 8:45PM.

Respectfully submitted
Karlin West
School Board Secretary



9.8-2020

