

**Palmyra-Eagle Area School District  
Finance Committee Meeting Agenda  
Mitzi Roscizewski, Chairperson  
Tuesday, June 9, 2020, 6:00 PM  
P-E MS/HS - MS Gym - 123 Burr Oak Street, Palmyra**

All meetings are subject to Wisconsin Statutes - Open Meeting Laws (19.81-19.98)

"In compliance with Open Meeting Law, it is hereby posted that the following committees of the School Board of the Palmyra-Eagle Area School District will meet on the following dates and times. It is possible that a quorum may exist at one or more of the Board Committee meetings, as a Board member who is not an official member of a committee may attend. No Board action will be taken at any of the Committee Meetings."

- I. Call to Order: The meeting was called to order by Committee Chair, Mitzi Roscizewski, at 6:15pm
- II. Roll Call - quorum (2) of this committee required to proceed
  - A. Attendees: Mitzi Roscizewski, Michael Eddy, Zachary Rutkowski
  - B. Other Board Member present: Kristiana Williams Tara LeRoy and Jean Reith
  - C. Others: Transitional Leader - Jeff Tortomasi, Business Manager - Alfredo Balmaseda and Board Secretary - Traci Plotz
- III. Discussion and approval of agenda: Due to time constraints Committee Chair, Mitzi Roscizewski, decided to table agenda items E-H until the next Finance Committee Meeting. The agenda was approved as amended.
- IV. Agenda
  - A. Review of Meeting Minute from May 12, 2020: The minutes were reviewed
  - B. Voucher Review - May 2020 Vouchers: The Vouchers were reviewed.
  - C. 2019-2020 Budget Update: Business Manager, Alfredo Balmaseda is currently projecting a loss of approx. \$404,000 for the 2019-2020 School Year.
  - D. 2020-2021 Budget Forecast Update: Business Manager, Alfredo Balmaseda, reported that at this time he is projecting a \$61,000 surplus for 2020-2021. This includes the financial impact from COVID and state DPI budget changes. There is a goal to pay of \$500,000 on the Energy Services project debt next year. This does not take into account the open enrollment expense.
  - E. ~~Discussion regarding AGH transfer limits.~~
  - F. ~~Discussion regarding Short-Term Borrowing.:~~
  - G. ~~Discussion of proposed changes to the Co-Curricular Pay Schedule.~~
  - H. ~~Individual Employee Contracts~~
    1. ~~Secretarial~~
    2. ~~Administrative Assistant/Registrar~~
    3. ~~Building & Grounds~~
    4. ~~Business Manager~~
    5. ~~Special Education / School Psychologist~~
- V. Next meeting is scheduled for July 14, 2020 at 6:00pm. The committee also requested that a budget workshop be scheduled for the board.

Adjournment: The meeting was adjourned at 6:37 pm

Respectfully Submitted,  
Traci Plotz  
District Administrative Assistant