

Palmyra-Eagle Area School District

District Office
123 Burr Oak Street
Palmyra, WI 53156

2016-17 Annual Meeting

Meeting Location: Palmyra-Eagle High School/Middle School Community Center

Meeting Date: September 13, 2016

Meeting Times:
Budget Hearing 6:30 pm
Annual Meeting 8:00

MISSION STATEMENT: To ensure that students excel with intellect and virtue, inspired by innovative educators who engage and challenge each individual.



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SCHOOL BOARD AND ADMINISTRATORS

SCHOOL BOARD

Scott Hoff, President	Term Expires April 2018
Mark Isaacsen, Vice President	Term Expires April 2017
Justin Thomas, Clerk	Term Expires April 2018
Craig Schnuelle, Treasurer	Term Expires April 2017
Cory Jones, Member	Term Expires April 2019
Carrie Ollis, Member	Term Expires April 2019
Tara Walters, Member	Term Expires April 2017

SCHOOL ADMINISTRATION

Steven Bloom	Superintendent
Sharon Llanas	Comptroller
Matt Stich	Eagle Elementary Principal
Steve Greenquist	Palmyra Elementary Principal
Kari Timm	Middle School/High School Principal
Nick Jones	Middle School/High School Assistant Principal
Amanda Jones	Director Special Education
Annette Kozlowski	Food Service Director
Rich Wagner	Buildings & Grounds Director
Patrice Gilman	Network Administrator

PALMYRA-EAGLE AREA SCHOOL DISTRICT

Required Legal Notices

NOTICE OF BUDGET HEARING (Section 65.90(4))

Notice is hereby given to the qualified electors of the Palmyra-Eagle Area School District that the budget hearing for the proposed 2016-17 school budget will be held at 6:30 p.m. on Tuesday, September 13, 2016 in the Palmyra-Eagle High School/Middle School in the Irvin L. Young Community Center. The summary of the budget is printed below. Detailed copies of the budget are available for inspection in the District's office at 123 Burr Oak St., Palmyra, WI.

DATED this 1st day of Sept 2016.

Justin Thomas, District Clerk

NOTICE OF ANNUAL DISTRICT MEETING (Section 120.08(1))

Notice is hereby given to the qualified electors of the Palmyra-Eagle Area School District that the annual meeting of said district for the transaction of business will be held at Palmyra-Eagle High School/Middle School in the Irvin L. Young Community Center on the 13th day of September 2016, at 8:00 p.m. Copies of the agenda and annual meeting packet are available in the District's office at 123 Burr Oak St., Palmyra, WI.

DATED this 1st day of September 2016.

Justin Thomas, District Clerk

PALMYRA-EAGLE AREA SCHOOLS

ANNUAL MEETING

AGENDA

Palmyra-Eagle High School/Middle School in the Irvin L. Young Community Center on September 13, 2016, at 8:00 p.m.

- 1) Call Meeting to Order – Board President
- 2) Roll Call/Pledge of Allegiance
- 3) Election of a Temporary Chairperson
- 4) Appoint a Recording Secretary and Parliamentarian
- 5) Approve Minutes from 2015 Annual Meeting
- 6) Report of School Board President
- 7) Treasurer’s Report – 2012-13 through 2015-16
- 8) Presentation of the 2016-17 Proposed Budget – Superintendent & Business Manager – A motion may be made to dispense with the reading of the budget as it is printed in the booklet.
- 9) Old Business
- 10) Resolutions
 - a) Resolution A – Adoption of the Tax Levy – Tax for operation and maintenance of the schools in the amount of \$7,915,432 be levied upon the taxable property of the school district for the 2016-17 school year
 - b) Resolution B – Fix Board Members Salaries – Approval of annual salary for school board members required. Current salaries are \$964.28 per member with an additional \$100 for each officer.
- 11) Set Hour and Day of the next Annual Meeting
- 12) New Business
- 13) Other Business – Any other business which may legally come before the Annual Meeting at this time
- 14) Adjournment

**PALMYRA-EAGLE AREA SCHOOL DISTRICT
ANNUAL SCHOOL DISTRICT MEETING
SEPTEMBER 8, 2015
MINUTES**

The annual meeting was called to order at 8:00PM by School Board of Education President, Scott Hoff, with three School District Members and School Board Members Justin Thomas, Marie Collom, Scott Hoff, Tara Walters, Mark Isaacsen and Craig Schnuelle. Additional attendees included District Superintendent – Steve Bloom, Comptroller – Sharon Llanas, Board Secretary – Traci Plotz, Palmyra-Eagle High School/ Middle School Principal – Kari Timm, Palmyra Elementary School Principal – Steve Greenquist, Eagle Elementary School Principal – Michael Marincic, and Special Education/Pupil Services Director – Amanda Jones. Absent: Mat Mecca

Scott Hoff nominated Craig Schnuelle as temporary Chairperson, seconded by Justin Thomas. Hearing no other nominations the nominations were closed and a unanimous ballot was cast for Craig Schnuelle. Motion carries.

