

Palmyra-Eagle Area School District
Building & Grounds Committee Meeting Minutes
Michael Eddy, Chairperson
Tuesday, June 9, 2020, 5:30 PM
P-E MS/HS - Middle School Gym- 123 Burr Oak Street, Palmyra

- I. Call to Order: The meeting was called to order by Committee Chair, Michael Eddy, at 5:30 pm.
- II. Roll Call - quorum (2) of this committee required to proceed
Present - Michael Eddy, Jean Reith and Zachary Rutkowski
Other Board Members Present - Kristiana Williams, Doris Parsons, Tara LeRoy and Mitzi Roscizewski
Others present - Building & Grounds Director - Rich Wagner, District Administrative Assistant - Traci Plotz
- III. Discussion and approval of agenda: The agenda was reviewed and approved.
- IV. Agenda
 - A. Review of minutes: The minutes were reviewed from the May 14, 2020 meeting.
 - B. Review Bids for Lawn Care Service.: Rich Wagner shared several bids for lawn care service for the Standard Process Park fields. The committee requested that Rich check into the cost of getting the equipment and licensing a staff member to do the applications ourselves. The committee also requested that Rich check with neighboring districts to see if they have the equipment and licensing for application and whether they might be willing to share services.
 - C. District Roof Update.: Rich Wagner reported that he is still waiting for bids from Commercial Consulting for the repair. He has received bids from a couple of different roofing consultants, to compare consultation fees.
 - D. Gym Floor refinishing: Rich Wagner reported that he has two flooring companies coming to bid the refinishing of the gym floors.
 - E. HVAC unit Update.: Rich Wagner gave an update on the HVAC units and repairs that need to be completed.
 - F. Palmyra Elementary/Eagle Elementary Building Consolidation Logistics Update.
 - G. Discussion of ramification of opening PES for Wrap Around and other use: The committee discussed the financial ramifications of possibly using the building for other activities and
- V. Schedule Next Meeting: July 14, 2020 at 5:30 pm.
- VI. Adjournment: The meeting was adjourned at 6:15 pm

Respectfully Submitted,
Traci Plotz
District Administrative Assistant