

**PALMYRA-EAGLE AREA SCHOOL DISTRICT
SPECIAL BOARD MEETING
P-EMS/HS - CAFETERIA - 123 Burr Oak Street, Palmyra, WI
Tuesday, July 28, 2020, 5:30 PM**

Please be advised that this meeting is being held in public and individuals choosing to attend and participate will be expected to practice "social distancing". The middle school gymnasium offers ample space to do so. This meeting also will be recorded and the proceedings posted in keeping with current district practices.

Mission Statement

"To ensure that students excel with intellect and virtue, inspired by innovative educators who engage and challenge each individual."

MINUTES

- I. **CALL TO ORDER** the meeting was called to order by Doris Parsons at 5:35pm.
- II. **ROLL CALL** Doris Parsons, Jean Reith, Michael Eddy, Mitzi Roscizewski, Tara LeRoy, Zachary Rutkowski, and Kristiana Williams.
 - A. Others Present: Business Manager - Alfredo Balmaseda, Board Secretary - Karlin West, High School Principal - Kari Timm, Elementary Principal - Katie Robertson
- III. **DECLARATION OF QUORUM:** Doris Parsons stated that a quorum was established.
- IV. **READING OF DISTRICT MISSION STATEMENT** Board President, Doris Parsons read the District Mission Statement
- V. **PLEDGE OF ALLEGIANCE**
- VI. **APPROVAL OF AGENDA:** Doris Parsons, asked if there were any adjustments to the agenda. Mitzi Roscizewski asked to table Action Item XI. A. Consider of PEHS/MS Administrative Contract. Kristiana Williams seconded. Action Item XI. A. was tabled and the rest of the agenda is approved and presented.
- VII. **PUBLIC COMMENT** - None at this time.
- VIII. **BOARD MONITORING**
 - A. Preliminary Presentation of back to school plan year 20-21:

The Administrative team presented multiple different plans in place one being a four day school session, one being a virtual only, and lastly one being an all day 5 day school to start off. The survey showed that the majority of the community wanted the fall to start with a 5 day. The Administrative team put in place a number of ways they are going to try and keep the social distancing and ways to keep the building clean and sanitary. It was decided that masks would be required for both students and staff. There will be mask breaks throughout the day and each class is going to utilize outside as much as possible.

Lunch will not be only in the cafeteria. There will be multiple classrooms opened up and the gym if possible to keep for a safe distancing between multiple students.

They are working with the bus company on how many buses will be required and trying to keep one person per seat unless from the same family as much as possible.

The Administrative Team recommended to the Board that the 5 day be an option to the Community because that was the majority vote and that there also be an option for virtual learning for those who do not wish to send their children to school. The Board agreed that this was the best option and therefore, that is how the Fall School year of 2020-2021 will

start with that being subject to change any day whether it be by the state or something else.

- B. Update from the WIAA meeting on July 23rd pertaining to Fall Sports: This WIAA announced that fall sports would resume with Volleyball and Football being a high risk sport be pushed back until September 7, 2020 for first practice. Fall sports will remain in the fall as of now following WIAA guidelines but this could be subject to change at any time.

IX. COMMITTEE REPORTS

- A. Curriculum & Policy Committee Report - July 7, 2020
- B. Building & Grounds Committee Report - July 14, 2020
- C. Finance Committee Report - July 14, 2020
- D. Public Relations Committee Report - July 22, 2020

X. CONSENT AGENDA

- A. **Approval of Minutes**
 - 1. Regular Board Meeting - July 14, 2020
- B. **Financial Reports**
 - 1. None at this time.
- C. **Resignations/Retirements**
 - 1. None at this time.
- D. **Hires**
 - 1. None at this time.
- E. **Field Trips (overnight/out-of-state)**
 - 1. None at this Time.
- F. **Fundraisers**
 - 1. None at this time.
- G. **Gifts & Donations**
 - 1. None at this Time.

XI. ACTION ITEMS.

- A. Consider Approval of PEHS/MS Administrative Contract: This action item was tabled.
- B. Consider Approval of Preliminary Presentation regarding back to school plan year 20-21: A motion was made by Board Member, Kristiana Williams and seconded by Board Clerk, Michael Eddy. Motion Carries,

XII. ANNOUNCEMENTS AND BOARD COMMENTS

XIII. UPCOMING MEETINGS/EVENTS

- A. Curriculum & Policy Committee Meeting, 5:30 PM, Tuesday, August 4, 2020 @ PEMS/HS Community Center
- B. Building & Grounds Committee Meeting, 5:30 PM, Tuesday, August 11, 2020 @ PEMS/HS MS GYM
- C. Finance Committee Meeting, 6:00 PM, Tuesday, August 11, 2020 @ PEMS/HS MS GYM
- D. Regular Board Meeting, 7:00 PM, Tuesday, August 11, 2020 @ PEMS/HS MS GYM
- E. Public Relations Committee Meeting, 6:30 PM, Wednesday, August 19, 2020 @ PEMS/HS Community Center

XIV. CONSIDER A MOTION TO ADJOURN TO CLOSED SESSION

A motion was made by Tar LeRoy and seconded by Kristiana Williams to move to closed session

pursuant to Wisconsin Statutes below to Consideration and possible action regarding the employment status of the District Administrator, including potential action regarding same. Section 19.85(1)(b) to wit: Considering dismissal, demotion, licensing or discipline of any public employee or person licensed by a board or commission or the investigation of charges against such person, or considering the grant or denial of tenure for a university faculty member, and the taking of formal action on any such matter; provided that the faculty member or other public employee or person licensed is given actual notice of any evidentiary hearing which may be held prior to final action being taken and of any meeting at which final action may be taken. The notice shall contain a statement that the person has the right to demand that the evidentiary hearing or meeting be held in open session. 19.85.(1)(c) to wit: to consider employment, compensation and evaluation data regarding one or more employees over which the board exercises jurisdiction and responsibility. 19.85(1)(f) to wit: Considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations.

XV. RECONVENE TO OPEN SESSION FOR ACTION, AS APPROPRIATE, REGARDING CLOSED SESSION BUSINESS, REGARDING SAME, AND/OR TO ADJOURN:

A motion was made by Zachary Rutkowski and seconded by Jean Reith to return to open session at 8:00pm. Motion Carries.

Motion to place District Administrator in a non-disciplinary unpaid leave of absence as discussed in closed session. Decision was voted unanimously amongst all Board Members. A motion was made by Kristiana Williams and seconded by Tara LeRoy. Motion Carries.

Motion to approve the public statement related to the previous motion: A motion was made by Doris Parson and seconded by Jean Reith. Motion Carries.

XVI. ADJOURN:

A motion was made by Zachary Rutkowski and seconded by Mitzi Roscizewski to adjourn the meeting.

Motion Carries at 8:15 PM.

Respectfully submitted,
Karlin West
School Board Secretary