Craig Schnuelle appointed Traci Plotz to be Recording Secretary and Scott Hoff to be Parliamentarian.

A motion was made by Mark Isaacsen seconded by Marie Collom to approve the minutes from the September 9, 2014 Annual Meeting as presented. Motion carries.

School Board President, Scott Hoff gave his report.

Craig Schnuelle gave the treasurer's report.

A motion by Rich Wagner and seconded by Michelle Rush was made to dispense with the reading of the proposed budget as it is printed in the Annual Meeting booklet. Motion carries.

There was no old business to discuss.

Resolutions –

- a. Resolution A – Adoption of the Tax Levy – Tax for operation and maintenance of the schools in the amount of \$8,301,759 be levied upon the taxable property of the school district for the 2015-2016 school year

A motion was made by Michelle Rush, seconded by Stephanie Schroeder to approve Resolution A as read. Motion carries.

- b. Resolution B – Fix Board Members Salaries – Approval of annual salary for school board members required. Current salaries are \$964.28 per member with an additional \$100 for each officer.

A motion was made by Stephanie Schroeder seconded by Michelle Rush to approve Resolution B as read. Motion carries.

- c. Resolution C – Disposal/Sale of School Property – under \$15,000 (traditionally authorized each year).

A motion was made by Rich Wagner, seconded by Stephanie Schroeder to approve Resolution B as read. Motion carries.

A motion was made by Craig Schnuelle to schedule the next annual meeting for Tuesday, September 13, 2016, at 8:00 PM in the Irvin L. Young Community center at the Palmyra-Eagle Area High School/Middle School. With no objections the motion carries.

A motion was made by Mark Isaacsen seconded by Tara Walters to adjourn the annual meeting. Motion carries at 8:07 PM.

Respectfully submitted,

Traci Plotz
School Board Secretary

ATTEST: _____
Board of Education Date

**PALMYRA-EAGLE AREA SCHOOL DISTRICT
TREASURER'S REPORT**

Balance Sheet - General Fund Only	2012-13	2013-14	2014-15	2015-16
	As of 6/30/13 <u>Audited</u>	As of 6/30/14 <u>Audited</u>	As of 6/30/15 <u>Audited</u>	As of 6/30/2016 <u>Unaudited</u>
<i>Assets</i>				
Cash and cash equivalents	\$ 1,823,405	\$ 1,991,145	\$ 2,371,599	\$1,952,814
Receivables				
Taxes	\$ 2,096,793	\$ 2,159,387	\$ 2,200,014	\$1,870,175
From other funds	\$ -	\$ -	\$ -	-
From other governments	\$ 244,959	\$ 245,842	\$ 147,288	\$441,131
Accounts	\$ 6,867	\$ -	\$ -	-
Prepaid expenses	\$ 15,959	\$ 12,167	\$ 4,465	4,465
<i>Total Assets</i>	<u>\$ 4,187,983</u>	<u>\$ 4,408,541</u>	<u>\$ 4,723,366</u>	<u>\$4,268,585</u>
<i>Liabilities</i>				
Short-term note payable and accrued interest	\$ 1,600,000	\$ 1,600,000	\$ 1,600,000	\$1,100,000
Payables				
Accounts	\$ -	\$ 8,000	\$ -	-
To other governments	\$ -	\$ -	\$ -	-
Payroll	\$ 316,252	\$ 296,026	\$ 240,892	\$112,263
<i>Total Liabilities</i>	<u>\$ 1,916,252</u>	<u>\$ 1,904,026</u>	<u>\$ 1,840,892</u>	<u>\$1,212,263</u>
<i>Fund Balance</i>	<u>\$ 2,271,731</u>	<u>\$ 2,504,515</u>	<u>\$ 2,882,474</u>	<u>\$3,056,322</u>
<i>Total Liabilities and Fund Balance</i>	<u>\$ 4,187,983</u>	<u>\$ 4,408,541</u>	<u>\$ 4,723,366</u>	<u>\$4,268,585</u>
Income Statement - General Fund Only	2013-14	2014-15	2015-16	2016-17
	<u>Audited</u>	<u>Audited</u>	<u>Unaudited</u>	<u>Budget</u>
Total Revenues	\$ 13,035,305	\$ 13,144,397	\$ 12,795,624	\$12,582,582
Total Expenditures	\$ (12,802,522)	\$ (12,766,437)	\$ (12,621,776)	\$(12,582,582)
Excess Revenues Over (Under) Expenditures	\$ 232,783	\$ 377,960	\$ 173,848	-
Beginning Fund Balance	\$ 2,271,731	\$ 2,504,514	\$ 2,882,474	\$3,056,322
Ending Fund Balance	<u>\$ 2,504,514</u>	<u>\$ 2,882,474</u>	<u>\$ 3,056,322</u>	<u>\$3,056,322</u>
Fund Balance as a Percentage of Expenditures	19.56%	19.78%	24.2%	24.3%

