

**Palmyra-Eagle Area School District
Curriculum and Policy Committee Meeting
Wednesday, June 3, 2020 - 6:00 pm
Irvin L. Young Community Center - PEMS-HS 123 Burr Oak Street, Palmyra, WI
Meeting Minutes**

All meetings are subject to Wisconsin Statutes – Open Meeting Laws (19.81-19.98)

“In compliance with Open Meeting Law, it is hereby posted that the following committees of the School Board of the Palmyra-Eagle Area School District will meet on the following dates and times. It is possible that a quorum may exist at one or more of the Board Committee meetings, as a Board member who is not an official member of a committee may attend. No Board action will be taken at any of the Committee Meetings.”

- I. Call to Order: The meeting was called to order by Committee Chair, Kristiana Williams, at 6:05 pm.
- II. Roll Call – quorum (2) of this committee required to proceed'
 - A. Attendees: Kristiana Williams, Mitzi Roscizewski and Zachary Rutkowski
 - B. Others: Doris Parsons, Jean Reith, Principal - Kari Timm, Board Secretary - Traci Plotz, Transitional Leader - Jeff Tortomasi, 2020-2021 Eagle Elementary Principal - Katie Robertson; 2020-2021 District Administrator - Michelle Meronk
- III. Agenda
 - A. Review of Previous Meeting Minutes: The minutes from the April 27, 2020 meeting were reviewed.
 - B. Discussion surrounding 4K changes: Katie Robertson, 2020-2021 Eagle Elementary Principal proposed an all day 4K program with a half day option. Several advantages of a 4K program were discussed.
 - C. Discussion surrounding updates to the attendance incentive/final exam policy and any other attendance incentive currently in place: Kari Timm, Principal Middle School/High School Principal, reported that currently our High School Students are allowed to be exempt from their final exams if they meet certain attendance criteria and class grades. The policy has evolved over time. The questions is how do we evolve to allow for our current health climate. No decisions were made regarding the policy. Time is needed to see what guidelines need to be in place in the coming year.
 - D. 6th grade schedule: Kari Timm, Principal Middle School/High School Principal, reported that scheduling is still being determined.
 - E. 2020-2021 School Year Calendar: Kari Timm, Principal Middle School/High School Principal, reported on the proposed 2020-2021 School Year Calendar. The calendar brings the teacher contract days down to 177. The idea came up regarding the possibility of offering an extension of wrap around care on some of the extra days off. It was decided to add this as an agenda item on the next C&P agenda for further discussion.
 - F. Student representative added to school board and/or committee meetings: The committee would like the students to be involved in the board meetings in one form or another. Discussion took place regarding whether it needed to be specific student representatives who were appointed to attend and give updates on a regular bases, or if it would be better to have student organizations give reports throughout the year under the Board Monitoring part of the Board agenda.
 - G. STEP program in regards to adding it to policy: The committee would like to work the STEP program into the Volunteer board policy. Discussion took place. Most of the program would probaby fall under administrative guidelines. The policies will be looked at before the next meeting. A revised or additional policy will be presented at that time.

- H. Possible changes to policies based on CDC, DHS, and DPI due to COVID-19: It was reported that NEOLA has recommended policy changes that will be reviewed at a future meeting. There was discussion between the committee and administrators regarding some of the current CDC guidelines and different ways to implement them in the schools. It was pointed out that it may be very difficult for schools to implement some of the guidelines for various reasons, including but not limited to logistics, student ages and social tendencies. DPI has not yet come out with their guidelines. The administrators will continue to discuss and keep the committee informed.
- I. NEOLA Policy updates: The proposed Social Media policy updates and Vol. 29 No. 1 regular update were reviewed by the committee and the go ahead was given for them to be sent on to the Board for a first reading. The Committee also reviewed several policies that needed the Compliance Officer information updated in them. This information needs to be updated as the current Compliance Officer's no longer work for the district. There are three additional Special updates that NEOLA has sent out to districts over the past few months. Those updates will be reviewed at the next C&P Committee meeting.

IV. Next Meeting will be held: Tuesday, July 7, 2020

V. Adjourn: The meeting was adjourned at 8:15pm.

Respectfully Submitted,
Traci Plotz
District Administrative Assistant