BUDGET ADOPTION 2016-17

GENERAL FUND (FUND 10)	Audited 2014-15	Unaudited 2015-16	Budget 2016-17
Beginning Fund Balance (Account 930 000)	2,504,514.56	2,882,474.47	3,166,879.47
Ending Fund Balance, Nonspendable (Acct. 935 000)	0.00	0.00	0.00
Ending Fund Balance, Restricted (Acct. 936 000)	0.00	0.00	0.00
Ending Fund Balance, Committed (Acct. 937 000)	63,000.00	0.00	0.00
Ending Fund Balance, Assigned (Acct. 938 000)	2,100,000.00	0.00	0.00
Ending Fund Balance, Unassigned (Acct. 939 000)	719,474.47	0.00	0.00
TOTAL ENDING FUND BALANCE (ACCT. 930 000)	2,882,474.47	3,166,879.47	3,166,879.47
REVENUES & OTHER FINANCING SOURCES			
100 Transfers-in	0.00	0.00	0.00
Local Sources			
210 Taxes	6,945,483.42	6,904,801.00	6,550,719.00
240 Payments for Services	78.00	1,800.00	2,000.00
260 Non-Capital Sales	0.00	2,070.00	2,000.00
270 School Activity Income	15,012.11	14,356.00	13,975.00
280 Interest on Investments	1,996.51	6,567.00	6,600.00
290 Other Revenue, Local Sources	78,403.30	78,740.00	78,654.00
Subtotal Local Sources	7,040,973.34	7,008,334.00	6,653,948.00
Other School Districts Within Wisconsin			
310 Transit of Aids	4,755.00	4,485.00	4,623.00
340 Payments for Services	246,382.06	286,500.00	286,500.00
380 Medical Service Reimbursements	0.00	0.00	0.00
390 Other Inter-district, Within Wisconsin	0.00	0.00	0.00
Subtotal Other School Districts within Wisconsin	251,137.06	290,985.00	291,123.00
Other School Districts Outside Wisconsin			
440 Payments for Services	0.00	379.00	400.00
490 Other Inter-district, Outside Wisconsin	0.00	0.00	0.00
Subtotal Other School Districts Outside Wisconsin	0.00	379.00	400.00
Intermediate Sources			
510 Transit of Aids	0.00	0.00	0.00
530 Payments for Services from CCDEB	0.00	0.00	0.00
540 Payments for Services from CESA	0.00	0.00	0.00
580 Medical Services Reimbursement	0.00	0.00	0.00
590 Other Intermediate Sources	0.00	0.00	0.00
Subtotal Intermediate Sources	0.00	0.00	0.00
State Sources			
610 State Aid -- Categorical	247,650.99	248,728.00	363,620.00
620 State Aid -- General	5,101,146.00	4,951,883.00	4,923,543.00
630 DPI Special Project Grants	15,840.00	12,415.00	12,375.00
640 Payments for Services	0.00	0.00	0.00
650 Student Achievement Guarantee in Education (SAGE Grant)	0.00	0.00	0.00
660 Other State Revenue Through Local Units	80,119.13	12,921.00	15,000.00
690 Other Revenue	14,105.00	23,808.00	23,626.00
Subtotal State Sources	5,458,861.12	5,249,755.00	5,338,164.00
Federal Sources			
710 Federal Aid - Categorical	0.00	0.00	0.00
720 Impact Aid	0.00	0.00	0.00
730 DPI Special Project Grants	50,575.99	39,844.00	29,626.00
750 IASA Grants	162,994.05	133,681.00	131,421.00
760 JTPA	0.00	0.00	0.00
770 Other Federal Revenue Through Local Units	0.00	0.00	0.00
780 Other Federal Revenue Through State	46,707.97	0.00	25,000.00

790 Other Federal Revenue - Direct	0.00	0.00	0.00
Subtotal Federal Sources	260,278.01	173,525.00	186,047.00
Other Financing Sources			
850 Reorganization Settlement	0.00	0.00	0.00
860 Compensation, Fixed Assets	0.00	0.00	0.00
870 Long-Term Obligations	53,507.00	0.00	0.00
Subtotal Other Financing Sources	53,507.00	0.00	0.00
Other Revenues			
960 Adjustments	0.00	40,040.00	40,000.00
970 Refund of Disbursement	74,810.46	32,396.00	72,400.00
980 Medical Service Reimbursement	0.00	0.00	0.00
990 Miscellaneous	4,830.42	209.00	500.00
Subtotal Other Revenues	79,640.88	72,645.00	112,900.00
TOTAL REVENUES & OTHER FINANCING SOURCES	13,144,397.41	12,795,623.00	12,582,582.00
EXPENDITURES & OTHER FINANCING USES			
Instruction			
110 000 Undifferentiated Curriculum	2,042,378.98	1,935,215.00	1,861,679.00
120 000 Regular Curriculum	1,688,404.36	1,769,536.00	1,782,181.00
130 000 Vocational Curriculum	371,227.21	337,798.00	261,321.00
140 000 Physical Curriculum	265,288.55	289,073.00	295,471.00
160 000 Co-Curricular Activities	248,497.91	230,200.00	250,664.00
170 000 Other Special Needs	7,366.40	710.00	1,000.00
Subtotal Instruction	4,623,163.41	4,562,532.00	4,452,316.00
Support Sources			
210 000 Pupil Services	105,817.02	135,265.00	171,745.00
220 000 Instructional Staff Services	356,717.37	316,345.00	262,604.00
230 000 General Administration	352,057.95	278,523.00	282,486.00
240 000 School Building Administration	726,346.76	745,448.00	821,785.00
250 000 Business Administration	2,037,896.22	1,849,967.00	1,854,393.00
260 000 Central Services	377,912.62	523,729.00	461,193.00
270 000 Insurance & Judgments	125,351.01	160,793.00	168,099.00
280 000 Debt Services	22,740.74	26,115.00	23,100.00
290 000 Other Support Services	441,597.39	112,060.00	72,039.00
Subtotal Support Sources	4,546,437.08	4,148,245.00	4,117,444.00
Non-Program Transactions			
410 000 Inter-fund Transfers	1,561,412.88	1,581,192.00	1,847,522.00
430 000 Instructional Service Payments	2,023,741.83	2,219,249.00	2,165,300.00
490 000 Other Non-Program Transactions	11,682.30	0.00	0.00
Subtotal Non-Program Transactions	3,596,837.01	3,800,441.00	4,012,822.00
TOTAL EXPENDITURES & OTHER FINANCING USES	12,766,437.50	12,511,218.00	12,582,582.00

SPECIAL PROJECT FUNDS (FUNDS 21, 23, 29)			
900 000 Beginning Fund Balance	3,150.00	3,122.30	3,229.84
900 000 Ending Fund Balance	3,122.30	3,229.84	3,229.84
REVENUES & OTHER FINANCING SOURCES	18,216.48	6,001.78	6,000.00
100 000 Instruction	1,690.64	4,218.24	4,200.00
200 000 Support Services	16,553.54	1,676.00	1,800.00
400 000 Non-Program Transactions	0.00	0.00	0.00
TOTAL EXPENDITURES & OTHER FINANCING USES	18,244.18	5,894.24	6,000.00

SPECIAL EDUCATION FUND (FUND 27)	Audited 2014-15	Unaudited 2015-16	Budget 2016-17
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900 000 Beginning Fund Balance	0.00	0.00	0.00
900 000 Ending Fund Balance	0.00	0.00	0.00
REVENUES & OTHER FINANCING SOURCES			
100 Transfers-in	1,314,293.55	1,284,109.11	1,597,934.00
240 Payments for Services	0.00	0.00	0.00
260 Non-Capital Sales	0.00	0.00	0.00
270 School Activity Income	0.00	0.00	0.00
290 Other Revenue, Local Sources	0.00	0.00	0.00
Subtotal Local Sources	0.00	0.00	0.00
<i>Other School Districts Within Wisconsin</i>			
310 Transit of Aids	0.00	0.00	0.00
340 Payments for Services	32,606.79	0.00	60,000.00
380 Medical Service Reimbursements	0.00	0.00	0.00
390 Other Inter-district, Within Wisconsin	0.00	0.00	0.00
Subtotal Other School Districts within Wisconsin	32,606.79	0.00	60,000.00
<i>Other School Districts Outside Wisconsin</i>			
440 Payments for Services	0.00	0.00	0.00
490 Other Inter-district, Outside Wisconsin	0.00	0.00	0.00
Subtotal Other School Districts Outside Wisconsin	0.00	0.00	0.00
<i>Intermediate Sources</i>			
510 Transit of Aids	0.00	1,500.00	0.00
530 Payments for Services from CCDEB	0.00	0.00	0.00
540 Payments for Services from CESA	0.00	0.00	0.00
580 Medical Services Reimbursement	0.00	0.00	0.00
590 Other Intermediate Sources	0.00	0.00	0.00
Subtotal Intermediate Sources	0.00	1,500.00	0.00
<i>State Sources</i>			
610 State Aid -- Categorical	442,800.00	425,478.00	426,898.00
620 State Aid -- General	0.00	0.00	0.00
630 DPI Special Project Grants	0.00	0.00	0.00
640 Payments for Services	0.00	0.00	0.00
650 Achievement Gap Reduction (AGR grant)	0.00	0.00	0.00
690 Other Revenue	12,624.82	0.00	0.00
Subtotal State Sources	455,424.82	425,478.00	426,898.00
<i>Federal Sources</i>			
710 Federal Aid - Categorical	0.00	0.00	0.00
730 DPI Special Project Grants	226,480.42	160,606.72	198,544.00
750 IASA Grants	0.00	0.00	0.00
760 JTPA	0.00	0.00	0.00
770 Other Federal Revenue Through Local Units	0.00	0.00	0.00
780 Other Federal Revenue Through State	9,031.75	38,844.33	39,000.00
790 Other Federal Revenue - Direct	0.00	0.00	0.00
Subtotal Federal Sources	235,512.17	199,451.05	237,544.00
<i>Other Financing Sources</i>			
860 Compensation, Fixed Assets	0.00	0.00	0.00
870 Long-Term Obligations	0.00	0.00	0.00
Subtotal Other Financing Sources	0.00	0.00	0.00
<i>Other Revenues</i>			
960 Adjustments	0.00	0.00	0.00
970 Refund of Disbursement	0.00	0.00	0.00
990 Miscellaneous	0.00	0.00	0.00
Subtotal Other Revenues	0.00	0.00	0.00
TOTAL REVENUES & OTHER FINANCING SOURCES	2,037,837.33	1,910,538.16	2,322,376.00

EXPENDITURES & OTHER FINANCING USES			
<i>Instruction</i>			
110 000 Undifferentiated Curriculum	0.00	0.00	0.00
120 000 Regular Curriculum	0.00	0.00	0.00
130 000 Vocational Curriculum	0.00	0.00	0.00
140 000 Physical Curriculum	0.00	0.00	0.00
150 000 Special Education Curriculum	1,183,059.31	1,159,469.13	1,163,835.00
160 000 Co-Curricular Activities	0.00	0.00	0.00
170 000 Other Special Needs	0.00	0.00	0.00
Subtotal Instruction	1,183,059.31	1,159,469.13	1,163,835.00
<i>Support Sources</i>			
210 000 Pupil Services	191,052.27	172,287.27	181,261.00
220 000 Instructional Staff Services	89,788.83	147,351.72	189,117.00
230 000 General Administration	0.00	0.00	0.00
240 000 School Building Administration	0.00	0.00	0.00
250 000 Business Administration	280,533.48	281,141.72	243,188.00
260 000 Central Services	5,849.77	5,050.00	5,750.00
270 000 Insurance & Judgments	0.00	0.00	0.00
280 000 Debt Services	0.00	0.00	0.00
290 000 Other Support Services	101,652.87	25,703.04	12,500.00
Subtotal Support Sources	668,877.22	631,533.75	631,816.00
<i>Non-Program Transactions</i>			
410 000 Inter-fund Transfers	0.00	0.00	0.00
430 000 Instructional Service Payments	185,900.80	119,535.28	526,725.00
490 000 Other Non-Program Transactions	0.00	0.00	0.00
Subtotal Non-Program Transactions	185,900.80	119,535.28	526,725.00
TOTAL EXPENDITURES & OTHER FINANCING USES	2,037,837.33	1,910,538.16	2,322,376.00
DEBT SERVICE FUND (FUNDS 38, 39)			
900 000 Beginning Fund Balance	8,500,060.61	408,057.09	125,850.63
900 000 ENDING FUND BALANCES	408,057.09	125,850.63	116,203.63
TOTAL REVENUES & OTHER FINANCING SOURCES	1,790,282.53	1,876,179.00	1,874,361.00
281 000 Long-Term Capital Debt	1,643,440.51	2,158,385.46	1,884,008.00
282 000 Refinancing	8,125,430.54	0.00	0.00
283 000 Operational Debt	0.00	0.00	0.00
285 000 Post Employment Benefit Debt	0.00	0.00	0.00
289 000 Other Long-Term General Obligation Debt	113,415.00	0.00	0.00
400 000 Non-Program Transactions	0.00	0.00	0.00
TOTAL EXPENDITURES & OTHER FINANCING USES	9,882,286.05	2,158,385.46	1,884,008.00
842 000 INDEBTEDNESS, END OF YEAR	18,152,531.62	17,069,677.00	15,665,000.00

CAPITAL PROJECTS FUND (FUNDS 41, 46, 48, 49)			
900 000 Beginning Fund Balance	6,541,932.37	1,024,500.83	360,047.12
900 000 Ending Fund Balance	1,024,500.83	360,047.12	0.00
TOTAL REVENUES & OTHER FINANCING SOURCES	3,081.86	0.00	0.00
100 000 Instructional Services	0.00	0.00	0.00
200 000 Support Services	5,520,513.40	664,453.71	360,047.12
300 000 Community Services	0.00	0.00	0.00
400 000 Non-Program Transactions	0.00	0.00	0.00
TOTAL EXPENDITURES & OTHER FINANCING USES	5,520,513.40	664,453.71	360,047.12

FOOD SERVICE FUND (FUND 50)			
900 000 Beginning Fund Balance	3,939.57	153.44	0.00

900 000 ENDING FUND BALANCE	153.44	0.00	0.00
TOTAL REVENUES & OTHER FINANCING SOURCES	372,484.68	368,839.19	370,000.00
200 000 Support Services	376,270.81	368,992.63	370,000.00
400 000 Non-Program Transactions	0.00	0.00	0.00
TOTAL EXPENDITURES & OTHER FINANCING USES	376,270.81	368,992.63	370,000.00

COMMUNITY SERVICE FUND (FUND 80)			
900 000 Beginning Fund Balance	104,687.21	43,351.06	14,989.89
900 000 ENDING FUND BALANCE	43,351.06	14,989.89	0.00
TOTAL REVENUES & OTHER FINANCING SOURCES	102,521.00	100,048.00	98,088.00
200 000 Support Services	109,761.72	85,867.45	90,000.00
300 000 Community Services	54,095.43	42,541.72	23,077.89
400 000 Non-Program Transactions	0.00	0.00	0.00
TOTAL EXPENDITURES & OTHER FINANCING USES	163,857.15	128,409.17	113,077.89

Addendum: Revenue Limit Exemption for energy Conservation s. 121.91(4)(0)1.

The Palmyra-Eagle Area School District exercised its taxing authority to exceed the revenue limit on a non-recurring basis by \$7,965,000 on energy efficiency measures in the 2014-15 school year. The district has expended \$7,604,953 of this revenue limit authority to implement energy efficiency improvements, remodeling and repairs at the District buildings and grounds, including but not limited to, lighting improvements, environmental system and control upgrades, water efficiency improvements, code compliance, roof repairs and replacement, building envelope repairs and improvements, hard surface repairs, technology, safety, and security improvements. By installing these improvements, the District anticipates annual savings of nearly \$120,000 in utilities, repairs and maintenance costs and avoiding over \$632,000 in operational costs.

2016-17 Budget Highlights

Tax Rate

The estimated tax rate for 2016-17 will be \$10.76 per thousand dollars of equalized value with a total estimated levy of \$7,915,432. A summary follows.

<u>FUND</u>	Audited 2014-15	Unaudited 2015-16	Preliminary Budget 2016-17
General Fund	\$6,902,969	\$6,872,293	\$6,515,719
Referendum Debt Service Fund	\$1,183,173	\$1,177,748	\$1,179,455
Non-Referendum Debt Service Fund	\$111,958	\$115,500	\$122,170
Capital Expansion Fund	\$0	\$0	\$0
<u>Community Service Fund</u>	<u>\$98,088</u>	<u>\$98,088</u>	<u>\$98,088</u>
TOTAL SCHOOL LEVY	\$8,296,188	\$8,263,629	\$7,915,432
DOLLAR INCREASE/DECREASE -- FROM PRIOR YEAR	\$264,532	-\$32,559	-\$348,197
PERCENTAGE INCREASE/DECREASE -- TOTAL LEVY FROM PRIOR YEAR	3.33%	-.04%	-.42%
Equalized Value	\$709,013,915	\$736,032,637	\$736,032,637
Increase/Decrease	-\$1,701,596	\$27,018,722	\$0
Percent	.02%	.04%	0.00%
<u>Mill Rate per \$1,000 of Equalized Value</u>			
General Fund	\$9.74	\$9.34	\$8.86
Referendum Debt Service Fund	\$1.67	\$1.60	\$1.60
Non-Referendum Debt Service Fund	\$0.15	\$0.16	\$0.17
Capital Expansion Fund	\$0.00	\$0.00	\$0.00
<u>Community Service Fund</u>	<u>\$0.14</u>	<u>\$0.13</u>	<u>\$0.13</u>
Total District Mill Rate	\$11.70	\$11.23	\$10.76
Increase/Decrease over prior year		\$0.47	\$0.47

Fund Balance

The budget reflects a balanced budget for the year. While the official budget is not set until October when the tax levy is set, we are not expecting any major changes. The General Fund ending fund balance is expected to be \$3,056,322 or 24.3% of the budgeted general fund expenditures. Current recommendations by auditors and bond raters suggest fund balance should range from twenty (20) to twenty-five (25) percent of the expense budget.

Explanation of Various Revenue and Expenditure Changes

FUND 10 - GENERAL FUND

Total revenue is budgeted to decrease .17% based upon revenues received in 2015-16. Expenditures are expected to decrease .03% based upon expenditures in the 2015-16 school year.

Sources 210, Taxes; 620, State General Aid – The District will not know the final equalization number until October 15, 2015. In 2015-16 the District received \$4,951,883 in equalization aid from the State. In July the District received a preliminary aid estimate from DPI of \$4,923,543. This is a decrease of \$28,340 or .06% from last year. Under the revenue limit formula when state aid increases, the property tax decreases. When state aid decreases, the property tax increases.

Source 290, Other Local Sources – This line item is mostly student registration and related fees and varies with the amount collected in any given year.

Source 340, Payments for Services – This is the open enrollment tuition we receive for students attending PEASD from other districts.

Sources 500, 600, and 700 State and Federal Sources – These funds are received from other governmental entities including CESA, state categorical aids (Common School Fund, transportation aid), and federal entitlements (Title IA, Title II, E-Rate).

Source 900, Adjustments – Refunds from insurance claims and dividends are accounted for in this source. These amounts vary from year to year.

Instruction – The 100000 function accounts for expenses related to the direct instruction of students. This includes salaries, fringe benefits, supplies and materials, purchased services, and capital and non-capital expenses. The total instructional budget decreased \$110,216 or 2.4% from 2015-16.

Support Services – The 200000 function accounts for expenses related to supporting instruction. Support services include guidance, curriculum development, professional development, administration, library services, technology, custodial services, and property and liability insurances. The total support services budget decreased \$30,801 or .007% from 2015-16.

Non-Program Transactions – The 400000 function accounts for transfers to other District funds and purchased instructional services from other agencies. This line reflects transfers to other funds, open enrollment to other districts, and special education. Special education costs that are not covered by federal or state aid must be funded with local dollars. These expenditures vary each year dependent upon student population needs as well as state and federal aid levels. The total non-program transaction budget increased \$212,381 from 2015-16. The majority of the increase is due to the increase in open enrollment students to other school districts.

FUND 20 - SPECIAL PROJECT FUND

Fund 21 is used to account for trust funds that can be used for district operations. The revenue source of this fund is gifts and donations from private parties. Cash and investments in this fund are expended pursuant to donor specifications. The District uses Fund 21 for special revenues and expenditures associated with the calendar project.

Fund 27 is used to account for revenue and expenses associated with special education and related services for students with disabilities during the regular school year or extended school year. Special education revenues and expenditures are budgeted to increase \$411,838 from 2015-16.

FUND 30 - DEBT SERVICE FUND

Fund 30 represents amounts levied to pay principal and interest debt payments on non-referendum debt (Fund 38) and referendum debt (Fund 39). These funds are used for recording revenue and expense transactions related to repayment of general obligation debt (promissory notes, bonds, state trust fund loans). The resources in these funds may not be used for any purpose as long as a related debt remains.

Fund 38 debt service is for two specific projects. A State Trust Fund loan for \$940,000 was taken out in 2013-14 to build the Standard Process Athletic Field. Standard Process will be providing a donation to the District to repay this debt over a four-year period.

Wisconsin Act 32 created a revenue limit exemption that allows a school district to increase its revenue limit by the amount spent by the school district on energy efficiency measures and renewable energy products that result in the avoidance of, or reduction in, energy costs. The District entered into a performance contract and borrowed \$7,965,000 to finance a district-wide Energy Service Agreement project.

FUND 49 – CAPITAL PROJECT FUND

Fund 49 is used to account for expenditures financed through the use of bonds and promissory notes. The revenue and expenses associated with the Energy Service Agreement project are recorded in this fund.

FUND 50 - FOOD SERVICE FUND

Fund 50 accounts for all revenue and expenditures related to pupil food service activities. There may not be a deficit in the district's Food Service Fund. An operating transfer from the General Fund must eliminate any food service fund deficit resulting from student food services.

FUND 80 - COMMUNITY SERVICE FUND

Fund 80 is used to account for activities such as adult education, community recreation programs, and other programs which are not elementary and secondary educational programs but have the primary function of serving the community. Expenses related to building operation and maintenance costs are allocated to the Community Service fund based on square footage of common space in the buildings as well as the number of hours per day the building is used by the community. The public relations specialist costs are also included in this fund.

LONG-TERM DEBT

	Interest Rate (%)	Maturity Date	Balance at 6/30/15
2011 General Obligation Refunding Bonds	3.00%-3.35%	03/01/23	\$ 2,260,000
2012 General Obligation Refunding Bonds	0.90%-2.55%	03/01/21	\$ 5,365,000
2005 General Obligation Refunding Bonds	5.30%-5.55%	03/01/25	\$ 940,000
2013 State Trust Fund Loan	2.50%	03/01/17	\$ 324,678
2014 General Obligation Refunding Bonds	3.00%-3.50%	03/01/29	\$ 7,965,000
Total			<u>\$16,854,678</u>

Final Review

The 2016-17 budget presented is based on our best estimate, at this point in time, of certain variables, such as the pupil count, Revenue Limit, and salary and fringe benefits. The original budget and tax levy will not be finalized by the Board of Education until the end of October. Once the District has completed the pupil count for the third Friday in September that number will be used by DPI in our Revenue Limit calculation. The Wisconsin Department of Revenue will certify the equalized property valuation by October 1 and DPI will certify our general equalization aid by October 15. Once these three pieces of data are finalized, the District will complete the Revenue Limit worksheet to determine the final property tax levy for the 2016-17 school year.

RESOLUTIONS

A -- RESOLUTION TO LEVY A PROPERTY TAX

Motion may be read as follows: Mr. Chairman or Madam Chairwoman, I move that there be levied a school tax in the amount of \$7,915,432 to be assessed against all taxable property within the District School and to be used to finance the adopted 2016-17 budget.

B -- RESOLUTION TO FIX SALARIES OF SCHOOL BOARD MEMBERS

Be it resolved by the electors of the Palmyra-Eagle Area School District that the following annual salaries be adopted for the members of the Board of Education: \$_____, plus an additional \$_____ for each officer.

Be it further resolved that the board members be paid the actual and necessary expenses of a board member when traveling in the performance of duties and the reimbursement of a school board member for actual loss of earnings when duties require the school board member to be absent from regular employment in accordance with provisions of Sec. 120.10(4). (Board of Education members may not be reimbursed or paid when absent from regular employment because of school board duties.)